

Board Members Present: Chair Doug Andrew, Members Todd O'Malley, Kalup Veneman, Land Use Administrative Assistant.

I. WELCOME

Mr. Andrew opened the meeting at 7:00 PM.

II. MINUTES

Mr. Veneman made a motion to approve the meeting minutes from December 27, 2022. Mr. Andrew seconded the motion and the motion passed 3-0.

III. ADMINISTRATION

- A. Board Membership – Mr. O'Malley and Veneman have been sworn in subsequent to the Select Board's appointing them as members of the ZBA for the next 3-year term 2023 through 2026. **Mr. O'Malley made a motion to formalize the membership recommendation for Todd O'Malley and Kalup Veneman for a 3-year term 2023 through 2026. Mr. Andrew seconded the motion and the motion passed 3-0.**
- B. Board Officers – This topic is tabled until the next meeting.
- C. Procedural Updates – Ms. Miner distributed an updated draft of ZBA Rules of Procedure for discussion. She highlighted changes of interest and inquired as to the month the ZBA would like to vote for Officers on an annual basis. The group agreed to perform this task in March. With no other changes, the procedures were found to be acceptable as submitted. **Mr. Veneman motioned to approve the Rules of Procedure Amended April 25, 2023. Mr. O'Malley seconded the motion and the motion passed.**
- D. With no other business for the Board and no applications the Board decided to cancel the May ZBA meeting.

IV. ADJOURN

Mr. Veneman made a motion to adjourn the meeting at 7:20 PM. Mr. O'Malley seconded the motion and the motion passed 3-0.

Respectfully Submitted,



Leanne Miner, Land Use Administrative Assistant