

Approved 04/02/2015

I. CALL TO ORDER at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Leon Holmes Sr, and Neal Janvrin; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. Bruce White advised the Selectmen that there were some technical difficulties in the recording studio, and the meeting could not be live broadcast on FCTV. White is going to try and tape the meeting and be able to rebroadcast.

2. Ellis School's production of Pinocchio will be rebroadcast on FCTV, with a schedule to be provided on FCTV and also on the Town's website. A quick link has been set up on the Town's website for FCTV and it will contain programming information as soon as it is available, and current notices and press releases have been posted there.

3. The part-time Police patrol position has been posted with 12 total applicants to date. Letters have gone out to the candidates announcing the test date of 18 April 2015 at 8:00 am for written; and later that day for physical agility, with interviews the following week. The full-time position is being posted. This will have a May application deadline.

III. LIAISON REPORTS

03/24/2015 Zoning Board of Adjustment – Holmes Sr reported that the Gristmill Road (Carson) case had been completed for a home too close to a property line. A new case opened for the “old post office” Ragonese property at 300 Main Street, with a site walk planned for 04/09/2015.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 19 March 2015. Holmes Sr moved to approve them as amended with typographical corrections. Janvrin seconded and the vote was unanimously approved 3-0.

Carlson was asked to check into the file for the Seacoast Farms approval and the anticipated truck traffic load on Shirkin Road from that operation, as it may relate to the future proposal of a hottop plant using the same road.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads - none

At 7:15 pm Nicole Cloutier (Parks & Recreation) and Sara Cloutier met with the Selectmen to discuss their thoughts regarding establishing an annual Town Celebration, similar to the 250th done in 2014, but on a smaller scale for a one day event.

Sara said her family really liked the 250th Celebration and that she had formerly lived in Plaistow and been the Co-Chair of a similar event there. She is proposing putting a Committee together to organize and plan such an event for 2016, nearing the end of June or early July so as to not conflict with other major events going on in Fremont and surrounding areas. She thought that the fireworks display was a big part of the draw to the Saturday event at Peterson's Farm, and would like to organize vendors, events, and make it a family-focused day.

She has spoken with the Peterson Family and they said that the Town could use their property at no cost so long as they have advance notice to get the fields ready. Selectmen urged that talking to both Public Safety Chiefs would be paramount now to get them on board with the plans.

There was lengthy discussion about Insurance coverage and what is covered in terms of a Town event, and how the Committee would be formed. There was also lengthy discussion about budget/revenue process that would be necessary. If it was proposed as a Warrant Article, it might bring more attention to the event as an item versus it being part of the budget which people may not understand. If the Town budgets for it, and also shows anticipated revenue, monies can be fundraised and fees collected for services that would offset costs. There was also discussion about accepting donations and putting them into a town trust fund, to be removed in 2016 to offset costs.

There was discussion about partnering with a 501(c) 3 organization that may already exist in Fremont, who may be able to assist with fundraising efforts.

Nicole said that they are considering doing this as part of Parks and Recreation Commission for now. They will continue to garner volunteers and start working on a proposal. They plan to come back and meet with the Board in June.

VI. OLD BUSINESS

1. Selectmen received the resignation of Leon Holmes Sr from the Alternate ZBA position. This was accepted with thanks for his time in service to the Board. Holmes Sr is now the Selectmen's Representative to the Planning Board. Janvrin had attended the last meeting of the ZBA and is interested in filling the Alternate role.
2. Appointment forms: In follow-up to last week, Selectmen reviewed and handled the following items:
 - a. Leon F Holmes Sr – Selectmen's Ex Officio Representative to the Planning Board: This was voted last week and an appointment form was executed for the period through March 2016.
 - b. Neal R Janvrin – Selectmen's Alternate Ex Officio Member of the Budget Committee: This was voted last week and an appointment form was executed for the period of Janvrin's term through March 2018.
 - c. Phillip A Coombs and Brett A Hunter – Planning Board Member, 3 year term: It has been confirmed with Meredith Bolduc that two three year terms are available on the Planning Board. Motion was made by Holmes Sr and seconded by Janvrin to appoint Phillip A Coombs and Brett A Hunter each to a three year term on the Fremont Planning Board through March 2018. The vote was unanimously approved.
 - d. Cordes moved to appoint Neal R Janvrin as an Alternate to the Zoning Board of Adjustment. Holmes Sr seconded and the vote was approved 3-0.
3. Selectmen reviewed DRA Form MS 232 for Statement of Appropriations for 2015 Town Meeting. Holmes Sr moved to sign the Form 232 for 2015. Janvrin seconded and the vote was unanimously approved 3-0.
4. Cordes reviewed the past few months of history regarding the request from the Fremont School District and the Fremont PTO for a crosswalk to be placed on Route 107 between Ellis School and the Fremont Pizzeria. Janvrin moved to make the request to NH DOT for a crosswalk on NH Route 107 between Ellis School and the Fremont Pizzeria. Cordes seconded and the vote was approved 2-0-1 with Holmes Sr abstaining. Selectmen signed a letter that will be sent to NH DOT with copies of the

associated MOU's indicating that the Fremont School District and the Fremont Pizzeria will be responsible for maintenance. Copies of the letter will also be sent to the Fremont PTO c/o Jenn Brown, the School District, and Nick Kakouris, owner of Fremont Pizzeria.

VII. NEW BUSINESS

1. Selectmen reviewed the payroll \$23,093.68 and accounts payable \$144,037.73 manifests dated 27 March 2015. Motion was made by Holmes Sr to approve \$23,093.68 for payroll. Janvrin seconded and the vote was unanimously approved 3-0. Motion was made by Holmes Sr to approve \$144,037.73 in the accounts payable manifest. Janvrin seconded and the vote was approved 3-0.

2. Selectmen reviewed bills and invoices for payment.

3. Selectmen reviewed the folder of incoming correspondence. Selectmen reviewed and signed outgoing correspondence to Eric Schreiber to thank him for installing new decals on the Town's backhoe as a donation to the Town.

4. Selectmen set the Spring Bulky Day for Saturday April 25, 2015. This is pending confirmation of the dumpster and electronics vendors.

5. Spring Hazardous Waste Day has been scheduled through the Southeast Regional Refuse Disposal District to be held in Hampton (Public Works Facility) for Saturday May 30th from 8:00 am to 12 noon. The Fall date is August 29, 2015 and that event will be held in Brentwood.

6. Selectmen reviewed a request letter to the Trustees of Trust Funds for disbursement of \$2,056.63 from the Bridge Capital Reserve Fund in payment of Stantec invoice #887459. Motion was made by Holmes Sr to make this request for disbursement. Janvrin seconded and the vote was unanimously approved 3-0.

7. Selectmen reviewed the Health Officer Memorandum of Understanding for Calendar Year 2015. Motion was made by Janvrin to approve the MOU for the Health Officer. Holmes Sr seconded and the vote was unanimously approved 3-0.

Fire Chief Butler came in at 7:45 pm to leave off some invoices for payment.

8. Memorial Day Preparation – Selectmen reviewed the Veteran invitation letter for Sunday May 24, 2015 Parade and Ceremony as prepared by Jeanne Nygren. The town is looking to have Veteran's participate in the planning and execution of the days events. Anyone interested should contact Jeanne Nygren as soon as possible (FremontTownHall@comcast.net or 895 2226 x 11). The Board also reviewed an Application for Parade Permit to NH DOT for the parade to be conducted on NH Route 107. Janvrin moved to approve the parade permit application to NH DOT for the Memorial Day Parade on Sunday May 24, 2015. Holmes Sr seconded and the vote was unanimously approved 3-0.

9. Holmes Sr moved to approve the Intent to Excavate for parcel 05-035 owned by John Galloway and located on Shirkin Road. Janvrin seconded and the vote was unanimously approved 3-0.

10. Selectmen signed a letter to Janice O'Brien to thank her for more than 10 years of service and dedication to the Fremont Conservation Commission. She has not opted for reappointment when her current term expires this month.

11. The March budget report was distributed for review. Members will review this and come back with any questions for review and discussion next week. Selectmen also reviewed a memo distributed with

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wage information as proposed in the 2015 budget and the full and part-time employees that were budgeted for a 2% wage increase in the budget. This includes the Town's full-time and part-time Highway Department employees, the Selectmen's Office Staff, the Town Clerk Clerical worker, the Police Department and Land Use AA's, the Animal Control Officer, and Building Inspector.

The Police Department wage matrix includes all uniformed officers and has a base upgrade of 2% plus a step. Those who are off the matrix also receive 2% increase. Cordes indicated that what he heard through the budgeting process at the Budget Committee level is that the Town's employees are not highly paid and that the Town needs to take care of them. At the time, it was planned to wait and see how the budget goes and see if we can do it, and that it is a priority to take care of employees.

Holmes Sr moved to approve 2% raises for non-uniformed personnel and approve the Police Department wage schedule pursuant to the 2015 matrix, with pay rates to be effective beginning with the pay period that begins April 5, 2015. Janvrin seconded and the vote was approved 3-0.

VIII. NON-PUBLIC SESSION NH RSA 91-A - None

The next regular Board meeting will be a work session, to be held on Thursday April 2, 2015 at 6:30 pm.

IX. ADJOURNMENT – by 9:00 pm

With no further business to come before the Board, motion was made by Holmes Sr and seconded by Janvrin to adjourn the meeting at 8:05 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator