

## **Fremont Cemetery Trustee Meeting Minutes**

**July 12, 2023**

Approved 09/13/2023

Present were Trustees Matthew Thomas and Steve Tomasz, and Shawn Perreault. The meeting began with the Pledge of Allegiance at 4:05 pm.

Thomas made a motion to approve the minutes of May 3, 2023, seconded by Tomasz. Motion passed with a vote of 2-0.

### **Old Business**

**Leavitt Wall – Wrap up:** Perreault informed the Trustees that the project was completed on June 8. Tomasz was able to go down that morning and approve the finished work. Perreault also approved the finished project and discussed the project work that was completed, the company and employees that worked the project and the addition of row to the height. Perreault stated that the project was over by \$5,225.00 due to adding the row. She spoke with the contractor in the middle of the project and agreed that the height needed to be increased. After discussing the situation with Carlson, the additional materials were approved. Perreault also informed the Trustees how professional the contractor and his employees were, the communication was top notch and they worked extremely hard to work through some issues that arose. SMB picked up their check on June 9, 2023.

**Leavitt Cemetery:** Perreault and Tom discussed the need to spray the gravel drive ways. Tom is planning on spraying this week, he was unable to do it prior due to all the rain we have been having.

**Cemetery Ordinance:** Perreault will add a note to the ordinance that special headstone requests can be brought in front of the Trustees to the section right before Corner Stones.

### **New Business**

The Trustees stated the clean-up and mowing in preparation for Memorial Day was outstanding. They are also very pleased with the current mowing/upkeep done by the Landscaping company.

The Sexton's report included all burials that have occurred, any upcoming inquiries and inquiries on purchasing lots. Perreault also discussed current problems with our vendor for cornerstones. Perreault has emailed, called and texted the vendor a number of times with no reply. She will be reaching out to them again, as well as trying their other office. There are a number of cornerstones outstanding and Perreault is trying to at least get the ones already ordered. Due to the lack of response and follow up, Perreault will be looking to changing vendors. She informed the Trustees that if we do change vendors, and they increase the costs, there is no need for another Public Hearing. Perreault will also be starting the trial period for Crypt Keeper Cemetery software this month and will report findings at the September meeting.

Thomas informed the Trustees about a program he heard about run by the Rockingham County Jail. According to Chester, they will provide inmates for various projects. The only cost to the Town is providing lunch for the inmates. The jail arranges everything else and there are guards present. The Trustees have asked Perreault to look into this program and report back at the September meeting.

The current budget was reviewed. Perreault discussed a few expenses that came in: Pest Control for wasp removal and repair of the electrical box at the Village Cemetery. In addition, the Trustees reviewed the budget worksheet preparing for the 2024 budget season. Each line item was reviewed,

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numbers were confirmed or changed, descriptions were changed/updated and Perreault will be adding a new line for contracted repairs, such as Pest Control. The projects the Trustees would like to explore are clearing the left back side of Leavitt, cleaning/repairing headstones and putting new foundations in. The Trustees would like input from Carlson on how we should proceed about getting estimates to clear Leavitt. They would like to see if this is something that should taken on now or let a future board take this project on once the space is actually needed.

Trustees are going to visit the Pettengill Cemetery at the September meeting.

Motion was made to adjourn by Thomas, seconded by Tomasz. Meeting adjourned at 5:30 pm.

Next Meeting: September 13, 2023 at 4:00 in the Basement Meeting Room.

Respectfully submitted,

Shawn Perreault  
Cemetery Sexton