



FREMONT PLANNING BOARD

March 26, 2008

Meeting Minutes

Approved April 23, 2008

Present: Chairman Roger Barham, Co-Chair and CC Rep. John (Jack) Karcz, Selectman Joe Dreyer, Member John (Jack) Downing, Building Official Thom Roy and Land Use AA/Recording Secretary Meredith Bolduc.

Mr. Barham called the meeting to order at 7:15 pm.

MINUTES

The minutes of the March 19, 2008 meeting were not addressed as there were not enough members present who were at that meeting. They will be addressed at the next meeting.

GRAVEL PITS

Annual site visits to excavation operations were discussed. Mr. Roy indicated that in a previous meeting it had been suggested that a Town Engineer visit each gravel operation on an annual basis. The Members discussed this and concluded that members of the Planning Board will conduct an initial site survey and the Town Engineer will be used on an as-needed basis in instances where the Board Members felt that further information is required.

There was a general conversation relative to moving the anniversary dates for all excavation permit renewals to the summer months to allow for site visits to be done during decent weather conditions. The rationale for this change was that the ground is sometimes snow-covered and frozen in March or even early April making a site visit at that time difficult and the Regulations state that an application for renewal must be submitted 90 days prior to the expiration date and the Board will conduct a site visit within 60 days following the receipt of the application. These conditions are also not favorable for digging test pits as required. It was noted that four of the existing five permitted gravel operations permits expire in the spring months.

After some conversation Mr. Karcz made the motion to extend the excavation permits for PJP-Map 2 Lot 156-2, Merrill – Map 4 Lot 015, Galloway – Map 5 Lot 035 and Coopers Corner – Map 3 Lot 037-1 to July 1, 2008.

Motion seconded by Mr. Downing with unanimous favorable vote.

The Excavation Pit owners will be notified of the Board's vote.

PJP CO, INC.

Map 2 Lot 156-2

Mr. Barham stated that the Board has received the excavation permit renewal application from Dan Olson for the PJP gravel operation. The Board has not yet received a test pit or benchmark report for this pit. The current excavation permit expires on March 28, 2008 and has been extended to July 1, 2008.

Mr. Karcz, Mr. Downing and Mr. Roy agreed to conduct a site visit at 1:00 pm on April 17, 2008. The owner will be notified.

MERRILL, GEORGE/Fremont Park

Map 5 Lot 014

Mr. Barham stated that the Board has received has received the following from Gary Merrill:

1. Application for an excavation permit renewal. The current excavation permit expires on April 11, 2008.
2. January 23, 2008 correspondence from Tim Peloquin of Promised Land Survey stating that he has flagged and marked the corners of the property boundaries per a reference plan #D-4977.
3. February 12, 2008 correspondence from Gary Merrill relating that they have filled in the area which was low from last year and have recently dug new test pits for this year which will be forwarded to the Board.
4. March 24, 2008, test pit log sheet and map of location from Tim Peloquin of Promised Land Survey. According to the 1986 Court Order there is a 4' excavation depth. The test pit log showed at least 2 areas that need to be brought up to that required 4' level. The map showed 7 numbered areas of excavation. This was reviewed by the Members and it was noted that the 2 test pit have been dug on area #7.

Mr. Karcz, Mr. Downing and Mr. Roy agreed to conduct a site visit at 2:00 pm on April 17, 2008. The owner will be notified.

JOHN GALLOWAY

Map 5 Lot 035

Mr. Barham reported that the Board has received an excavation permit renewal application for 2008 from John Galloway, but has not yet received a test pit or benchmark report for this pit. The current excavation permit expires on May 23, 2008. Mr. Karcz, Mr. Downing and Mr. Roy agreed to conduct a site visit at 1:00 pm on May 1, 2008. The owner will be notified.

COOPERS CORNER

Map 3 Lot 035

The excavation permit renewal application for Cooper's Corner has not been received, but is expected before the week is over. Mr. Karcz, Mr. Downing and Mr. Roy agreed to conduct a site visit at 2:00 pm on May 1, 2008. The owner will be notified.

MASTER PLAN

Natural Resources Chapter (NRI)

The NRI document was reviewed. It was noted that all of the changes have been made to the document with the exception of the addition of the maps and, with those, it will be ready for Public Hearing.

CAPITAL IMPROVEMENTS PROGRAM (CIP)

Mr. Barham reported that the Board of Selectmen, Rescue Department, Cemetery Superintendents and Emergency Management have still not returned their CIP worksheets and reminder letters have recently been sent. At Mr. Roy's suggestion it was agreed to send the worksheet for the Rescue Department to the Fire Department.

This CIP Public Hearing would be to accept all Department Heads 5 year projections and to ratify the CIP accepted on August 8, 2007. At the August 2007 Public Hearing for the CIP there was also a conversation relative to the addition of a reference to the approval to issue a municipal bond, possibly in table form and it was agreed that both could be addressed and included in the next CIP amendment.

There was a conversation relative to the RSA 674:7, Preparation of the CIP. Mr. Barham stated that he feels there should be some direction or recommendation by the Planning Board for each department's projection for capital improvements for that department and then the Planning Board should recommend those projections to the Board of Selectmen.

Mr. Barham will scan the department worksheets for review at the next meeting.

SIGNS

The Board reviewed the pictures of signs that have been added to the newly adopted Sign Ordinance. The Members agreed that a footnote should be added below each picture that states "provided for reference only and may not be compliant to current zoning".

CORRESPONDENCE

Zoning Conference: Notice of the April 26, 2008 Office of Energy and Planning 15th Annual Spring Planning and Zoning Conference information packets were available. Members were reminded that the registrations need to be submitted to the Land Use Office no later than April 1, 2008.

Mr. Karcz made the motion to adjourn at 9:05 pm.
Motion seconded by Mr. Downing with unanimous favorable vote.

Respectfully submitted,

Meredith Bolduc, Secretary