

**Town of Fremont NH
Request for Proposals
Tree Limbing / Removal
Main Street at Village Cemetery**

The Town of Fremont is seeking qualified Tree Experts / Contractors interested in submitting a proposal for limbing and possible removal of up to 3 trees in the scenic Village Cemetery on Main Street in Fremont. The trees involved are marked with yellow bands and are on the left side of the cemetery as you face it from Main Street.

The Cemetery Trustees have been advised that these trees are partially dead and/or dangerous, and the project is being undertaken to avoid damage to headstones and other Town/Cemetery property. The Town is therefore seeking review of the trees and determination on a plan to cure any potential hazards and remove at least some of the limbs, and at least one of the trees. Any trees which are to be removed will need to have stumps fully ground down to fit with existing landscaping. All work shall be completed in a professional manner, with careful consideration that this is a burial ground.

A drawing is attached to this specification marking the trees. In reviewing that, please use the following guide:

1. Large maple tree at southerly driveway entrance to Cemetery
2. Large red oak tree on the left from the southerly driveway
P Represents rectangular gravestone near tree # 2, marked PETTENGILL
3. Large red oak tree on the left further into the cemetery, along the southerly driveway
C Represents rectangular gravestone near tree # 3, marked COPP

Drawing is not to scale but looks at the Village Cemetery from NH Route 107 / Main Street with the Historic Olde Meetinghouse to your back.

Using this guide, proposal shall include the following options related to each tree:

1. Limbing and removal of any dead branches, and those branches which hang near the roadway.
2. Removal of this large red oak tree (the largest of the two oaks) and grinding of the stump to grade to match existing landscaping.
3. Option A: Removal of this large red oak tree and grinding of the stump to grade to match existing landscape.
Option B: Limbing and removal of all dead or nearly dead/dangerous limbs. Dead portions of the tree are visible as is existing breakage of limbs.

Bids should list all information the Contractor feels is pertinent, and may affect the Trustee's/Selectmen's review and decision-making process. Contractors can submit proposals on any portion of the work, preference will be given to the Contractor who can do the most work at the most reasonable/cost-effective price.

Proposals shall include the value of wood to be cut and removed if Contractor wants to keep the wood.

A decision will be made by the Cemetery Trustees in concert with the Board of Selectmen and shall be based upon the tree status, cost for removal and cleanup, and timing for work to be completed. The Town reserves the right to accept or reject any and all bids as deemed to be in the best interest of the Town of Fremont. Work may be completed at such time as the Board and Trustees outline the necessary budget considerations.

Successful contractors will be required to provide full insurance documentation with certificates naming the Town of Fremont as an additional insured. Please include at least three references for whom similar work has been performed.

Interested parties should plan to view the area and trees as marked. Proposals shall be submitted to the Board of Selectmen (in hand delivery to the Town Hall at 295 Main Street, Fremont, NH. 03044) or by mail to PO Box 120, Fremont NH 03044-0120. The Selectmen's office is open Monday and Friday 8:30 am to 12 noon, Tuesday and Wednesday 8:30 am to 4:00 pm and Thursday 11:00 am to 5:00 pm. Proposals can be left no later than Wednesday November 11, 2009 in the front overnight drop box at the Fremont Town Hall as well.

Sealed proposals shall be submitted in an opaque envelope, clearly marked CEMETERY TREE BID and shall be received in hand or by mail in the Selectmen's Office not later than Thursday November 12, 2009 at 5:00 pm. (The Selectmen's Office is closed on Wednesday November 11, 2009). Bids will be opened and considered by the Board of Selectmen and Cemetery Trustees that evening at the regularly scheduled Selectmen's Meeting.