

**Town of Fremont NH
Request for Proposals
Safety Complex Insulation**

The Town of Fremont is working on a grant project for insulation of the ceiling spaces at the Fremont Safety Complex in coordination with the Town's Energy Committee. To that end, the Town is seeking qualified contractors interested in furnishing of all necessary materials and labor to complete the following work at the Fremont Safety Complex, 425 Main Street in Fremont NH.

Contractors are encouraged to view the building areas prior to making a proposal. Contact Building Inspector Thom Roy at 895-3200 x 18 for more information.

Minimum Scope of Work includes the following items:

1. Apply additional 10" un-faced R-30 (minimum) insulation to accessible areas of ceiling spaces. Approximately 2600 square feet of accessible exposed ceiling area are accessible from above.
2. Insulate the ceiling area of the mechanical room to a minimum R-38. May require some build-out to create bay areas to house the insulation.
3. Apply rafter vents (propa-vent chutes), where missing, along top plate & rafter areas of exterior wall lines. Insulate areas properly to allow maximum insulation value over top plates. Insulation to be tucked around each bay area where rafter meets the wall and to be properly sealed or otherwise baffled to prevent exterior air entry to insulated space. Foam board or insulation batts may be used past height of insulation batt to increase R-value. Method of application must be detailed in the quote.
4. Repair and replace insulation in damaged areas between the suspended ceiling and attic ceiling in areas not accessible from above. Provide for strapping (or other methods) to retain insulation in place after repair. Provide for no un-insulated areas in this space.
5. Apply additional insulation in ceiling space above bay areas. Verify existing insulation value and apply minimum additional 10" un-faced R-30 or equivalent.
6. Insulate and/or otherwise seal areas of penetrations – such as attic hatch/scuttle, plumbing and venting penetrations, and mechanical duct penetrations.

Bid must include detail on pricing to include materials and labor breakdown for each task listing above. Please number as shown above.

A schedule of the work through completion must be included.

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Please outline a detailed proposal for all of this work including costs for all labor and materials; for equipment and full installation, as well as any other items contractor sees as necessary. Contractor shall be responsible for all cleanup and removal of debris.

Successful contractor will be required to provide full insurance documentation, with certificates naming the Town of Fremont as an additional insured, as well as complete and submit a W-9 form for payment, in addition to a detailed invoice for work.

Please submit proposals by mail to:
Thom Roy, Building Official
Town of Fremont
PO Box 120
Fremont NH 03044-0120

Sealed proposals should be clearly marked "SAFETY COMPLEX INSULATION PROJECT." Proposals can also be hand-delivered to the Selectmen's Office at 295 Main Street in Fremont. Please include three references for whom similar work has been performed.

The Town reserves the right to accept or reject any/all bids deemed to be in the best interest of the Town of Fremont.

Bid proposals are to be submitted not later than close of business at 5:00 pm on Thursday December 3, 2009. Proposals can be dropped off in the night box no later than 11:00 am on Thursday December 3, 2009. The Selectmen's Office is open from 11:00 am to 5:00 pm on Thursdays.

The intended goal is to have all work completed prior to the end of the 2009 calendar year, but is subject to negotiation. The completion of work depends on contractor's work schedule, cost to complete; and grant scheduling deadlines. Please include proposed schedule to complete work given contractor's schedule.