

**APPROVED 09/03/2009**

The meeting was called to order at 6:15 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Brett Hunter, Greta St Germain, and Donald Gates Jr; and Town Administrator Heidi Carlson.

St Germain circulated copies of a revised version of the NH LGC personnel policy for review and a work session.

There was discussion about the Fremont Police Union in follow-up to the first draft of the contract which was received last week. The first draft received has a lot of old date information, which appears to be from another town, and would need updating (referencing wages from 2002, etc). The Board discussed information received from the NH LGC regarding the union and have follow-up questions to be posed to Town Counsel regarding composition of the union.

A work session took place on the revised NH LGC version of the personnel policy to include the following sections: Introductory Message, Receipt and Acknowledgement of Personnel Policies and Procedures Manual, Our Workplace, Equal Employment Opportunity and Policy against Harassment, Sexual Harassment Policy, Reporting Procedure for Sexual and Other Unlawful Harassment, Discrimination and Retaliation, The Americans with Disabilities Act. Work will continue at the next meeting.

**OLD BUSINESS**

1. Selectmen reviewed the minutes for 06 August 2009. A few adjustments were made to the minutes and St Germain moved to approve them as amended. Hunter seconded and the vote was unanimously approved 3-0.

2. Carlson provided updates on each of the pending tax deed matters. All but one have been resolved, and the matter of the parcel in Cooperage Forest is still pending learning more about any potential liens on the property.

Selectmen discussed the Estate of Richard Fuller and the efforts being made by Bruce Farris to settle the estate and pay off the outstanding property taxes. Mr Farris had submitted payment of \$2,051.03 to pay off the balance of the 2005 taxes in good faith. The Board was comfortable with getting quarterly updates from Mr Farris on his work with Attorney Marshall and the Probate Court. A letter will go out with this information to Farris.

3. The Board discussed the trees on North Road identified by Guerwood Holmes as dead or dangerous. The Board said there are ribbons tied around the trees and all members had been out to view them. There was discussion about how to deem them "hazardous" and who was qualified to do this. The Board discussed having a scenic road public hearing to alleviate any future issue with removal of the trees, and suggested an RFP be put together detailing the work to be done, to include removal and grinding of the stumps in place. There was also discussion about the RFP including a date and time for a walk through with Guerwood to identify the trees. A tree count is needed as well.

St Germain then asked about a large dead tree past the entrance to 370 North Road (the horse farm) which is in the right-of-way as well. There was also discussion about putting PSNH on notice of these trees as some are in the area of utility lines.

4. Carlson provided updates, most received by email, on the North Road stone wall repair. The emails between the insurance adjustor (Denning) and the Millers as well as Carlson were printed and discussed.

Adjustor Denning advised that the Miller’s had received a payout from their homeowners insurance company, and that the engineer hired by their insurance company indicated the stone wall belonged to the Millers solely.

Carlson had sent a letter and the newest quote to the Millers at the end of July and had not heard back from them with any further updates. The Millers asked Denning for more information about the proposal.

Guerwood Holmes had notified Carlson this week that he had heard from his insurance company that the claim was still pending and no decision had yet been made.

5. Selectmen discussed setting a date for public hearing on bi-annual tax billing and the recertification process. It was decided this would be during the Board meeting of September 24, 2009. This information will be added to the article in the September newsletter.

6. Carlson advised the Board that the Boston Post Cane would be loaned out to be at George Steele’s Memorial Service on Saturday. He was the Town’s oldest resident, and died last weekend at 97.

At 7:05 pm Chief Butler came into the meeting. He confirmed that Carlson had received the 2010 Fire Rescue Department budget request. There was brief discussion about some department business.

Butler left the meeting at 7:15 pm.

Janice O’Brien and Meredith Bolduc came in to the meeting at 7:20 pm.

O’Brien walked through the Conservation Commission budget as follows:

**4610 CONSERVATION COMMISSION**

<b>001 Photographs</b>	<b>\$ 20</b>
<b>002 Postage</b>	<b>\$ 100</b>
<b>004 Copies/Office Supplies</b>	<b>\$ 150</b>
<b>005 Document Purchases</b>	<b>\$ 100</b>
Handbooks and RSA updates	
<b>006 Training &amp; Seminars</b>	<b>\$ 1,000</b>
Includes workshops available to Commission Members. This line increased because of Members interest in attending workshops and seminars. Although there has been only \$215 spent from this line to date, it is expected that there will be more spending for workshops and seminars that are held in the fall. Typically workshops are held mostly in the spring and fall.	
<b>008 Membership Dues</b>	<b>\$ 300</b>
(\$250 = NH Association of CC- increased last year by \$50; \$50 = SPNHF)	
<b>010 Conservation Improvement</b>	<b>\$ 1</b>
Residual of budget put toward separate conservation fund (for possible future land purchase/preservation)	
<b>020 Exeter River Local Advisory Committee Dues</b>	<b>\$ 150</b>
Dues; Participation in ERLAC activities, support of the Committee	
<b>050 Conservation Fund</b>	<b>\$ 1</b>
<b>500 Conservation Projects</b>	<b>\$ 1,500</b>
Grants and the Conservation Funds are anticipated to fund further development in Spruce Swamp, the Town Forest areas and other conservation projects (beyond the budget as necessary). <i>Remains unchanged in anticipation of near future appraisal spending.</i>	

**REVENUE:** -- in anticipated grants for any Conservation Project.

**CLERICAL SUPPORT FUNDING IS COVERED IN THE PLANNING/ZONING BUDGET**

Selectmen discussed this budget, including current conservation projects to include the Forest and Wildlife management Plans and future anticipated work to include a survey of the Oak Ridge Forest Lands.

After review, motion was made by Gates and seconded by Hunter to recommend the requested \$3,322 for the Conservation Commission. This vote was unanimously approved 3-0.

Gates said he recommend that all Departments bring in a flat budget from 2009 levels. There was general discussion about wages and budget planning but no further decisions made.

O'Brien left the meeting at approximately 7:45 pm.

Meredith Bolduc then presented the Planning and Zoning budget. The Planning Board and Zoning Board Chairmen were unable to attend the meeting this evening as planned.

**4191 PLANNING BOARD and ZONING/LANDUSE**

**001 Clerical** To be determined by the Selectmen 2009 = \$31,668

Consists of one full time office position servicing all Land Use Boards ie; Conservation Commission, Planning and Zoning Boards; 40 hours per week includes 20 posted office hours/week plus 20 hrs inclusive of all meetings; Planning Board(3 per month), Conservation Commission(2 per month)and Zoning (1-2 per month)and additional open office time. Includes each Board's clerical duties and support, maintaining the office for public assistance; support and assistance for the public relative to the various applications, recording all decisions and mylar plans, aiding the public with the FEMA Flood Insurance Program.

The position is under the general direction of the Planning Board Chairman, Zoning Board of Adjustment Chairman, Conservation Commission Chairman and Code Enforcement Officer in terms of effectiveness of results. Consultation occurs with supervisors of each department on matters of unusual nature or when policy or procedures are changed for that department.

Shares space with Code Enforcement Office resulting in convenience for the public securing permit applications (building, electrical, plumbing, etc.) during times when that office would otherwise be closed. There was no increase in this line in 2009.

Bolduc explained her personal thought that if wages were to include a merit increase in 2010, that is one thing, but is not comfortable with a cost of living increase this year due to the economy. She also expressed that there are other ways to do it, such as furloughs but a small merit increase budgeted.

**002 Office Supplies** **\$ 1,150**

Envelopes, labels, pads, pens, tape, computer & copy paper, computer ink cartridges, markers, CD and ZIP discs, thumb drives, annual RSA Land Use Handbooks \$120; copier cartridge \$100/ea; also includes printer paper, file hanging folders, manila folders, page protectors, binders, labels and label printer cartridges, and incidental office supplies and equipment as needed. This line remains the *same* as 2008 and 2009 in anticipation of an increase in applicants.

**003 Postage** **\$ 2,000**

Figure based on actual usage (average 10-12 abutters per, certified notices are up to \$5.54 each actual postage cost), reimbursed by applicants. Includes all public hearing notices mailed to applicants and abutters. Also includes the purchase of stamps as needed for correspondences.

This line was reduced in 2009 to more accurately reflect the past two years spending. It remains flat for 2010 in anticipation of an increase in applicants.

**004 Professional Services****\$4,700**

Included are costs for outside services and technical assistance for ordinance and regulations changes, updates and additions, Capital Improvement Plan (CIP) preparation and Master Plan updates. The Planning Board is now on a program of annually updating the CIP. There are currently amendments to 4 Master Plan chapters in various stages of review with at least 2 more planned for 2010. (New Master Plan chapters and updates as well as a current CIP are required by statute. There is currently a review underway of the bonding and escrow sections of the Planning Board regulations (subdivision, site plan review and excavation) by Town Engineer Dan Tatem of Stantec.

This line was reduced by \$300 (from \$5,000 to \$4,700) in 2009 to reflect the transfer of \$100 to line 006 – office supplies and \$200 to line 109 - printing). This line remains flat for 2010 in anticipation of planned spending.

**005 Advertising****\$ 2,500**

This line covers the expense for advertising of public meetings and hearings as required by statute. Applicants reimburse the majority of expense in this line. The Town pays for advertising of zoning changes, regulation changes etc.

This line was reduced in 2009 to more accurately reflect the past two years spending. Remains flat for 2010 in anticipation of an increase in applicants.

**006 Office Equipment****\$ 200**

This is to fund warranties of the two office printers that come due at the end of the year. It remains flat for 2010.

**007 Recording Fees****\$ 150**

Miscellaneous recording charges for plan and copies from the Registry of Deeds. There is no way to project what (or how many) documents will need to be recorded and what those fees will be. This line remains the *same* as 2009 in anticipation of recording responsibilities.

**010 Mileage****\$ 500**

Mileage reimbursement cost of seminars attended by members. This is mostly spent near the end of the year due to timing of incidental spending and workshop attendance.

The Town records newly approved plans and approvals. This line includes mileage round trip to Brentwood for recording plans. Reimbursed fully by applicants. Also includes round trip mileage for other Land Use Office related trips. The current mileage rate is .44/mi. This line was increased by \$200 in 2009.

**020 Matching Grants****\$ 3,000**

Review/revision of all Town Ordinances and Regulations for changes and updates necessary, this covers the Town's matching portion of grants received from the Planning Commission, State or Federal government.

RPC awards Targeted Block Grants, which is a matching fund grant where RPC pays 50% and the Town pays 50%, in amounts ranging from \$1,500 to \$3,000 for planning assistance typically for updating one or two Master Plan Chapters. The whole amount may or may not be used depending on the amount of the TBG for that year. The State sometimes offers matching planning grants also. The Town's portion must be appropriated in order to even apply for the matching grant. If it is not appropriated the Town does not qualify for the TBG (or other grant) and loses the ability for discounted assistance.

This line remains the *same* as 2009 in anticipation of a larger Targeted Block Grant and/or any other matching grant that may be offered by the State or County.

**035 Training & Conferences****\$ 750**

This line covers the cost of Planning/Zoning training at various cost and participation per session. This line remains the *same* as 2009.

**109 Printing****\$ 600**

Printing of ordinances, regulations, CIP and Master Plan as needed. Some of the costs reimbursed by sale of copies of ordinances. This line was increased by \$200 in anticipation of increased printing costs for the Master Plan, but not spent because of a good printing arrangement. This was increased to \$800 last year, but the full amount was not used so it is recommended to be decreased back to last years' amount of \$600.

**500 Circuit Rider Planner****\$9,900**

This is the annual contract for the Circuit Rider Planner from Rockingham Planning Commission. The Planner currently attends three Planning Board meetings per month; assists the town as needed with phone and onsite support. The rationale for this expenditure is service is rendered for 3.5 hours x 36 night meetings = 126 hrs, 6 hours per month for general assistance = 72 hrs for a core service of 198 hours x \$50 per hour charged = \$9,900. Hours and the Planner's time are adjusted by the agreement with the Planning Board if the Town's needs vary during the contract year. Contract is paid in two installments during the year.

This line increased in 2009 to cover three additional months due to RPC changing their contract year from the beginning of April to the end of June. Where the contract would normally have been from April 1 to April 1, this year it will go from April 1 to June 30 – fifteen months instead of twelve.

The *decrease* in this line this year reflects the normal twelve month contract. Although the hourly rate increased from \$50 to \$55, the Planning Board is recommending the same 74 hours of general assistance as 2009, but a decrease in the number of night meetings attended by the Circuit Rider from 36 to 24, thus decreasing the core service hours from 200 to 158. This reflects in an actual bottom line of \$8,690 to RPC, but the Board wishes to budget \$9,900 in anticipation of an increase for the 2010-2011 budget to cover a higher rate because RPC's contract year budget timeframe does not match Fremont's.

**REVENUES** The figures will be available according to projected revenue for the next year. This includes the sale of Ordinances, Regulations, Application Fees for Subdivisions, Site Reviews, Lot line adjustments and excavation renewals for the Planning Board and Application Fees for Appeals, Equitable Waivers, Variances and Special Exceptions for the ZBA – includes advertising, mailing cost reimbursement and administration fee for recording each approval.

The Budget was reviewed and discussed. Bolduc discussed the chapters of the Master Plan and updates to the Capital Improvements Plan which are ongoing.

There was continued discussion about the cost of living and wages and how to budget, including discussion about working from the new (proposed 2009) wage matrix.

There was general discussion about town and school budget numbers.

The Board felt comfortable with including the salary line as it was in 2009, at \$31,668. This will be inserted into the spreadsheet for a final vote at the next meeting.

**NEW BUSINESS**

1. Selectmen reviewed the payroll manifest \$23,747.47 and accounts payable manifest \$2,028,328.31 for current week dated 20 August 2009. Hunter moved to approve the accounts payable manifest totaling

\$23,747.47. St Germain seconded and the vote was approved 3-0. Hunter then moved to approve the payroll manifest totaling \$2,028,328.31. St Germain seconded and the vote was approved 3-0.

It is noted for the record that Selectmen signed the accounts payable manifest on Thursday 13 August 2009 as per the approval process on non-meeting weeks. This manifest totaled \$33,820.10 and was dated 14 August 2009.

2. Selectmen reviewed the folder of incoming correspondence.

3. It is noted that a budget review package was sent out to Selectmen for initial review last Friday (08/14/09) to include the following departments:

- 4140 Election & Registration
- 4150 FA – Tax Collector
- 4191 Planning & Zoning
- 4210 Police Department
- 4240 Building Inspection
- 4414 Animal Control
- 4415 Health
- 4610 Conservation Commission

This evening, the following budgets were distributed for discussion at the next meeting:

- 4130 EX – Town Clerk
- 4220 Fire Rescue Department
- 4583 Patriotic Purposes

5. Carlson indicated that the tentative date for the fall Bulky Day was Saturday October 17, 2009. This has been cleared for use of the Highway Site; and Board members felt it was fine.

6. Selectmen reviewed and signed the third Tax Anticipation Note for 2009 in the amount of \$2,050,000. There was discussion about the town's borrowing limitations and that this money needs to get the Town and School District through the receipt of tax monies at year end. Of this total, a check for \$2,000,000 is going to the School on the manifest tomorrow.

Carlson advised that the School Board and members of the SAU staff had made an appointment with the Board for Thursday September 3, 2009 at 7:30 pm.

8. St Germain presented a couple of backhoe quotes and financial proposals if the Town wishes to look at purchase of their own backhoe. This is a decision which would need to be made by the Board as the budget process progresses. The Board asked Carlson to share this information with Guerwood Holmes. The quotes for both new and used equipment, with a couple of different lease/financing options offered.

9. The Board reviewed the September Newsletter. The article regarding the revaluation was reviewed and some additions made. The board set public hearing dates of Thursday September 24, 2009 at 8:00 pm and Thursday November 19, 2009 (time TBD) to discuss these items. Carlson will contact DRA to see about their availability to attend and assist the Town.

10. Carlson reviewed with the Board a fax received from 2009 Grassdrag Event Coordinator Roger Wright regarding event changes for this year. The fax included a map of the area from 2008 and a draft proposal for 2009. The changes include:

- a. Added surplus parking on the Barthelemy property, providing additional parking if needed.
- b. Open the gates at 10:00 am on Friday, two hours earlier than last year.
- c. Added the Vintage Turf Run that will be held on Friday October 9, 2009 only at 12:00 noon. The Vintage Turf Run is a for-fun vintage snowmobile race held on a grass small course. These are very old snowmobiles with top speeds of near 25 mph. This area will be used for a Swap Meet on Saturday and Sunday.
- d. Eliminate the NHSA Campground and added vendors to this area as well as up the aisle next to the Freestyle Snowmobile Show and Polaris ATV demo.
- e. Allow pedestrian traffic to enter the event from the Rail Trail behind the event through a current gated opening near Gate 3. This change will help increase traffic flow as fewer attendees will use the road as access to the event. Added Main Gate 3 to accommodate pedestrians coming from the Rail Trail. In past years, they have tried not to allow entry from the Rail Trail but this is a difficult task to provide security for, as hundreds of people try. We will add security personnel. Permission has been granted by DRED, Bureau of Trails Chief Chris Gamache to be able to use the Rail Trail.

The Board reviewed the letter and maps, as well as information from Planning Board meeting minutes of August 5, 1998 when the Grassdrags venue was discussed in terms of it needing Site Plan Review. At that time, the Planning Board decided that because it was only a three day event, they did not feel it met the criteria of the Town's Site Plan Review Regulations, and sent the issue back to the Board of Selectmen to review in an annual public hearing/input session.

The Selectmen felt that this would still be done through that process. Wright has requested that the abutter session be scheduled. Carlson indicated that she will prepare the abutter notices and schedule the session for Thursday September 10, 2009 at 7:30 pm.

11. Carlson discussed the assessed values being entered and verified for completion of the MS-1 and plans for signature next week with manifests. The Board agreed that along with the manifest on Thursday August 27, 2009; members would review and sign the cover page for the 2009 MS-1.

12. Selectmen reviewed and approved a request from Robert Allore and Laurie Leveille to use the Old Meetinghouse on Sunday October 4, 2009 from 12 noon to 1:00 pm for a wedding. The \$25 fee was attached.

13. A list received from David Richard of proposed FAA improvements to the Town ballfields was distributed for a future discussion. A further informational email string from David Richard (FAA President) and some follow-up questions from Jon Benson was also distributed. One of the email inquiries includes a request of the Selectmen to consider changing the concession stand rental agreement. A meeting will be set up to review these matters with Parks & Recreation and the FAA.

14. Selectmen reviewed and approved a Land Use Change Tax for parcel 02-151.005.007 owned by CoppHutch Enterprises LLC in the amount of \$7,500.00.

15. Selectmen reviewed and signed a Yield Tax Warrant in the amount of \$1,037.49 on the Catherine Ladd parcels on Copp Drive (02-144, 02-146.001, 02-146.002, 02-147.002, 02-048.001).

16. Selectmen reviewed remaining abatements, each with recommendations from the Assessor as follows:



**03-002 Governor's Forest MH Park**

Subject is Governor's Forest Mobile Home park situated on 65.57 acres. The reason for the request is the applicant's belief that the assessment is excessive and he provided financial information. Information provided was reviewed, but the income approach is not the best approach for determining the value of an incomplete project. Applicant has not provided any direct evidence of market value for the entire property. Upon completion of our review and with consideration for the actual number of sites completed as of April 1, 2008 and the assessment of the other mobile home park in Town, it is our opinion that the property is not over assessed. It is my recommendation that the abatement request be denied. NOTE: As the number of occupied sites has increased since April 1, 2008, thus the assessment has been increased for the 2009 tax year.

After review, motion was made by Hunter and seconded by St Germain to accept the Assessor's recommendation and deny the abatement. The vote was unanimously approved 3-0.

**Cooperage Forest LLC Frost Lane and Spaulding Road**

Subjects are all vacant house lots. The reason for the request is applicant's representative's belief that assessment is excessive and disproportionate. A listing of vacant land sales was provided and reviewed. Upon further review, with consideration for Town's equalization ratio as well as a sale and asking prices, it is our opinion that an adjustment is appropriate on each of the following lots: 03-054.001, 001.00A, 001.008, 001.009, 001.010, 001.011, 001.012, 001.013, 001.014, 001.015, 001.016, 001.017, 001.018, 001.019, 001.020, 001.023, 001.024, 001.026, 001.027, 001.029, 001.030, 001.033. Revised assessments are supported by most recent vacant sales as well as residual land analysis in neighborhood as well as current asking price when Town's equalization ratio is applied. It is recommended that each of these abatements be granted. The total dollar value of taxes abated is \$10,480.86 plus statutory interest.

It is noted that there is also a prepared agreement with CPTM which will settle assessments on these building lots for tax years 2008 and 2009.

The majority of the Cooperage property taxes are not paid, so this is an accounting adjustment for future years.

After review, motion was made by Gates and seconded by St Germain to accept the Assessor's recommendation and grant the abatements as indicated. The vote was unanimously approved 3-0. Chairman Gates signed the prepared abatement with CPTM and each of the abatements was also processed.

**06-020.009 49 Brown Brook Circle**

Subject is a ranch style home on a 2.19 acre parcel. Applicant indicated what he believes to be data errors, including the type of floor covering and heat and offered three sales as comparables. Sales properties listed were reviewed and it was noted that all are colonial style and not comparable to the subject. Subject was purchased in July 2005 for \$375,000 and is assessed at \$354,100. Property was inspected and physical data was verified. The finished basement area sustained water damage from flooding in 2007 and the floor covering was removed. The remaining finish is sufficient enough to be considered finished basement, and no change is recommended to the sketch area. It was determined that some adjustments to the physical description were appropriate including type of heat however after adjustment the assessment did not change. With consideration for this and the fact no direct evidence of value was provided, it is recommended that abatement request be denied.

After review, motion was made by Hunter and seconded by Gates to accept the Assessor's recommendation and deny the abatement. The vote was approved 2-0-1 with St Germain abstaining because this is a neighbor property to her home.

**06-023.006****40 Rum Hollow**

Subject is a colonial style home on a 2.62 acre parcel. Reason for request is the applicant's belief that the assessment does not accurately reflect value in today's market and the land is unbuildable wetlands. Applicant provided MLS listings of two listings in Town and two sales in adjacent communities as evidence. Data listed was reviewed; properties listed are not felt to be good reflections as they are of various styles, ages and locations. Property was inspected and some adjustments to the sketch area were determined to be appropriate, including the addition of a cathedral ceiling area. It was also noted that there was some deferred maintenance on the exterior and interior of the subject and condition adjustment is applicable. After corrections and adjustment, the assessment is reduced \$7,300 from \$311,900 to \$304,600 and it is recommended that an abatement in the amount of \$164.69 be granted.

After review, motion was made by Gates and seconded by St Germain to accept the Assessor's recommendation and grant the abatement. The vote was unanimously approved 3-0.

**07-017****78 Tibbetts Road**

Subject is a bungalow type dwelling on a 0.10-acre riverfront parcel. The reason for the request was dwelling is uninhabitable due to past flooding. Property was purchased from a bank in January 2009 for \$15,000. I personally inspected the property and during conversations with owner, it was stated that they were not concerned with 2008 assessment but rather reductions for 2009 tax year. As property was bank owned in 2008 and applicants have not provided any evidence to indicate that were aggrieved by the assessment, it is recommended that 2008 abatement request be denied. NOTE: Property condition had been adjusted for the 2009 tax year.

After review, motion was made by Hunter and seconded by St Germain to accept the Assessor's recommendation and deny the abatement. The vote was unanimously approved 3-0.

**Global Tower Partners 03-037.00T and 02-086.00T**

Subjects are cellular tower properties. The reason for the request was the applicant's representative's statement that assessments of \$210,000 and \$281,300 respectfully, are in excess of market value. A partial income and cost analysis was provided and reviewed. Additional information was requested, however to date nothing has been received. As such it is our opinion that applicants have not met their burden to prove good cause for an abatement and it is recommended that the abatement requests be denied.

After review, motion was made by St Germain and seconded by Hunter to accept the Assessor's recommendation and deny the abatement. The vote was unanimously approved 3-0.

17. Selectmen reviewed the Fremont Planning Board / Rockingham Planning Commission Circuit Rider Contract as presented by the Planning Board. The total amount of the contract is \$8,690 and it runs from July 1, 2009 through June 30, 2010. The contract is now back to a regular 12 month period using the Commission's new fiscal year. The Contract has been reviewed and recommended by the Planning Board. There are two payments due, one upon execution of the contract, and the other in November, such that the Town's calendar year budget is met accordingly.

Motion was made by St Germain to approve the contract. Hunter seconded and the vote was unanimously approved 3-0. Chairman Gates signed the contract and Hunter witnessed it.

18. Robert Janvrin of Hampstead called the office on Thursday to inquire about putting a cross on the tree on Beede Hill Road where his son was killed last December. The Board did not have an issue with this, but indicated that Beede Hill Road is a state roadway. Carlson indicated she would make contact with NH DOT, as well as the abutting landowner and then get back to Mr Janvrin.

The next regular Board meeting will be held on Thursday September 3, 2009 at 6:00 pm.

With no further business to come before the Board, motion was made by Hunter and seconded by Gates to adjourn the meeting at 11:47 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator