



Town of Fremont NH

2008 Bi-Weekly TIMESHEET

EMPLOYEE NAME: _____ DEPT: _____

PAY PERIOD FROM: _____ TO _____

WEEK 1

	DATE	IN	OUT	IN	OUT	IN	OUT	Hours	OT Hrs	Notes
Sunday										
Monday										
Tuesday										
Wednesday										
Thursday										
Friday										
Saturday										

Comments:

Total Hours _____

Total Overtime Hours _____

WEEK 2

	DATE	IN	OUT	IN	OUT	IN	OUT	Hours	OT Hours	Notes
Sunday										
Monday										
Tuesday										
Wednesday										
Thursday										
Friday										
Saturday										

Comments:

Total Hours _____

Total Overtime Hours _____

EMPLOYEE SIGNATURE

Total Hours for weeks 1 and 2 _____

DATE: _____

Total OT Hours for weeks 1 and 2 _____

SUPERVISOR SIGNATURE

Posting Notes:

DATE: _____
