

Approved July 17, 2023

In Attendance:

Bill Millios, Coordinator

Todd O'Malley, Committee Member

Neal Janvrin, Committee Member, Select Board Representative

- I. The Coordinator called the meeting to order at 6:30 pm. All rose for the Pledge of Allegiance.
- II. Neal made a motion to approve the minutes of January 16, 2023 as written. Todd seconded and the vote was 3-0.
- III. Chairman's Report - None
- IV. Coordinator's Report
 - A. Bill gave an update on the Town Deliberative Session stating that the sound was good, they had gone to the School and went through the mixing board. They made some adjustments, and the sound was the best so far, this is encouraging for meetings going forward.
 - B. Bill updated regarding the studio camera repair stating they are still down on camera one. Access AV was bought out by Key Media which caused a delay in getting them to come and check the camera and they have now ordered the new camera. There is no change in our service and warranties will still be honored.
 - C. Recent broadcast updates: Since the last meeting they have done candidate videos, Bill stated that it went well as it was planned to have all candidates come in on the same night with each given 30 minutes and they were all uploaded at the same time. Mike Rydeen hosted Candidate's Night which went well.
 - D. Bill mentioned having a scheduled training night for all the camera operators to have all the broadcasting being done the same, he will create a new cheat sheet for reference.
- V. FCTV financials – The current working balance in the FCTV Revolving account is \$39,547.98.

Bill mentioned on January 20, they spent \$1,230.98 that was mostly the 1-year Castus renewal and support, and on March 9 was a reimbursement for 1-year Vimeo Premium for \$900 and the Lumens and Services was the new camera for \$2,304 including installation.
- VI. New Business
 - A. FCTV Committee: There was discussion on members staying on the Committee. Bill will speak with Heidi and the other Committee members, they will elect a Chair and Vice Chair at the next meeting.
 - B. There was a brief discussion on whether any new equipment was needed in the near future. It was decided that everything was good.
- VII. Next meeting: Neal mentioned the next meeting is **May 15, 2023**.
- VIII. With no further business before the Committee Neal made a motion to adjourn the meeting at 6:44 pm. Jose seconded the motion, and the vote was unanimous 3-0.

Respectfully submitted,

Kathy Clement
Recording Secretary