

I. CALL TO ORDER at 6:10 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Annmarie Scribner, Brett Hunter and Greta St Germain and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. The School District Deliberative Session will be held at 9:00 am on Saturday 02 February 2013 at Ellis School. Moderator Rydeen asked Carlson for a police detail to be scheduled for both meetings, and that has been requested of Interim Chief Wood to arrange.
2. Setup for the Town Elections (at Ellis School) will take place on March 11, 2013 in the afternoon and early evening. St Germain said she is available to assist, and Carlson will contact some other election workers and town employees to help with setup and cleanup (on Tuesday March 12, 2013 after elections).

III. LIAISON REPORTS - None

IV. APPROVAL OF MINUTES

1. Selectmen reviewed the minutes of 24 January 2013. Motion was made by St Germain to approve them as written. Hunter seconded and the vote was unanimously approved 3-0.

V. SCHEDULED AGENDA ITEMS

At 6:25 pm Selectmen met with Moderator Michael Rydeen for review of the 2013 Town Meeting Warrant in preparation for Deliberative Session. Selectmen discussed the order and decorum of the meeting.

Selectmen and Rydeen reviewed each article on the warrant. Interim Police Chief Wood joined the meeting and the discussion as well. Selectmen will move and second each article. Department Heads will speak to pertinent department purchases, and Selectmen and Carlson will be prepared to answer other questions which may arise.

Rydeen left the meeting at 6:55 pm.

6:45 pm Public Input - None

At 6:57 pm motion was made by Hunter and seconded by St Germain to enter non-public session pursuant to NH RSA 91-A:3 II (a) to discuss a personnel matter. The roll call vote was unanimously approved 3-0; Scribner – aye; Hunter – aye; St Germain – aye.

At 7:28 pm motion was made by Hunter to return to public session. St Germain seconded and the roll call vote was unanimously approved 3-0; Scribner – aye; Hunter – aye; St Germain – aye.

Motion was then made by Hunter to seal the minutes of the non-public session. St Germain seconded and the roll call vote was unanimously approved 3-0; Scribner – aye; Hunter – aye; St Germain – aye.

At 7:30 pm Chairman Scribner called to order a Public Hearing to discuss the lease/purchase of a new fire truck. Present were Deputy Fire Chief Joe Nichols, Fire Chief Richard Butler, Lieutenant Joel Lennon; and Firefighter John Roderick; and members of the Public Sam and Betty Harris. Scribner read the Public Hearing notice aloud:

The Board of Selectmen and the Fire Rescue Department will hold a bond hearing in accord with NH RSA 33:8-a to discuss issuance of a lease/purchase agreement for the proposed fire truck. The hearing will be held as part of a regular Selectmen's Meeting on Thursday January 31, 2013 at 7:30 pm in the basement meeting room at the Fremont Town Hall.

The purchase price is \$471,385; with a down payment to be made from the existing Capital Reserve Fund, in the amount of \$175,000. This will result in the balance of \$296,385 being paid in a five year lease arrangement.

The proposed payment schedule would be approximately \$65,000 for five years beginning with the first payment in calendar year 2014. There is no tax impact of this purchase in 2013. The proposed new truck would replace two aging fire trucks.

The public is encouraged to attend the hearing and learn more about this purchase in advance of the Deliberative Session on February 5, 2013, and Town Voting on March 12, 2013.

This notice was advertised in the Union Leader on 18 January 2013; printed in the January 2013 Town Newsletter; and publicly posted on 16 January 2013.

Deputy Chief Nichols explained that the truck is being built on an engine chassis for the manpower of an engine crew and 3,000 gallons of water. He said the truck was based on a recent truck Brentwood purchased, and will be economical for the Town's uses. He said they will dispose of Tank 5 (tractor trailer unit); and Engine 3 (1979 engine) with limited cab space and several ongoing maintenance issues.

Scribner stated that the fleet is aging and it is important to update the fleet and get the Department up to date. Nichols further explained that we need to do to get up to date.

Scribner explained that the Board supported this purchase and is hopeful that the Town can get on board with a more adequate and reasonable replacement schedule of trucks.

Some photographs and other information were circulated. A handout was circulated that contained the Warrant Article wording (Article 4); and on the reverse, the lease and payment estimates.

Carlson indicated that the purpose of this public hearing is to review the financing and explained that the price is more than \$100,000 that the Town will commit to with the vote. The purchase arrangement will include making a down payment in year one (2013) fully funded from Capital Reserve, thus with no tax impact. The first lease payment will be due in 2014 of approximately \$65,000.

With no further comment or questions, a motion was made by Hunter and seconded by St Germain to close the public hearing at 7:48 pm. The vote was approved 3-0.

There was general discussion about town business.

Roderick indicated that the Department would host an Open House on Saturday March 9, 2013 10:00 am to 2:00 pm for the townspeople to see the station and trucks and what the Department needs are.

The Fire Rescue members and public left the meeting at 7:50 pm. Selectman Hunter left the meeting due to illness at this time as well.

VI. OLD BUSINESS

1. There was discussion about preparation for Deliberative Session.

VII. NEW BUSINESS

1. Selectmen reviewed the payroll \$18,404.13 and accounts payable \$1,523,484.94 manifests for the current week dated 01 February 2013. Motion was made to approve them by St Germain and seconded by Scribner. The vote was unanimously approved 2-0.
2. Selectmen reviewed folder of incoming correspondence.
3. Selectmen reviewed and approved bills for payment.
4. Selectmen reviewed Town Reports submitted. The Tax Collector's report is still pending.
5. Selectmen reviewed and completed the 2012 Audit questionnaire from Plodzick and Sanderson. St Germain will scan the document for Scribner's signature prior to returning to Plodzick.
6. Copies of the Trustees of Trust Funds Investment Policy Statement were distributed to the Selectmen for review and future adoption. The Trustees reviewed and readopted it at their meeting of 30 January 2013.

VIII. NON-PUBLIC SESSION NH RSA 91-A – At 9:00 pm motion was made by St Germain and seconded by Scribner to enter non-public session pursuant to NH RSA 91-A II (c) to review and sign employee evaluations completed in 2012. The roll call vote was unanimously approved 2-0; Scribner – aye; St Germain – aye.

At 9:05 pm motion was made by St Germain and seconded by Scribner to return to public session. The roll call vote was unanimously approved 2-0; Scribner – aye; St Germain – aye.

There was further discussion about the upcoming Deliberative Sessions for the School District and Town.

The next regular Board meeting will be a work session, and will be held on Thursday February 7, 2013 at 6:00 pm.

IX. ADJOURNMENT – Motion was made by St Germain and seconded by Scribner to adjourn the meeting at 9:15 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator