

I. CALL TO ORDER at 6:00 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Brett Hunter and Leon Holmes Sr; and Town Administrator Heidi Carlson. Gene Cordes arrived at 6:15 pm.

II. ANNOUNCEMENTS

The Employee, Boards & Committees Holiday potluck dinner was held Wednesday 11 December 2013 at the Safety Complex and was an enjoyable gathering!

Pumping of the septic tanks at the ballfields, Library, Complex, and Town Hall were all done this week.

III. LIAISON REPORTS

Safety Committee – Meeting of 10 December 2013 was held at the Library. Updates included a new draft of a Trip and Fall Policy; purchase of safety marking supplies for year end, review of current claim information, review of all safety upgrades made in the prior quarter, and review of an inspection schedule of the buildings. The next meeting will be held at 12 noon on Tuesday February 25, 2014.

Budget Committee – Meeting of 11 December 2013: Meeting included review of the School budget with some votes taken. The balance of the Town's items will be brought back to the Committee for 7:00 pm on Wednesday December 18th.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 05 December 2013. Motion was made by Cordes to approve them as written. Holmes Sr seconded and the vote was approved 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads – Members of the Fire Rescue Department Richard Butler, Joseph and Doris Nichols, Marissa and Megan, Ron DeClercq, Jode and Joel Lennon, Jeff Horton, Nate Perry, Steve Shea, Bryan Bielicki, Nathan Draney, Eben Bond, and Vinnie O'Connor, along with Leon Jr, Lori and Pearl Holmes came in to the Board's meeting. Chief Butler made a presentation to Leon Holmes Sr for his 55 years of service to the Fremont Fire Department. Butler presented a plaque "Presented to Leon Holmes Sr for 55 years of service protecting the residents of Fremont and surrounding communities"

Several photographs were taken and members of the Department talked amongst each other and the Board. The Fire Rescue Department members left the meeting at 7:30 pm.

VI. OLD BUSINESS

1. Motion was made by Holmes Sr to appoint Charles Rand as Cemetery Trustee to fill Richard Rand's term through March 2014. Cordes seconded and the vote was unanimously approved 3-0.

2. Selectmen signed the payroll manifest for 2013 Fire Rescue Department LOSAP \$25,427.59 as approved last week.

3. Selectmen signed for acceptance of completed Seacoast United Soccer Club Conservation Easement. This has been approved by the Conservation Commission and Planning Board, and was overseen by the Town's Attorney at SUSC expense.
4. Updated budget reports (long version dated 12/05/13) and short version (dated 12/12/13) were distributed. Carlson discussed some repairs and upgrades needed to the fire alarm panel at the Town Hall and reviewed the other routine maintenance work done yesterday at all the Town buildings on the fire alarm panels. Cordes moved to approve the purchase order for \$1,480 for the balance of work needed at the Town Hall and Library. Hunter seconded and the vote was unanimously approved 3-0. The Board also asked that the cost of the annual testing at each building be encumbered to be completed as soon as possible in 2014.
5. Carlson updated the Board on the Police Department conditional offers. Chief Twiss is proposing to start the new part-time officer at Grade 8A Step 7. Selectmen approved this rate after a motion from Cordes and second from Hunter.
6. The Moose Plate grant of \$15,000 has been received to offset the Smith Land purchase costs. Big thanks to Pat deBeer for all of her hard work in obtaining this and other grants! The Board asked to have a thank you letter prepared to Pat deBeer for signature next week.
7. Carlson shared information from the Building Inspector Bob Meade regarding his budget. The Driveway inspections have recently been paid out of the 2013 budget, but there was no funding budgeted because it had been cut by the Board in prior years due to inactivity. (The Road Agent had not charged for inspections). Meade expressed concern that no funding is carried for this line in the 2014 budget. Carlson advised that the Road Agent will be submitting monthly invoicing for driveway inspections so the line is better and more consistently tracked. There was some discussion about how to handle this if the inspections increase in 2014. Some additional funding had been added to the inspection budget, and the Board said that it will be addressed if needed in 2014.
8. Carlson advised the Board that EMD Joyce Booker-Janvrin had been unable to get in to a Board meeting thus far in the budget process, and was looking at \$100,000 as the cost of a generator for either the Ellis School, or a replacement for the Fremont Safety Complex. She did not have either fully costed out, and is unsure about what is available for grant funding (but the program is a 50/50 match). After much discussion, she asked the Board to consider \$50,000 for a Warrant Article to supplement the Emergency Management Equipment Capital Reserve Fund. This would provide for the Town's half share of either project, depending on what can come together for the grant process.

Selectmen discussed this and motion was made by Hunter to recommend a Warrant Article for \$50,000 for the Emergency management Capital Reserve Fund. Holmes Sr seconded and the vote was unanimously approved 3-0.

Selectmen also discussed looking into a replacement generator for the Town Hall and encumbering the funds in 2013. They suggested that Bob Meade be contacted, and see about plumbing for a propane tank and propane generator. At least three estimates would be necessary.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$8,431.28 for FRD LOSAP TT&L payment dated 12/05/2013; accounts payable manifest \$72,504.70 for current week dated 15 December 2013.
2. Selectmen reviewed bills and invoices for payment.

3. Selectmen reviewed the folder of incoming correspondence.
4. An inquiry has been made into the sale of the former van owned by the Police Department. After discussion with Chief Twiss, Selectmen concurred that the four planned vehicles will remain as trade-ins against the new cruiser purchase in 2014.
5. Selectmen reviewed an Elderly Exemption Application that has been processed by the Selectmen's Office:
Schreiber Trust Parcel 06-041 328 North Road
Cordes moved to approve the application as presented, being qualified. Holmes Sr seconded and the vote was approved 3-0.
6. Selectmen discussed a complaint about conditions at 38 Brentwood Road. The Board asked for the Building/Health Inspector and Fire Chief to visit the site regarding the complaint. The Board suggested they be contacted to make an appointment. If they refuse to make an appointment, Inspectors should advise that they are coming for an exterior inspection.
7. Perambulations have been done with the Town of Danville. Holmes Sr discussed funds to pay Peter and Charles Bolduc for their work in locating and flagging the lines. Hunter moved to pay \$100 each to Charles and Peter Bolduc for their work on the Danville perambulations. Cordes seconded and the vote was unanimously approved 3-0.

Carlson was asked to follow up with Peter Bolduc to see if he will contract to complete the work next year with the balance of the Towns surrounding Fremont.

VIII. NON-PUBLIC SESSION NH RSA 91-A

The next regular Board meeting will be a work session, to be held on Thursday December 19, 2013 at 6:00 pm.

IX. ADJOURNMENT – At 8:30 pm motion was made by Hunter to adjourn the meeting. Holmes Sr seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator