

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. All rose for the Pledge of Allegiance. This meeting is a live broadcast by Bruce White of FCTV. Also present were Jerry Fortin representing Stantec Engineering and John Coulp-yu from ED Swett LLC.

II. ANNOUNCEMENTS

1. The Town Clerk Tax Collector's Office is CLOSED on Mondays for the summer.

III. LIAISON REPORTS

The Planning Board met Wednesday July 10 at 7:00 pm in the Basement Meeting Room. The following topics were discussed:

1. Continued Business:
 - a. 2019 Earth Removal Permits: The Board was advised that all landowners were notified of upcoming site inspections by Keach Nordstrom Associates.
2. New Business:
 - a. Preliminary Site Plan Review:
 - i. DECM Builders are proposing an Over 55 Open Space subdivision on South Road (Map 2 Lot 20) consisting of 12 units.
 - ii. The Board had general discussion on the proposal with abutter input.
3. Circuit Rider Business:
 - a. Jenn outlined some minor changes to State Regulations regarding Land Use Boards.
4. Other Business:
 - a. The Board was notified that Brett Hunter had resigned.
 - b. The Board voted to recommend Mike Wason be appointed a full member.
 - c. The Board was advised that two of the four Town Engineer contracts were ready for the Board of Selectmen to sign.
 - d. Further research is being conducted regarding the School Impact Fees.

The next meeting is scheduled for Wednesday July 24, 2019.

IV. APPROVAL OF MINUTES

A motion to table the minutes of the June 27, 2019 meeting was made by Janvrin and seconded by Barham with unanimous vote 3-0.

V. SCHEDULED AGENDA ITEMS – times subject to change depending on flow of the meeting

At 6:30 pm the bids for Sandown Road Bridge work were opened. The four bids submitted are as follows:

- EARTH-Northeast Earth Mechanics, Pittsfield, NH Bid of \$87,832.00
- EVROKS Corp, Tilton, NH Bid of \$83,542.00
- Cold River Bridges LLC, Walpole, NH Bid of \$103,762.00

- ED Swett Inc, Concord, NH Bid of \$87,010.00

The bids submitted will be reviewed by Mr. Fortin from Stantec, with their recommendations to be submitted to the Selectmen before Friday night. The Board will recess to 6:00 pm tomorrow night, at which time the final decision will be made on this project and an award for this portion of the work.

6:45 pm Public Input-none

At 7:00 pm Department Heads - Fire Chief Rich Butler with newly certified candidates Joe Parisi (FFI); Jared Butler (FFII); Josh Gallant, John Linville, RJ Gigerich, Ryan Dame and (First Responders) were present, along with supporters Lyn Linville, Joe Nichols, Vinnie O'Connor, Kevin Zukas and Seth Wood in the audience. Gary Pellegrini, a new First Responder, was not able to make it tonight. Cordes thanked all the candidates for their training and commitment to the department which is so important to all the Fremont residents. He thanked everyone for coming and for all their work with the Department.

The EMR candidates training consists of two four hour training classes per week for about eight weeks, followed by preparation for National testing and State licensing.

Fire Fighter I class which Joe Parisi just finished consisted of 2 nights a week plus weekends for 28 weeks and now he has signed up for an EMT class.

Jared Butler just completed Fire Fighter II class which was not quite as long as Fire Fighter I class but quite intense. He detailed out some of the study involved.

Cordes remarked this is a big change from 14 months ago from where we were and our expectations have been exceeded by the Department especially in terms of new recruitment and the progress made on these additional training endeavors. Cordes said it is greatly appreciated by the Board, and residents should be proud of their Fire Rescue Department.

Janvrin remarked that this is being broadcast tonight also with the hope the public realizes the commitment of the Department to the Town's residents. Several photos were taken for the Department's Facebook page and for the Annual Report and upcoming Newsletter.

Department members were again thanked by the Board for all their hard work and commitment and left the meeting at approximately 7:30 pm.

Chief Butler remained for a monthly update with the Board. Cordes reviewed the monthly report submitted of the Department meetings and activities as well as call volume, and all were satisfied with the progress made on coverage of the evening and weekend EMS shifts. Carlson remarked on the upcoming budget process and the Department's proposed changes to convert from the Point Compensation System to a paid hourly system. Budgets will be due in early August.

Butler spoke of the recent failure of sprinkler system components at Poplin Nursing Home and their status relative to the repair work and housing of residents. To accommodate the loss of part of one wing, nursing staff was able to move patients to other parts of the building therefore no one had to be transported to another facility. Serve Pro has been on site doing the clean up of all the water and damages created to floors and insulation. Our Building Inspector has been there for inspections as needed. There is an emergency and evacuation plan in place, which is current and has been updated based on prior experiences.

Butler will stay in touch with consultants at MRI on a quarterly basis to update progress, or more often if questions or issue arise that he seeks assistance with. He reported that new member Jonathan Starr had to take a leave of absence due to his work schedule for a period of time.

With no further discussion, Butler left the meeting at approximately 7:45 pm.

VI. OLD BUSINESS

1. Thru Trucking Ordinance follow-up: Janvrin and Carlson met on Tuesday July 2, 2019 at 10:00 am with Epping Town Administrator Greg Dodge to discuss the ongoing concerns on Shirkin Road relative to hours of operation and trucking, in follow-up to the Public Hearing. Some code enforcement information has been received since that time, and there are several businesses who have little to no oversight in terms of their hours of operation. These are Epping Code Enforcement issues when/if applicable, and should be directed to the Town of Epping. This all affects Fremont residents.

A suggestion of placing in an access road that would go out between two of the existing businesses and run parallel with Route 101 would be a great solution to alleviate traffic going through the residential area of Fremont but a question arose if the interchange is regulated by the State. When Dodge contacted NH DOT regarding this, their remark was that it is a "tall order" but did ask Epping to follow-up with a request in writing. Carlson suggested that Fremont could also prepare a formal statement to DOT in support of the access road. We are still waiting for legal advice from our attorney. Clark Patterson had come into to speak with Carlson also this week with additional information regarding this project. Barham felt that this access road would only direct traffic away from the Fremont residential roads but still come out onto Beede Hill Road to get to Route 101 and that the State may not have any jurisdiction over this but needs to be clarified in the future.

2. Black Rocks Village: Carlson highlighted some discussion from an email this week between Dan Tatem and Josh Manning about the Petro Mat. Manning said their consultants have said that allowing the roads to "iron out" with the summer heat and traffic is the best bet, and not to purposely heat and re-roll them.

Cordes asked how we are going to handle the decal lane problem as no one wants to use it because of the condition it is in, and if that is the case, do we need to have one? Copies of additional historical correspondence from the file was supplied to Barham, who will contact DOT engineers in follow up. The Board will continue to revisit this.

3. Carlson recapped the Board on the Chester Road storm damage from last week. The Highway Department removed the last load of stumps today. The storm looks like it will result in final costs to the Town of somewhere between \$15,000 and \$20,000. This is unanticipated spending which may affect projects coming up later this season. As long as the weather cooperates, the Road Agent is planning on starting the hot top on Chester Road on July 23rd. Janvrin suggested to start a trust fund for emergency funds when the storm situations arise to be able to accommodate unanticipated spending in the future. Holmes Jr had made the same request as a Warrant Article for consideration in 2020.

4. With regard to the NH DOT letter on the sign misplacement the Fremont Garden Club is offering to help with DOT contact/records and determination of ROW width in order to move the remaining town line marker signs and gardens. Selectmen Barham and Leanne Miner from the Garden Club are planning to visit these sites on Friday afternoon.

VII. NEW BUSINESS

1. The Selectmen reviewed the folder of incoming correspondence included an email on no thru trucking; Letter concerning budget standoff at the state level; the DES wetland permit has been accepted and received; ENH Power documents; the June Building Inspector report on permit activities; a notice from Rockingham County Department of Corrections on opioid training available; a notice from New Hampshire Municipal Association on PFAS and the drinking water standards are concerning and lacking standards with a training set for July 22nd. Carlson will contact our Health Officer and Deputy to see if one of them can attend this meeting. Waste Management Agreement provides annual rate adjustment due to diesel fuel and the estimate for the Town's CY 2020 was received; Seacoast Health Network letter and an email from a resident concerning Seacoast Farms.

2. A motion was made by Janvrin to approve the payroll manifest of \$34,140.96 for the current week dated July 12, 2019. This was seconded by Barham with unanimous vote 3-0.

A motion to approve the accounts payable manifest of \$674,391.41 for the current week dated July 12, 2019 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0. In this manifest \$500,000 was payable to Fremont School District.

3. A motion to sign the Intent to Cut for parcel 05-007 owned by Jerry Thayer on Shirkin Road was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

4. A motion to approve a vacation request for Carlson was made by Janvrin and seconded by Barham with unanimous vote 3-0.

5. A motion to sign the replacement check manifest for Nicole Cloutier for a lost paycheck for the week of June 28, 2019 in the amount of \$1,192.03 (negative cash impact as lost check was voided) was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

6. A motion was made by Janvrin to approve FCTV Cable Revolving Fund Manifest #2019-14 in the amount of \$29.97 to reimburse Greg Fraize for a replacement router for FCTV and this was seconded by Barham. The vote was unanimous 3-0.

7. A motion to sign outgoing correspondence to Felicia Augevich acknowledging her resignation from FCTV Committee and a letter to Brett Hunter acknowledging his resignation from the Planning Board was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

8. A motion to sign the follow-up letter to Jeff Woodman regarding recent Bulky Day concerns which also includes a permit application for renovations discussed at meeting of June 20, 2019 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

9. Barham moved to approve Purchase Order 2019-014 to purchase an AED for the Town Hall Basement Meeting Room, and authorize Carlson to sign the PO, not to exceed \$900. Janvrin seconded and the vote was unanimous 3-0.

10. A motion to sign the DRA form regarding order for 2020 PA-28 (not applicable as Fremont no longer uses the Inventory of Taxable Property Form) was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

11. Selectmen reviewed recent abatements processed by the Assessor as follows:

A motion to approve the abatement for Robert & Melissa Chase, 93 Thunder Road, Parcel 02-001.008 for \$911.40 in taxes was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

A motion to approve the abatement for Carl Erickson, 28 Tuck Drive, Parcel 06-064.003 for \$658.56 in taxes was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

A motion to approve the abatement for C & S Keyser, 146 Spaulding Road, Map 03-056.011 for \$723.24 in taxes was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

12. A motion to appoint and sign the appointment for Mike Wason to fill the Planning Board position created by Brett Hunter's resignation was made by Barham and seconded by Janvrin. The vote was unanimous 3-0. This will be for a two year appointment (left on Hunter's term, which expires March 2021).

13. A motion to sign the Yield Tax Warrant for the 2018-2019 tax year in the amount of \$2,155.31 for multiple lots owned by Gristmill Realty LLC was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

14. A motion to approve entering into a contract with Eastern Propane & Oil for the Town's fuel needs through the Our Town Energy Alliance (OTEA) for the Town's fuel needs from September 1, 2019 through August 30, 2020 authorizing Carlson to sign was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

15. A motion to accept and sign two engineering contracts relative to Planning Board services and have the Chair sign on behalf of the Board was made by Barham and seconded by Janvrin with unanimous approval 3-0. These were contracts with Keach Nordstrom and DuBois & King.

There was a lengthy discussion about the process used in selecting some new consultants for the Town's consideration and use relative to certain Planning Board applications.

VIII. WORKS IN PROGRESS

1. Carlson will be getting the budget worksheets for 2020 out to Departments.

A motion to recess the public portion of this meeting until Friday July 12, 2019 at 6:00 pm to review the recommendation made from Stantec regarding the Sandown Road Bridge was made by Barham and seconded by Janvrin with unanimous vote 3-0.

At 8:42 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A: 3 II c to discuss a personnel matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 8:45 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Administrative Assistant

IX. NON-PUBLIC SESSION pursuant to NH RSA 91-A:3 II (e) – as needed

At 8:45 pm the Selectmen began their non-public session.

At approximately 9:30 pm a motion was made by Janvrin and seconded by Barham to return to Public Session. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Selectmen were updated on a tax payment arrangement in which the principal and owner's share of the interest on the 2016 tax lien have been paid.

The Board would like to set up a collaborative meeting with Departments to discuss the recent storm that caused significant damage on Chester Road.

The Board asked for Gregg Arvanitis to follow-up on site compliance at 55 Danville Road.

With no further business which may legally come before this meeting, at approximately 9:40 pm motion was made by Janvrin to recess this meeting to 6:00 pm on Friday July 12, 2019 to review the final bid tabulation for the bridge project. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator

At 6:04 pm on Friday July 12, 2019 the Fremont Board of Selectmen met as planned when they voted to continue their July 11, 2019 meeting. The continued meeting occurred in the lower level meeting room of the Fremont Town Hall. Present were Selectmen Janvrin, Barham and Cordes. Cordes called the continued meeting back to order.

The single purpose of the continued meeting was to discuss the Stantec's Sandown Road bridge bid review and recommendation following the bid opening that occurred on 07/11/2019. After reviewing the bids Stantec found that Evroks Corporation, the low bidder, met all the requirements of the RFP, they are approved by NHDOT and have a wide range of experience including similar sized projects. They have solid references and their financial and trade references met the requirements. Stantec represented that Evroks is ready, willing and able to build the bridge within Fremont's tight construction time frame.

After reviewing the documents Barham made a motion to award the contract to Evroks Corporation at their low bid price of \$83,542.00, and execute the Agreement and the Notice to Proceed. Janvrin seconded the motion and the motion was approved 3-0.

Realizing that there was room on the signature line for one signature, Barham made a motion to have Cordes sign the documents as voted on behalf of the Board. Janvrin seconded the motion and it was approved 3-0. Cordes then signed two copies.

At 6:11 pm Barham made a motion to adjourn. It was seconded by Janvrin and approved 3-0. The meeting was adjourned at 6:12 pm.

Janvrin then took the signed copies and placed them in the Town Administrator's desk in her office.

Approved 07/18/2019

Notes for the recessed session were taken by Gene Cordes.

The next regular Board meeting will be held at 6:30 pm on Thursday July 18, 2019 at the Fremont Town Hall in the basement meeting room.