

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. In attendance were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; Town Administrator Heidi Carlson and Selectmen's Clerk Kathy Clement. Bruce White of FCTV live broadcast the meeting. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. Chester Road will be closed next week (Wednesday through Friday) for paving work. Work will take place all week, so please use caution in the area.
2. The Town Clerk Tax Collector is closed on Mondays for the summer.
3. The Thru Trucking Public Hearing will be continued next week at 7:30 pm.
4. Letters have gone out to all holders of Veteran Property Tax Credits for the recertification process. All owners who have any type of credit or exemption on their property must complete the forms and return them to the Selectmen's Office. Any questions can be directed to Jeanne or Kathy. The next phase of the process is for the disabled and elderly exemptions, and those letters will likely go out by early August. Please return these forms as soon as possible.
5. There will be no Board meeting on Thursday August 1, 2019 due to vacation schedules. No A/P is planned, and a full meeting will take place the following week.

III. LIAISON REPORTS

On Friday evening July 12, 2019 the Selectmen reconvened for about 10 minutes to review the bid tabulation for the Sandown Road Bridge work. The Board accepted the engineer's recommendation and awarded the bid to Evroks Corporation (low bid) in the amount of \$83,542 and signed the necessary contract documents. They met all necessary requirements.

IV. APPROVAL OF MINUTES

Janvrin moved to approve the minutes of June 27, 2019 as amended. Barham seconded the motion and the vote was 3-0.

Barham moved to approve the minutes of July 11, 2019 as amended. Janvrin seconded the motion and the vote was 3-0.

V. SCHEDULED AGENDA ITEMS – times subject to change depending on flow of the meeting

6:45 pm Public Input - None

7:00 pm Department Heads - None

VI. OLD BUSINESS

1. Black Rocks Village: There was no update on the deceleration lane at this time. Barham has some additional information and will be in contact with engineers at NH DOT.
2. Chester Road updates: Work continued throughout this week. Paving will take place and the road will be closed on Wednesday through Friday next week (July 24 to 26). No traffic will be able to get in from

Sandown Road and the detour will be Sandown Road to Whittier Drive. Carlson and Cordes reported that Holmes has been very busy with the work on Chester Road as the storm caused a lot of damage that needed to be cleaned up and culvert work before the road work could be completed. He has also been assisting in preparation for the bridge work and pending closure. With everything that is going on he is very aware of the budget and is managing this tightly, with the storm damage and clean up costs it has put him over budget.

Eversource (through their tree vendor) will be cutting some additional trees on Bean Road, and this is a great help to the Town. Holmes would like the Selectmen to go on site to see the road work completed this summer, and they will continue this meeting until Sunday morning for a site visit/tour with the Road Agent.

3. Sign updates: Barham has collected some information on the State ROW relative to the incorrectly placed signs and is working with the Garden Club on a plan to make break-away posts that are pleasant looking and meet the State DOT specifications. Barham mentioned that there were 8 signs listed in the letter from NH DOT as being in the State right-of-way. There are 5 Historic signs that were removed and to be replaced, must be placed at least 10' off the edge of pavement. The Historic signs may be able to be replaced this fall, if the Highway Department has time.

The three large "Welcome to Fremont" signs will take much more planning and time. The one on Route 107 at the Fremont/Raymond town line must be moved to 10' outside the pavement. The remaining two welcome signs located at Route 107 Pages Corner and Route 111A Fremont/Danville line are outside the State right-of-way, but these signs must also be placed onto breakaway posts, but the flower beds and small landscaping bricks can stay, as they are not traffic obstructions. Barham will write a letter stating the Towns intent before changing anything to make sure that the plan moving forward would be in compliance with the State. The Town will need to call Dig Safe to confirm the area is good and paint the spot for their placement. This will probably be a fall project, if time and manpower permits.

4. The PFOA training session on Monday July 22 will be attended by the Deputy Health Officer April Phelps. Once the new standards are finalized, the annual Safety Complex water test will be scheduled. The JLCAR was meeting this morning in Concord to finalize these rules.

5. Sandown Road Bridge updates: The road will close next week on Thursday July 25, 2019. The detour signs will be uncovered and the barricades will be in place. The detour will take travelers via South Road to Route 111A, onto Sandown Road in Danville, which takes you to the opposite side of the bridge in Sandown, first onto North Danville Road and then Fremont Road. The jersey barrier removal is tentatively scheduled for Friday when Evroks begins dropping off their equipment. We have had to organize additional vendors for Friday, but the Road Agent will take care of the signs and barricades the day the road is to close.

The majority of jersey barriers will be moved to the Highway Shed except for the ones needed on site for the permanent closure. It will be a week to 10 days for the bridge to arrive and the contractor will be doing site prep work up until that time. There are currently some lights not working on site there is an electrician looking at repairing these before the bridge is closed. The lighting will be removed early the following week and temporary yellow flashers will be on the posted orange and white warning barricades in front of the jersey barriers.

There will be a Pre-construction meeting on Tuesday July 23, 2019 at the Stantec offices and Carlson will be attending via conference call. The best case is that the bridge will be open August 23, 2019 prior to school starting at Ellis.

The NH DES Wetlands permit is approved but waiting on, the Exeter River Committee meeting on Tuesday night next week. Theresa Walker had information on this. The work is still targeted to be complete before School reopens in Fremont on August 26th.

6. There are two additional engineering contracts still being worked on between Leanne Miner, the Town's Attorney and the two remaining firms. Once the terms are agreed to (or not) they will be presented to the Board for signature.

VII. NEW BUSINESS

1. The Selectmen reviewed the folder of incoming correspondence. There is an email from Xfinity with contact information for Municipal Emergency Reporting Procedures, a comment sheet from the Zoning Board regarding a new family dwelling on Tibbetts Road, Alliance for Community Media letter, correspondence from the Health Insurance Trust, Eversource email stating that they are ready for increase demand this weekend, email from Sandown Police Administrative Sergeant Aurie Roy regarding a SoRock social service agency request, a letter from the Attorney General regarding the RSA 485:3 PFOA and stating the interpretation was correct, notice that Generator Connection came yesterday to check generators. Pricing for paving of Sandown Bridge; and updates from Dan Tatem on the date of the bridge deck arrival and copies of two proposals for the paving work at the bridge once the new deck is installed. GMI will do the paving work as the best price. The third vendor, Petra, could not do the specified work.

Janvrin made a motion to approve the MRI invoice #20721 for \$2,172.20, Barham seconded the motion. The vote was unanimous 3-0.

Barham made a motion to approve the Stantec invoice #15332 for Sandown Road Bridge design, estimate and approvals for \$6,442.00. Janvrin seconded and the vote was unanimous 3-0.

2. Selectmen reviewed the Accounts Payable manifest in the amount of \$238,045.66 for the current week dated July 19, 2019. This includes payments from the General Fund to the Capital Reserve and Expendable Trust Funds as voted by Warrant Articles in 2019. Janvrin moved to approve the manifest. Barham seconded and the vote was approved 3-0.

3. Barham made a motion to approve a Yield Tax Warrant in the amount of \$1,747.38 for parcels 05-026 and 05-034 owned by Bernadette Patterson on Shirkin Road. Janvrin seconded and the vote was unanimously approved 3-0.

4. Janvrin moved to approve FCTV Revolving Fund Manifest 2019-15 in the amount of \$50.00 to pay the annual renewal membership fee in the NH Coalition for Community Media (NH CCM). Barham seconded the motion and the vote was unanimous 3-0.

5. Website updates to the new platform are underway. Training will likely be scheduled for early August with a crossover/go live date to the new website of mid-August. The Board said the training should also focus on what can go onto the website (content), and the guidelines will be reviewed as well. Carlson continues to research pricing and options relative to town-wide email setup, and through the website is another option.

6. The annual generator preventative maintenance inspections and work was completed on Tuesday. This included the Town Hall, Safety Complex and Highway Shed units. This was a complementary service.

7. Inspections on heating appliances were done by Eastern Propane on Wednesday for the conversion to the OTEA fuel consortium. Additional propane pressure testing will be completed shortly.

8. Selectmen reviewed the August Newsletter, Carlson mention that there were a few items to correct and an article to be added with 2020 Census information from a meeting Carlson had a month ago with the local representative. Janvrin moved to approve the August Newsletter as amended and Barham seconded. The vote was unanimous 3-0.

VIII. WORKS IN PROGRESS

1. Budget deadlines – The next Budget Committee meeting is being held on August 21 at the Fremont Public Library they will be working on their schedule at that time. Carlson asked who the Board would like to meet with, they will meet any department wishing to come in, and will definitely meet with the larger departments including Police, Fire Rescue, Highway, Library, and Parks. Cordes mentioned offering some guidance regarding the cost of living with the Department Heads.

2. Conservation Commission Chair Leanne Miner is tentatively planning to meet with the Board on Thursday August 15th with Duane Hyde (SELT) relative to the Brett property on Beede Hill Road and scheduling a Public Hearing to discuss use of some LUCT money toward the Brett Conservation easement. Carlson will research the process with Miner and discuss the public hearing and other information.

At approximately 7:30 pm, Barham made a motion, while still in public session, that the Board will recess this meeting until Sunday July 21, 2019 at 8:00 am. Janvrin seconded and the vote was 3-0.

IX. NON-PUBLIC SESSION pursuant to NH RSA 91-A:3 II (e)

Janvrin made a motion to enter non-public session pursuant to NH RSA 91-A:3 II (e) for discussion of a legal matter at 7:33 pm. Barham seconded. The roll call vote was 3-0, Cordes – yes; Barham – yes; Janvrin – yes.

Clement left the meeting at 7:35 pm.

Respectfully submitted,

Kathy Clement

The Selectmen began their non-public session at approximately 7:35 pm.

A motion was made by Janvrin to return to public session at 7:55 pm following the discussion. Barham seconded and the vote was unanimously approved 3-0 by roll call vote; Cordes – yes; Barham – yes; Janvrin – yes.

Selectmen had reviewed a pending insurance claim from 2017 that has turned into a negotiation between the attorneys. The Board does not wish to be part of any mediation hearing on the case and will continue to let Primex handle the matter.

At the conclusion of the non-public session and further discussion, Selectman Janvrin left the meeting at approximately 8:15 pm. He did not want to be part of the discussion about the Zoning Board case to be heard next week.

Cordes and Barham reviewed the plan set for the home to be constructed on the site of a former flood-damaged property at 46 Tibbetts Road, parcel 07-009. They also reviewed the Building Inspector's letter of 06/12/2019. The Board expressed concern of any expansion of a non-conforming use in this area and wanted to be sure that all pertinent agencies relative to the potential wetlands disturbance be consulted. The Building Inspector would monitor any of the flood repairs, including that the new structure meets all pertinent building codes and the FEMA requirements, including being elevated in the flood zone. The Board referenced the June 12th letter and would want to see all of the Inspector's concerns addressed.

There was also discussion about the septic system and it's proximity to the Exeter River. Currently it is believed there would only be some type of holding tank in this location.

There was discussion about how long use of this home has been discontinued, and what effect that has on the grandfathering status.

The next regular Board meeting will be held at 6:30 pm on Thursday July 25, 2019 at the Fremont Town Hall in the basement meeting room.

At 8:30 pm, with no further business to come before this meeting, a motion was made to recess this meeting to 8:00 am on Sunday July 21, 2019 at the parking lot of the Town Hall. Barham seconded and the vote was unanimously approved 2-0. Selectmen will meet here with the Road Agent Sunday morning and do a review of all the current road work and discuss potential projects for next year.

Respectfully submitted,

Heidi Carlson
Town Administrator

July 21, 2019 Fremont Board of Selectmen meeting minutes (continuation of July 18, 2019 meeting)

As planned, the meeting continued when the Board of Selectmen and Road Agent met at the Town Hall parking lot at 8:00 am. Present were Road Agent Leon Holmes Jr and Selectmen Neal Janvrin and Gene Cordes. Selectmen Barham was unable to attend. The group remained in the parking lot until 8:07 am at which time they left for a tour in one vehicle. The purpose of the tour was for Road Agent Holmes to provide on-site review of recent road improvements, road maintenance projects and storm related repairs / restoration.

The following locations were visited:

- Highway Department site on Route 111A where Holmes pointed out stock piles of material removed from recent road work, related site grading, the stored piles of wood debris from the storm damage cleanup and repair (on Chester Road) and the recycled metal stored from culvert replacement.
- Red Brook Road where a finished course overlay was recently completed as planned and budgeted for.

- Bean Road where shoulder work (including tree removal) and drainage improvements had occurred, areas where complete grinding and repaving have been completed and other areas where deteriorated areas had been cut out and replaced with new hot top. Trees that have been marked for cutting by Eversource were pointed out. The tree removal may occur as soon as this coming week.
- Hooke Road where the current condition of the road was reviewed and trees marked for removal by Eversource were pointed out.
- Scribner Road and Abbott Road where trees marked for removal by Eversource were pointed out.
- Sandown Road where trees marked for removal by Eversource were pointed out. In addition the site where the bridge deck replacement is planned to occur was viewed. The road closure is scheduled to begin this next week and work on the bridge deck replacement is planned begin late in the week and continue for at least the next four weeks.
- Chester Road where shoulder and drainage work has occurred (including two culvert replacements) and two areas of where grinding and repaving work and areas of cut out and pavement replacement are scheduled for this next week beginning 7/24. Also planned is tree removal by Eversource. It should be noted that on June 29th and 30th significant storm damage occurred with down trees and powerlines and that the tree removal, shoulder repairs and utility reconstruction has been completed since then and it only delayed the scheduled repaving one week.
- Whittier Drive was viewed with the perspective that significant repaving work is needed and should be planned for in a future budget year or years.
- The cell tower access driveway from Nathaniel Brown Drive was viewed. There was a discussion about where the approval process on the work completed stands and what off-site improvements have been agreed to. This will be looked into by the Board of Selectmen.

The tour ended at approximately 9:10 am and the meeting adjourned. No decisions were made. After conclusion of the meeting the group went a restaurant and have breakfast together.

Notes from Sunday session take by Gene Cordes.