

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Administrative Assistant Jeanne Nygren. All rose for the Pledge of Allegiance. Also present in the audience was School Board member Gordon Muench. This meeting is a live broadcast by Bruce White from FCTV.

II. ANNOUNCEMENTS

1. Chester Road will be closed through Friday July 26th for paving. Access will be in via Whittier Drive only. Grinding was done Wednesday, fine grading on Thursday and paving is scheduled for tomorrow. Trash collection will be first thing on Friday morning on Chester Road to get through the area before paving begins. Please be sure trash is out early!

2. The Sandown Road Bridge closed today for the construction. It is anticipated to last about a month. Emergency services will be on automatic from Sandown (Chiefs making arrangements respectively) and the dispatch centers have been advised. We have also notified Waste Management and the Post Office.

3. The Town Clerk Tax Collector is closed on Mondays for the summer.

III. LIAISON REPORTS

Janvrin summarized the July 23, 2019 Zoning Board of Adjustment where variances were granted for the building demolition and rebuilding on the same footprint on Map 07/009 at 46 Tibbetts Road for Jason and Ella Driscoll.

Barham provided this summary of the July 24, 2019 Planning Board meeting:

1. Continued Business:
 - a. 2019 Earth Removal Permits:
 - i. The Board was advised that work was in progress and that permits will be able to be renewed by September 4, 2019.
2. New Business:
 - a. Preliminary Site Plan Review:
 - i. Country Club for Kids is proposing to run a daycare facility at 25 Spaulding Road, Unit 16.
 - ii. The Board has general discussion on the proposal.
 - b. Ongoing Cell Tower Application:
 - i. The Board was advised that the applicant was ready to file the Amended Site Plan application to address the access road grade issue.
3. Circuit Rider Business:
 - a. Jenn outlined some options for Master Plan updates and it will be revisited at the August 21st meeting.
4. Other Business:
 - a. The Board was advised that a site visit was conducted at Altaeros and the project has been closed out.
 - b. The Board was advised that ROI has elected to have Keach & Nordstrom represent the Town and they were working on meeting their Conditional Approval requirements.
 - c. Further research is being conducted regarding the School Impact Fees.

The next meeting is scheduled for Wednesday August 7, 2019.

FCTG: Greg Fraize finished his training last night as a FCTV operator and he's officially ready to work, per Coordinator Bill Millios. He did really great at both Zoning and Planning Board meetings this week. He will be in to the Selectmen's Office to get all of the payroll paperwork.

IV. APPROVAL OF MINUTES

A motion to approve the minutes of July 18, 2019 meeting was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS – times subject to change depending on flow of the meeting

6:45 pm Public Input - none

7:00 pm Department Heads - Police Chief Jon Twiss met with the Board to request replacement of the base radio at the Police Station. It isn't transmitting and is a necessary communication tool in the building. His efforts to try to reset the radio failed so he researched pricing for replacement not only of the radio system but the antenna as well. The existing radio is almost 20 years old which is the usual life for them on average. He obtained a price from Motorola for a unit with antenna, cabling, and all installations of \$21,723.84. His operating budget cannot support the purchase outright and no surplus funds are available at this point in the budget year. He further researched leasing pricing through another vendor as Motorola does not do leasing contracts for any purchase less than \$25,000. He provided data for both 3 and 5 year lease options and their pricing.

The Chief asked for the Board's recommendations and advice. Cordes felt that the 3 year lease would probably be the better option with an annual payment of \$7,463.73 with Leasing Corporation of America (to save some interest over time). There was discussion of the small amount currently in the Radio Communication Capital Reserve Fund, but the Board did not want to use up all of those funds.

After a little further discussion, Janvrin moved to authorize the 3 year agreement to Leasing Corporation of America for the base desk unit, cabling, antenna, and installation for \$7463.73 annual payment. This was seconded by Barham. The vote was unanimous 3-0.

VI. OLD BUSINESS

1. Eversource did additional tree work on Bean Road on Wednesday. This was a great help to the Town and Bean Road residents.

2. The preconstruction meeting took place on Tuesday morning from 9:00 am to approximately 10:15. The contractor is finalizing all documents, and the logistics of the work was discussed at length. Work will begin Friday morning and the jersey barriers will be removed on Monday morning (to the Highway Shed). The contractor will do some light site work Thursday and Friday and then get into the prep work as soon as the wetlands permit is in hand. The bridge deck is set to be delivered around August 15th.

The Board considered a Change Order to have Evroks move the barriers from the bridge site to the Highway Shed. There are 40 barriers need to be moved to shed. Carlson obtained a second quote today from Jeremy Lennon in the amount of \$1,800.00 versus the Change Order of \$3,800.00 from Evroks. A motion to approve estimate from Jeremy Lennon for jersey barrier removal from the Sandown Road Bridge work site and hauled to highway shed for \$1,800.00 was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

A hardcopy of the NH DES Wetlands permit has arrived and Carlson gave copies to Emergency Management, Conservation Commission, ERLAC, Police Department and to the Land Use Boards.

The Exeter-Squamscott River Local Advisory Committee (ESRLAC) reviewed the Wetlands Permit Application for the Sandown Road bridge deck replacement at their meeting on Tuesday night and send an email of support for the work as proposed in the application. Theresa Walker of the Rockingham Planning Commission sent this to Eben Lewis at DES on Tuesday night after the meeting.

The closure has been sent out to all of Fremont and Sandown public safety & town officials as well as the Selectmen's Office and Road Agent in Danville. We received feedback from Danville with concern about their intersection of Sandown Road and Route 111A, as it is kind of tricky. They have recently worked out something with the NHDOT to increase their easement on the northwest corner, to increase the line of sight. The frequent travelers here know to be very careful, as we all should, but someone who is not that familiar with the blind spots might not be as cautious as they should. We haven't finalized the deed language for the new easement so no work has been done yet to improve the corner. They urge people to be cautious when taking this detour as the intersection is not fun. We have added the additional warning to our postings as well.

Carlson has also notified Waste Management and the Post Office of these detours as well.

3. Update on Library water damage – Primex approved the claim and is paying for the restoration work done that day, and has approved payment for the ensuing repairs of the wall and surrounding area at the Library. There is a \$1,000 deductible that will be paid from the Insurance and/or Library budget.

4. NH DOT / Black Rocks Village: Barham has all the informational data and he planned to reach out to DOT for more information. He will follow up with this next week.

5. The Board reviewed the Master Services Agreement for the final two engineering firms, Stantec and GeoInsight (vetted by Leanne Miner and Town Counsel) and Barham moved to approve and have the Chairman sign both contracts on behalf of the Board. This was seconded by Janvirm. The vote was unanimous 3-0.

At 7:30 pm the continuation of the No Thru Trucking Ordinance Amendment Public Hearing was reopened by Selectman Cordes. Present were Gregory Dodge, Epping Town Administrator and Joe Trombley, Epping Selectman; Attorney Mark Beliveau from Pierce Atwood LLC; Brandt Lambert and Clint LaPierre from Eastern Propane; Claudette Townsend from Buxton Oil; Police Chief Jon Twiss and residents Gary Cloutier, Randy and Cindy Grasso, Dennis Howland and Doug Andrews.

Carlson has spoken with several residents in follow up and also met with Greg Dodge to formulate some ideas and possible solutions to help alleviate issues in the future and formulate a coalition of businesses to work also on the trucking problems. Epping has sent a letter to NH DOT outlining the importance of a possible access road to help both towns to keep commercial traffic closer to Route 101. Fremont Selectmen will also work on a letter to DOT and ask our public safety officials to do the same.

Cordes appreciates the traffic concerns that have been addressed. Twiss stated that No Thru Trucking is fairly simple for the Police Department to enforce as on the first violation a warning is written and the second offense a ticket could be written. If a Weight Restriction Ordinance is involved then additional resources (Troop G from the NH State Police) would then need to be present to write any ticket. No funds from tickets written for the State law violation would come back to Fremont.

Cordes understands this impacts businesses and is not insensitive but also understands there is a small minority of violators. Our roads are taking a beating and we need control of this. He stated again that the Town is looking for a resolution that works for everybody. The Board needs to evaluate their legal counsel's advice regarding this ordinance and no decision will be made tonight. Janvrin suggested that the business representatives present tonight also write to NH DOT to ask for installation of an access road, and suggested that all reach out to our legislators in Concord regarding this matter as well.

There were no additional comments offered by the Public present. At 7:45 pm Barham moved to continue this Public Hearing until Sept 12, 2019 at 7:45 pm and Janvrin seconded. The vote was unanimous 3-0. Everyone was thanked for their participation tonight and left at 7:46 pm. The continued hearing will be held in the Basement Meeting Room at the Fremont Town Hall.

VII. NEW BUSINESS

1. The Selectmen reviewed the folder of incoming correspondence. This included a copy of the email from Alliance for Community Media that the Board requested last week; a copy of Greg Dodge's draft letter to NH DOT Commissioner Victoria Sheehan in support of the access road; information from Eversource relating to power outages last week, notation that the Planning Board inspection of Altaeros closed out the site conditions (stabilization) for Phase I; an email from Dan Tatem regarding Stantec bridge related services; the approved NH DES Wetland permit for the Sandown Road Bridge, a cell tower SPR comment sheet and a copy of training certificates for the Building Inspectors's most recent continuing education.

2. A motion to approve the payroll manifest for \$32,869.01 for the current week dated July 26, 2019 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

A motion to approve the accounts payable manifest of \$115,963.27 for the current week dated July 26, 2019 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

3. A motion to approve Daystar PO 2019-016 in the amount of \$9,621.00 for replacement of computers that have an operating system at end of life by year end was made by Barham and seconded by Janvrin. The vote was unanimous 3-0. The cost will be distributed among several departments as this is beyond what is normal replacement stock, and we were not notified of the need until recently (so it was not included in 2019 budget planning).

4. Selectmen reviewed PO 2019-015 in the amount of \$4,200.00 for the roof replacement on the Parks & Recreation concession stand building. A motion to approve was made by Janvrin and seconded by Barham with unanimous vote 3-0. Lane Roofing has indicated they could schedule us in September for the work. Dark grey color was chosen for the replacement shingles, similar to what was used on the Safety Complex.

5. Selectmen reviewed the Land Use Change Tax in the amount of \$9,000 for parcel 06-021.001, being removed from Current Use for construction of a new home on the newly subdivided lot owned by Scott and Brenda Barthelemy Trust on Martin Road. Barham moved to approve the LUCT and Warrant. Janvrin seconded and the vote was unanimous 3-0.

6. A motion to approve FCTV Revolving Fund Manifest 2019-16 in the amount of \$1,027.89 to reimburse the General Fund for July payroll expenses was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

7. The Board then reviewed and signed the MOU for a Deputy Health Officer Stipend which was approved at Town Meeting (within the 2019 operating budget) of \$125.00 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

8. The prepared letter was reviewed for signature to Attorney Marshall regarding documentation of Veteran Credit for the recertification process (Sanborn Property). A motion to sign was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

9. Leanne Miner has scheduled time to meet with the Board on August 15th regarding the SELT easement proposed for the Brett Property on Beede Hill Road. A memorandum of information was distributed for the Board review in advance of that meeting. The Conservation Commission has voted to authorize some expense from the LUCT Fund and a Public Hearing is tentatively set for September 12, 2019 to review the process and the property information.

VIII. WORKS IN PROGRESS

1. Budget planning forms for 2020 are out to Departments. Copies of the tentative budgeting calendar were distributed for the Board's review with some discussion on options for the date of the Town's 2020 Deliberative Session. A suggestion to have both the School and Town Deliberative Sessions on the same Saturday morning was discussed and will be reviewed with School Board and Administrative Unit prior to any changes. The goal is to have the calendar ready for the August 21st Budget Committee meeting.

Carlson asked what the Board has in mind for projects that need to be priced and/or included in the 2020 budget. They reviewed a list of Departments and capital items and asked that this be sent out so that all are asked to consider their capital concerns as well. Discussion topic included the Safety Complex parking lot which is in dire need of repaving. Carlson suggested that a work session be planned for this sometime very soon.

2. The water damage at the Library from a burst pipe has been repaired and the invoice paid this week once we were notified on Wednesday that the insurance company has approved the claim. The Librarian will work with CCNH on the next phase of repairs.

3. Carlson has been back in touch with Paul Powers about install (contracted in 2018) of the HVAC system on the third floor of the Town Hall. He is looking for a time to schedule the work.

4. The Deputy Health Officer attended Monday's training session on water standards for the PF compounds. She shared an information packet and some of the slides for the Board's review. We are going to schedule the Safety Complex water test shortly, and are also looking at perhaps testing the Library (after consultation with Trustees).

At 8:10 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (e) to discuss a legal matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 8:15 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Administrative Assistant

The Board began their non-public session at approximately 8:15 pm.

At 8:26 pm motion was made by Barham to return to public session. Janvrin seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

The Board reviewed a letter from the Town's Attorney and decided to consult with her in person about the Thru Trucking issues which have been raised at the Public Hearings.

The next regular Board meeting will be held at 6:30 pm on Thursday August 8, 2019 at the Fremont Town Hall in the basement meeting room.

With no further business to come before this meeting, Janvrin made a motion to adjourn at 8:27 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator