

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Administrative Assistant Jeanne Nygren. Also in the audience was School Board Member Gordon Muench. All rose for the Pledge of Allegiance. This meeting is a live broadcast by Bruce White from FCTV.

II. ANNOUNCEMENTS

1. The Town Clerk Tax Collector is closed on Mondays for the summer.

III. LIAISON REPORTS

The Planning Board met Wednesday August 7, 2019 at 7pm in the Basement Meeting Room. The following topics were discussed:

1. Continued Business:
 - a. 2019 Earth Removal Permits:
 - i. The Board was advised that the Town Engineer will conduct site walks on the four sites on August 12, 2019.
2. New Business:
 - a. Minor Site Plan Review for Country Club for Kids, Unit 16 at 25 Spaulding Road:
 - i. Country Club for Kids is proposing to run a daycare facility.
 - ii. The Board approved the application with conditions.
 - b. Amended Site Plan Review, Eco Site LLC, Map 1 Lot 12, 37 Nathaniel Brown Drive:
 - i. The applicant presented an amended site plan for the Cell Tower to address access issues.
 - ii. The Board accepted jurisdiction and continued the Public Hearing to August 21, 2019.
 - c. Proposed Sign at Village Market:
 - i. NH signs outlined a proposed new backlit sign.
 - ii. The Board came to a consensus that the proposal was acceptable.
3. Circuit Rider Business:
 - a. Jenn discussed options for funding Master Plan updates including Warrant Articles.
4. Other Business:
 - a. The Board had a brief discussion on use options and ability for the Shirkin Road Commercial District to be developed.

The next meeting is scheduled for Wednesday August 21, 2019.

IV. APPROVAL OF MINUTES

A motion to approve the minutes of July 25, 2019 meeting was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS – times subject to change depending on flow of the meeting

6:45 pm Public Input

7:00 pm Department Heads

VI. OLD BUSINESS

1. Sandown Road Bridge updates: Bridge deck removal went well. The structural degradation on the outside was significant. The abutments are in excellent condition and only need some shimming, and the super structure has been exposed and is in good condition. The Road Agent is pleased with how the site is being kept very clean by the contractor. The next scope of work is to replace some of the material around the existing concrete with material that meets specs. Overall the project is going well and on schedule. The bridge deck is due to be delivered earlier than planned. The abutments being in good condition will also result in some cost savings.

There were two bids for approval tonight submitted by Stantec. A motion to approve the bid proposal of \$23,340.00 from CWS for guardrails at Sandown Road Bridge project was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

A motion to authorize a change order previously approved by Selectmen to GMI for paving Sandown Road to complete the bridge project of \$20,400.00 was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

2. Cordes reported that the Selectmen met with Town Counsel regarding the Thru Trucking Ordinance on Monday August 5, 2019 at 6:00 pm in Salem, and will share their discussion at the Public Hearing which is continued to September 12, 2019 at 7:45 pm.

Carlson received some correspondence from a Tuck Woods resident regarding traffic coming in from the Brentwood commercial area (Commercial Drive) abutting the Tuck Woods development. This is somewhat similar to the Shirkin Road situation regarding trucking, but with a far lower volume. The Association wishes to consider this to keep trucking traffic out of these roads.

Cordes feels that our existing No Thru Trucking Ordinance is solid and maybe we just need to add a few more roads. The Board also discussed asking our Town Counsel on how to incorporate updating for other roads. This will start the process all over again for another hearing on other proposed changes.

2. Black Rocks Village update: A decision still needs to be made on the deceleration lane and whether to keep it in place, and if so, what additional work needs to be done to get it in better condition for the motoring public. If so, Lewis Builders will need to come up with a plan acceptable to DOT regarding this lane. In its current condition no one seems to want to use this lane as it appears to be a safety hazard. Barham will contact DOT.

VII. NEW BUSINESS

1. The Selectmen reviewed the folder of incoming correspondence which includes the following: Email from engineer on a legal matter; complaint from resident regarding dump trucks on Beede Hill Road; BC finance workshop in September sponsored by NHMA; NH Public Health Services notice regarding arbovirus infection in an adult resident in Kingston; Waste Management trash contract rates for 2020 budgeting; Utility provider Sansoucy note regarding PSNH change to MS1 on utilities reporting; Primex premium holiday means a credit toward next year on Worker Compensation and Property Liability insurances; Eastern Propane email following up to ensure no complaints had been received regarding trucking; Sawmill Lane resident requesting a dead end sign; Building Inspector's July report; Code

Enforcement Officer correspondence with concerns regarding the need for site review, complaint on numerous unregistered vehicles on a property, and follow up regarding an auto repair business, DOT Highway Block Grant estimate for FY 2020 of \$121, 938; County Department of Correction conducting sessions on addiction and awareness; thank you letter from the family of Lorraine Downing regarding flowers sent by the Town, Planning Board correspondence update on the cell tower; concern over trucking at Seacoast Farms; correspondence from DES on complaint filed by a resident regarding the possibility of wetland crossing violation at Gristmill Road; Rockingham County Finance Office approved 2020 budget; preconstruction meeting minutes of July 23 from Stantec on the Sandown Road Bridge project, and a follow up legal code enforcement issue.

2. A motion to approve the payroll manifest of \$34,650.25 for the current week dated August 9, 2019 was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

A motion to approve the Accounts Payable manifest \$560,656.64 for the current week dated August 9, 2019 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0. Of this manifest \$500,000 is payable to Fremont School District.

3. A motion to approve the FCTV Manifest 2019-17 for \$25.00 to cover the cost of a NH Criminal Records check for Greg Fraize who has completed training to be an FCTV Operator was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

4. The Board reviewed letter Carlson prepared to Jack Downing thanking him for his service to the Planning and Zoning Boards, following his verbal resignation tendered to Leanne Miner on Wednesday July 24th. A motion to sign this letter was made by Barham and seconded by Janvrin with unanimous vote 3-0.

5. A motion to approve the Intent to Cut for parcel 01-095 owned by Karen Mathews at 186 Sandown Road was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

6. The 2019 Grassdrag events will be held in Fremont October 11-13 on Martin Road. The preliminary meeting with abutters and Martin Road residents is scheduled for 7:30 pm on Thursday September 19th at the Town Hall, as part of a Selectmen's meeting. Evelyn Ferrell and other event organizers are setting up a meeting with Public Safety Services ahead of that as well. Ferrell will provide the information letter along with map of event and pay fees that are applicable.

7. Budgets for review Carlson distributed tonight included:

4140 Town Clerk Tax Collector	4141 Election & Registration
4151 Financial Administration – Other (Budget Committee, Treasurer, Trustees of TF)	
4153 Legal	

The Selectmen will take home tonight and prepare to discuss at their August 22, 2019 meeting. Any additional budgets Carlson can get ready will be distributed to the Selectmen.

8. Conservation Commission Chair Leanne Miner will be in next week with Duane Hyde relative to SELT's transaction on the Brett property on Beede Hill Road. The CC has voted to use some Land Use Change Tax Fund monies toward this easement procurement, and a Public Hearing has tentatively been scheduled for September 12, 2019.

9. Carlson presented the 2019 MS-535 prepared by the auditors which needs to be electronically submitted by her to the State. A motion to sign this form was made by Janvrin and Seconded by Barham with unanimous approval 3-0.

10. The Zoning Board meeting on August 27, 2019 has been cancelled as there are no applications.

VIII. WORKS IN PROGRESS

1. Budget work continues. Consider workshop meeting once a few more have been submitted.

2. Heidi Carlson and Chief Twiss met with DayStar representatives yesterday (bi-annual planning meetings) to review current status and look at budgeting moving forward. The new computers (replacing 9 that are end of life in terms of the Office suite of programs) are on order and the data has been collected for the setup (which will be done offsite). The migration on all new systems will be to Office 365.

Additional work was done on the email migration for current town email addresses, and establishing the database for the Fire Rescue Department.

At 7:50 pm Janvrin moved to enter into Non-Public Session pursuant to NH RSA 91-A:3 II c and e to discuss personnel and legal matters.

Nygren left the meeting at 7:52 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Administrative Assistant

The Selectmen began the non-public session at 7:55 pm.

At 8:10 pm motion was made by Janvrin to return to public session. Barham seconded and the vote was unanimously approved 3-0.

Selectmen discussed follow-up to the Thru Trucking Ordinance and what might be the next necessary steps in the process.

Selectmen were updated on two pending personnel (hiring potential) matters.

No decisions were made on either topic.

The Board suggested that Lee Danley be contacted to see if he comes across a replacement flagpole for the Town Hall.

The Board discussed the trash contract.

The next regular Board meeting will be held at 6:30 pm on Thursday August 15, 2019 at the Fremont Town Hall in the basement meeting room.

Approved 08/15/2019

With no further business to come before this meeting, a motion was made by Janvrin to adjourn at 8:20 pm. Barham seconded and the vote was unanimously approved.

Respectfully submitted,

Heidi Carlson
Town Administrator