

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the Fremont Town Hall basement meeting room. Present were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. Also in the audience was Fremont School Board member Gordon Muench. All rose for the Pledge of Allegiance. Tonight's meeting is a live broadcast by Bruce White from FCTV.

II. ANNOUNCEMENTS

1. Candidate Declaration for Town and School District Offices takes place beginning Wednesday January 23, 2019 when the Town Clerk opens at 3:00 pm. It runs through Friday February 1, 2019. The Town and School Clerks have special open hours from 3:00 to 5:00 pm only for sign-ups, on the final Friday February 1, 2019 at the Town Hall. You must be registered to vote to declare your candidacy. You can register with the Town Clerk or Supervisors no later than Tuesday January 22, 2019. The Supervisors meet that evening from 7:00 to 7:30 at the Fremont Public Library.
2. In order to vote in the upcoming Deliberative Sessions, you must be registered to vote no later than Tuesday January 22, 2019.
3. School Deliberative Session will be held at 9:00 am on Saturday February 2, 2019 at the Ellis School Gym with a snow date of Tuesday February 5, 2019 at 7:00 pm.
4. Town Deliberative Session will be held at 7:00 pm on Monday February 4, 2019 at the Ellis School Gym with a snow date of Wednesday February 6, 2019 at 7:00 pm.

III. LIAISON REPORTS

Cordes reported that on Wednesday January 9, 2019 the Board met in advance of the Budget Committee Meeting to review the remaining Warrant Articles for their recommendations, and the final operating budget number, which is \$3,103,730. Recommendations were made and recorded. The Board then recessed until 7:00 pm in case further decisions were needed within or after the Public Budget Hearing.

The Budget Committee meeting and Public Hearing was held from 6:30 pm to approximately 9:50 pm last night with all final recommendations made and items within the Town and School Budgets and Warrants reviewed and discussed at length.

The Warrant Articles requesting Zoning Ordinance changes are quite lengthy and Barham volunteered to work with both Planning Board and FCTV to prepare a summary of these changes in a condensed format for explanation and viewing on a power point presentation at the deliberative session as well as for FCTV broadcast.

Carlson is also preparing a handout with all the Warrant Articles with a simple explanation for better understanding for those who wish to read prior to voting. Board members were also asked for input to this document.

IV. APPROVAL OF MINUTES

A motion to approve the January 3, 2019 minutes as written was made by Janvrin and seconded by Barham. The vote was unanimous 3-0. A motion to approve the January 9, 2019 minutes as written was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input – none

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. A motion to approve the additional abatement request from Frank Garbouchian for additional interest on his tax bill in the amount of \$6.06 was made by Janvrin and seconded by Barham. The vote was unanimous 3-0. A form was prepared for a 2018 interest abatement on parcel 02-048 later in the evening, and signed by Board members and presented to the Tax Collector.

VII. NEW BUSINESS

1. A motion to approve the payroll manifest of \$25,470.43 for the current week dated January 11, 2019 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0. The Board reviewed and signed Department Head timesheets.

A motion to approve the accounts payable manifest of \$1,541,600.42 for the current week dated January 11, 2019 was made by Janvrin and seconded by Barham. Of the accounts payable manifest \$2,689.56 are 2018 invoices; and \$1.5M is a Fremont School District payment.

2. Selectmen reviewed the folder of incoming correspondence. An e-mail from a petitioner of one of the Warrant Articles was received, questioning the start date of the Clerk Collector fees, if approved. Carlson further looked in to this, and it was recommended by Town Counsel that an effective date be considered at Deliberative Session.

There was a letter from the Mitchell Municipal Group notifying all 40 Town's involved in the PSNH/Eversource litigation that the firm has had to branch out to additional counsel given some health and personnel changes in their office in recent months. They are requesting the Town review and sign this notification and approval and return to them, if the Board finds it acceptable. A motion was made by Barham and seconded by Janvrin to recognize this change in legal representation and have Carlson sign on behalf of the Board and mail back to them. The vote was unanimous 3-0.

3. A draft of the Selectmen's 2018 Town Report will be available next week for review.

4. With regard to the water problem at the corner of Louise Lane and Main Street, Carlson is planning to meet with the Road Agent and NH DOT Forman tomorrow; to be followed up with a meeting with the homeowners, hopefully as early as next week. The Homeowners asked to have the current and former Building Inspectors there as well. The Town has legal advice regarding NH RSA 236:39 in that the owners cannot cause (or allow) water to go into the road and cause a hazard. It is hoped that some progress can be made next week as the State and Town have had repeated calls to address the safety and icing concerns caused by the drainage leaving the property into Town and State roads.

5. Late this afternoon Carlson received a fax and then a phone call from NH DOT Bridge Administration officials of a critical bridge deficiency on the Sandown Road Bridge Overflow Bridge #086/055. The engineer used data from an inspection performed by the State on October 22, 2018. The earliest they could get a State engineer meet with the Town's engineer would be next week. Carlson will arrange a date for both engineers to meet along with Barham to prepare a logistical plan of whether repair or replacement is warranted and how soon these would need to take effect.

Earlier today Carlson along with Road Agent Leon Holmes went prior to darkness setting in to look at this bridge. The water table level is high making it difficult to see under this bridge. Photos were taken which don't fully show deficiencies due to the water level.

6. Carlson provided a copy of the recent water test results done by SecondWind at the Safety Complex well. The current results were lower than last year's test results, and lower than the State's current guidelines (or new proposed guidelines). A recommendation to repeat this testing yearly was made and the \$500.00 for this test will be part of the operating budget. No further filtration will be considered at the present time.

VIII. WORKS IN PROGRESS

1. The Town's financial audit will begin on Monday February 4, 2019. The field work is expected to last three days.

Carlson explained that the Fire Chief was coming once he finished his 6:30 meeting at the Complex with Anders Ragnarsson. In light of that being another 10-15 minutes, at 7:35 pm a motion to recess until 7:45 pm was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

At 7:47 pm motion to return to session was made by Janvrin and seconded by Barham with unanimous vote 3-0.

At this time Fire Chief Richard Butler joined the meeting and recapped with the Selectmen at their officer's meeting that Captain Kevin O'Callaghan is heading up the recruitment efforts. They are also updating the Officer's test process requirements and creating an evaluation process. The requirements currently are a minimum of three year membership on the Department, FF II level of certification, a written test and oral board interview.

Butler said that Chris Olsen is helping him work on an Officer Evaluation form as well.

Captain Vinnie O'Connor is lining up with Steve Turner (local educator) an EMR class as there were four, now three, individuals interested from FFRD. Butler has contacted Police Chief Twiss who may also have a couple of police officers interested in this training. The cost of this is \$500.00 per person. Butler said there were no meetings/trainings to report on in December, due to the Christmas holidays and the usual dates of their scheduled meeting being replaced with an annual holiday gathering.

A Department monthly meeting was held on Monday January 7, 2019. The Chief reported that the new program "IamResponding" is up and running (iamresponding.com). This was an item the membership was interested in having. A monitor is in the station and members can access it from an app on their smartphones. This aids in knowing who is responding, how, and from where.

Selectmen were advised that the next Labor Management Committee meeting is scheduled for 7:00 pm on Tuesday February 5, 2019. One of the Board members should be designated to attend.

At 7:57 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Cordes seconded and the roll call vote was unanimously approved 3-0. Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 8:00 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk

Selectmen began their non-public session at approximately 8:05 pm.

Carlson left the meeting to sign a Warrant for the Police Department at approximately 8:55 pm. Chief Butler had left the meeting at approximately 9:00 pm.

Carlson returned to the meeting at approximately 9:15 pm.

At 9:20 pm a motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0. Cordes-yes; Janvrin-yes; Barham-yes.

Selectmen continued to discuss the working list of projects related to the Fire Rescue Department strategic planning. No decisions were made. The Board will meet with MRI on Monday evening in Rochester.

The next Board meeting will be held at 6:30 pm on Thursday January 17, 2019 at the Fremont Town Hall in the basement meeting room.

With no further business to come before the Board, motion was made by Janvrin to adjourn the meeting at 9:30 pm. Barham seconded and the vote was approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator