

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. In attendance were Selectmen Gene Cordes, Roger Barham and Neal Janvrin; Town Administrator Heidi Carlson and Selectmen's Clerk Kathy Clement. School Board Member Gordon Muench was also present. Bruce White was in the control room live broadcasting the meeting. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. Litter-Free Fremont Cleanup will be held this Saturday! Get your bags beginning at 8:00 am at the HW Shed and pick up your section of roadway! Focus is 9:00 am to 12 noon. Contact Kathy in the Selectmen's Office at 895 2226 x 302 for more information or refer to the poster or the website and contact Jamie Thompson or Rich Cooper to volunteer or be a neighborhood coordinator. Bags can be dropped off at the Highway Shed until 2:00 pm that day.
2. Spring Bulky Day will be held on Saturday April 28th from 8:00 am to 12 noon. Volunteers should contact the Selectmen's Office to indicate what shift they can cover and leave their contact phone number and email information. A mailing was sent out with information of what is allowed at bulky day.
3. The Town's Building Inspector Gregg Arvanitis will hold office hours on Tuesday, Wednesday and Thursday from 8:30 am to 10:00 am and from 1:00 pm to 2:00 pm; and by appointment. Messages requesting inspections can be left at 895-3200 X 309 or emailed to FremontBI@comcast.net.
4. The Town currently has openings posted for a Cemetery Trustee and part-time Cemetery laborers. Anyone looking for more information can check the job listing on the Town's website or contact Heidi Carlson.
5. The Parks & Recreation Commission is sponsoring registration for a town-wide yard sale on Saturday May 12, 2018. The form is available on the website, and the form and registration fee will get your location, time, and yard sale items listed on a map available for public distribution before the sale.
6. Reminder about what is recyclable, it is usually food type plastic containers, items like flower pots, plastic shopping bags and other plastic bags even with a recycling symbol are not acceptable. There is a list of items on the Town Website. Carlson said that overall the Town of Fremont has been doing a great job recycling. Thanks to all for the hard work that goes into recycling to make it work and help save tax dollars.

III. LIAISON REPORTS

MRI consultants met with the Fremont Fire Department on Saturday April 14th from 10:00 am to 3:00 pm for a Nominal Group Process, the Selectmen and Carlson also attended. The nominal group technique is a group process involving problem identification, solution generation and decision making. There was great discussion and a report will be coming out soon with more information.

FCTV Committee Members Bruce White and Neal Janvrin met with Jay Somers of Comcast on Tuesday April 17, 2018 relative to the renewal of the cable franchise contract. There is still the issue of some households on the Sandown and Raymond Town lines being unable to receive FCTV on channel 22. The cost of bring the lines to these areas is extensive and they are looking into live streaming instead of uploading. This could allow those residents to view the meetings live.

In response to questions from Jay Somers, Carlson sent a map to show the Fremont roads in the vicinity of the Sandown town line. This was an item for the Board to review in the mail folder.

Barham reported that the Planning Board met Wednesday April 18th and had public hearings on:

Subdivision Map 02 Lot 148-1 on Copp Drive - This was a continuation of a subdivision of 3 lots along an existing road. The Board approved the application with minor conditions.

Subdivision Map 02 Lot 144, 145, 146 & 147 on Copp Drive - This was a continuation of a subdivision of (now) 4 lots along an existing road. The Public Hearing was continued until May 3, 2018.

Galloway Site: There was discussion regarding movement of gravel onto the site. This activity was consistent with their approval permit. The Board will send the owner a letter confirming the requirements to be followed when they wish to proceed with the development of their reprocessing facility.

Altaeros Industries Site: There was discussion regarding the site compliance to stabilizing disturbed surfaces.

Governors Forest Site: The state of the emergency access and retaining wall was discussed. The Board concurred that the applicant still needs to have his proposed design submitted for approval by the Town Engineer and in the meantime, they asked the Building Inspector to monitor the site from a safety perspective and for the existing disturbed surfaces to be stabilized. The Planning Board will also send a letter to the owner confirming the requirements to be followed when they finally obtain approval for their emergency access.

IV. APPROVAL OF MINUTES

Janvrin made a motion to approve the minutes of April 12, 2018. Barham seconded the motion. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - None

7:00 pm Department Heads - None

VI. OLD BUSINESS

1. Bags for the community Earth Day cleanup are available at the Library, Ellis School, Town Hall, Fremont Town Market. They will also be at the Highway Shed at 8:00 am Saturday. The blue bags can be used for roadside cleanup only. They can also be placed in your toter if you have the room.

Final drop off of bags is at the Highway Shed on the day of the cleanup, during Highway Department hours the following week, or they can be brought on Bulky Day.

2. The Cemetery Trustee vacancy is posted. Anyone interested in the position can contact Heidi Carlson in the Selectmen's Office. The Selectmen appoint the position for one year until the next election, when it will go back on the ballot for a 2-year term. Letters of interest to the Cemetery Trustees will be accepted up through May 7, 2018 and the Trustees will make a recommendation to the Selectmen at their meeting of May 8, 2018, for the Selectmen's further action.

3. The FCTV Coordinator has come up with a final proposal of up to \$4,200 to purchase the fourth camera for the meeting room (to include installation). The Cable Committee voted at their April meeting to authorize spending up to \$4,200 for the purchase and installation of a 4th meeting room camera to be

installed by the last week of May or early June. The Committee should be in receipt of their next subscriber fee payment which will help to fund the purchase. Janvrin made a motion to authorize a Purchase Order for FCTV to spend up to \$4,200 for the purchase and installation of 4th meeting room camera and that Bruce White and Carlson are authorized to sign the Purchase Order. Barham seconded the motion. The vote was unanimous 3-0. Cordes mentioned that this is FCTV money (from franchise fees) and does not include any tax dollars.

4. Selectmen received the Year to Date Budget Report last week and had no questions at this time. The next Budget Committee meeting will be held on Wednesday May 9, 2018.

5. Carlson will schedule meeting with the Fire Rescue Chief Officers to follow-up on MRI session as there are some action items that need to be addressed.

6. The Board's letter from last week was sent out to Bernadette Patterson relative to the asphalt being dumped and buried on parcel 05-034 on Shirkin Road. Carlson also reported a conversation with Mrs Patterson on Friday afternoon detailing out these issues and encouraging her to meet with the Land Use Boards as well as obtain permission for the activity on the site. She came to Town Hall today to update Intent to Cut paperwork as well as talk to the Land Use office.

7. Carlson reported on complaints from neighbors relative to several different activities on Shirkin Road. Some of the trucking concerns are police enforcement and some activity may be permitted. The Town is working with residents has advised that the Police Department must be called to address speed issues.

VII. NEW BUSINESS

1. Barham made a motion to approve the payroll manifest totaling \$26,932.71 for the current week dated April 20, 2018. Janvrin seconded the motion and the vote was approved 3-0. Janvrin made a motion to approve the accounts payable manifest \$43,734.45 for the current week dated April 20, 2018. Barham seconded the motion. The vote was unanimous 3-0. Cordes noted that almost \$20,000 of the AP manifest was for the last payment for a lease on the newest two police cruisers.

2. Selectmen reviewed folder of incoming correspondence. Barham made a motion to sign letter for Heidi Carlson re: 2% wage increase. Janvrin seconded the motion. The vote was unanimous 3-0. It is noted that all other letters to employees have been done over this past week. It was noted that the Fremont School District will be holding a Public Hearing on May 8th to discuss transfer of parcel 02-151.001 to the Conservation Commission (as noted earlier).

3. Barham made a motion to abate interest and costs on the 2015 tax lien in the amount of \$768.23 relative to a tax payment plan for parcel 01-074, where the property owner has paid 1/3. Janvrin seconded the motion. The vote was unanimous 3-0. This is consistent with how it has been done in the past. The abatement will be forwarded to the Tax Collector.

4. Carlson attended the NH Department of Labor workshop this week. Kathy Clement attended it at the end of March, and Jeanne Nygren will attend it next week so that all can maintain the current updates.

5. Barham made a motion to approve the Land Use Change Tax Warrant for Parcel 02-001.011 at 79 Thunder Road in the amount of \$10,000. In response to questions, Carlson explained that the lot coming out of current use is assessed a one-time penalty equal to 10% of fair market value at time of change. Janvrin seconded the motion. The vote was unanimous 3-0.

6. 2018-2019 Intents to Cut

a. Janvrin made a motion to approve the Intent to Cut on parcel 02-079 owned by Lois Waters. The property is located off Bean Road, with access via Back Road in Danville. Barham seconded the motion. The vote was unanimous 3-0.

b. Barham made a motion to approve the Intent to Cut on parcel 05-034 owned by Bernadette Patterson. The property is located on Shirkin Road. Janvrin seconded the motion. The vote was unanimous 3-0.

7. Elderly Exemptions

a. Barham made a motion to approve the elderly exemption for \$60,000 on Parcel 03-015.001.027 located at 29 Hall Road. Janvrin seconded the motion. The vote was unanimous 3-0.

b. Janvrin made a motion to approve the elderly exemption for \$80,000 on Parcel 03-015.001.063 located at 4 Hoyt Way. Barham seconded the motion. The vote was unanimous 3-0.

Carlson further explained in response to questions that the Town passed Article 19 in March 2018 which changed the amount of reduction from assessed value, for qualified taxpayers to be as follows: 65 years of age up to 75 years \$60,000; 75 years of age up to 79 years \$80,000; and 80 years of age or older \$100,000. The vote also changed the taxpayer net income to not more than \$30,000 or if married combined income not more than \$40,000 and net assets not in excess of \$50,000 excluding the value of the person's residence and up to two acres.

8. All Veteran Credit: Janvrin made a motion to approve an all veteran credit for \$500 on Parcel 02-173.006 located at 35 Gristmill Road. Barham seconded the motion. The vote was unanimous 3-0.

9. 2017-2018 Excavation Tax Warrant: Barham made a motion to approve an Excavation Tax Warrant in the amount of \$104.85 on Parcel 02-151.002 owned by Fremont Land LLC. Janvrin seconded the motion. The vote was unanimous 3-0.

10. 2017-2018 Yield Tax Warrant: Janvrin made a motion to approve a Yield Tax Warrant in the amount of \$492.05 for Parcel 02-079 owned by Lois Waters. Barham seconded the motion. The vote was unanimous 3-0.

11. FCTV Revolving Fund Manifest 2018-010: Barham made a motion to reimburse Bruce White \$29.96 for supplies. Janvrin seconded the motion. The vote was unanimous 3-0.

12. Carlson and Bruce White drafted a letter to Comcast requesting the second public access channel be activated, which is part of the current cable contract. This channel is for educational programs from the School Board, including School Board meetings and school events. Janvrin made a motion to approve the letter as written requesting activation of the second channel. Barham seconded the motion. The vote was unanimous 3-0.

At 7:30 pm Cordes called to order the posted Public Hearing and read aloud the notice:

The Fremont Conservation Commission and the Board of Selectmen will hold a Public Hearing on April 19, 2018 at 7:30 pm at the Fremont Town Hall basement level meeting room, 295 Main Street, Fremont, NH 03044, to discuss the purchase of a 12-acre lot at Fremont Tax Map 4 Lot 18 from Conservation Commission funds. The lot is currently owned by Charles and Carlene Bolduc and has frontage on Louise Lane.

Approved 04/26/2018

Written comment will be accepted up until April 18, 2018 at 4:00 pm. Please contact Heidi Carlson at (603) 895-2226 x 301 or FremontTA@comcast.net with any questions.

Present were Conservation Commission Chair Leanne Miner and Member Patricia deBeer; along with Gordon Muench.

Carlson confirmed that no written comments have been received relative to the public hearing. Chair Miner made a presentation on the Commission's and Open Space's process when they are evaluating a land purchase. Miner said the Bolducs would like to thank the Town especially Carlson for all the help she provided in making this process smooth. Miner also recommended that anyone interested in conserving their land to contact the Conservation Commission.

The property under consideration currently is parcel 04-018 and located on Louise Lane, owned by Charles and Carlene Bolduc since March of 1995 and is approximately 12 acres, mostly in Spruce Swamp. This land has high conservation value because of ground water to protect aquifer, fish and wildlife. The land has a high value for wildlife habitat.

Miner had a slide outlining the entire Town Process when considering Land Purchase including some dates pertinent to the Bolduc parcel. Steps included:

Owner approached the Town in May 2017

Conservation Commission evaluated the proposed land purchase

New Hampshire Department of Transportation, I-93 Community Technical Assistance Program (CTAP) – Rockingham County and Planning Board – Parcel is on list of priority parcels to protect.

Majority of parcel consists of Prime Wetland

Buildability Risk Low; Proposal Price Low

Fits into the overall plan to preserve largest block of un-fragmented land in Fremont

Determined to be of 'special value' during Town wide survey (2005)

Open Space Advisory ranked parcel >50

Conservation Commission – Authorized a “go forward” vote on December 4, 2017. They voted to purchase the parcel using Land Use Change Tax (LUCT) Funds for the sum of \$6,048. (This represents taxes paid on the parcel since purchase in 1995).

Conservation reviewed the property with the Board of Selectmen on December 21, 2017

Appraisal cost estimated at \$3000, felt it was not necessary. Land value basis: 12 acres at \$6,048 is in line with wet land value \$500/acre or \$6000.

The Town initiated a Purchase and Sale Agreement, this was executed March 6, 2018

Title review completed March 16, 2018

Public Hearing – April 19, 2018

Cordes thanked Conservation Commission for their work to pull this project together. Miner indicated that a title search has been done by Attorney Peter Bronstein. In response to a question he posed doing research, Carlson cited that Town's authorization to purchase the land comes from **NH RSA 36-A:4 Powers.** – *I. Said commission may receive gifts of money, personal property, real property, and water rights, either within or outside the boundaries of the municipality, by gift, grant, bequest, or devise, subject to the approval of the local governing body, such gifts to be managed and controlled by the commission for the purposes of this section. Said commission may acquire in the name of the city or town, subject to the approval of the local governing body, by purchase, the fee in such land or water rights within the boundaries of the municipality, or any lesser interest, development right, easement, covenant, or other contractual right including conveyances with conditions, limitations, or reversions, as may be necessary to acquire, maintain, improve, protect, or limit the future use of or otherwise conserve and properly utilize open spaces and other land and water areas within their city or town, and shall manage*

and control the same, but the city or town or commission shall not have the right to condemn property for these purposes.

Miner said that following the Board's approval to complete the purchase, and that one of the Selectmen will need to be designated to attend the closing and sign the documents, as well as a site visit to the property (Conservation, landowners, and Selectmen if they desire).

With no further discussion, Barham made a motion to approve the Conservation Commission acquisition of Parcel 04-018 for \$6,048 to be funded from the Land Use Change Tax Fund. Janvrin seconded the motion. The vote was unanimous 3-0. They also need a signatory for the closing to represent the Selectmen who will be selected. When the date gets closer the Selectmen with 7 – 10 days' notice will decide who will be the signatory and appoint at another meeting. Carlson also mentioned that the check for the purchase must go through the Treasurer and that they will need a few days' notice. Janvrin made a motion to close the public hearing. Barham seconded the motion. The vote was unanimous 3-0.

The Selectmen would like to thank the Bolducs for their patience for working with the slow process of Town's purchasing process.

Miner mentioned that the Commission is also working with the Fremont School District, who has decided to pursue donating parcel 02-151.001 to the Commission to support the trail network. Commission members are also planning to contact the owner of parcel 04-017 as it is primarily wetlands and also part of this trail network.

With no further discussion, Miner and deBeer left the meeting at approximately 7:50 pm. Leon Holmes Jr and Peter Porter joined the meeting at this time.

VIII. WORKS IN PROGRESS

1. FFRD Engine 1 repairs were due to be complete today. The truck should be back in service soon.
2. Interviews for Camp Fremont Director are scheduled for Tuesday. Carlson, Janvrin and Nicole Cloutier are participating. Selectmen are welcome, as our members of the Parks & Recreation Commission. After the interviews and a director is hired the Town will begin accepting enrollments for camp, and applications for camp staff will begin.
3. EMD Mark DeVeber is working with Road Agent Leon Holmes Jr and Carlson with invoicing and paperwork relative to the March 13-14, 2018 blizzard and submitted a preliminary damage assessment to NH HSEM. We are waiting to hear if there is any type of FEMA declaration for this event.
4. Rekeying of the Town Hall began today and is nearly complete. All key recipients are signing the Policy for receipt of a key. Today he began changing some locks, but not interior doors on the main floor offices. Part of the plan was to fix and get control over the keys to the Town Hall. Selectmen all signed their copy of the Policy.
5. There are some encumbered funds to replace the roof at the Safety Complex and Janvrin will take this on as his next project. Carlson is working on a draft RFP.
6. Work on the Generators is underway, with the Highway Shed work anticipated next Monday, Town Hall Tuesday, and then gas connections to both buildings on Friday. Conversion to propane heat needs to be scheduled next at the Complex. We are waiting for weather to be warm enough to not need heat for a few days.

7. The Town has encumbered funds for 2 years to pave side path through Petra Paving and also to patch in parking lot of the Town Hall.

8. Nancy Mason, the Children's Librarian has resigned, and the Trustees are posting for that open position. A new Library Aide was hired this week as well.

IX. NON-PUBLIC SESSION

At 7:56 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Barham seconded the motion and the roll call vote was unanimous 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Respectfully Submitted,

Kathy Clement
Selectmen's Clerk

At 8:00 pm Selectmen began their non-public discussion.

At 8:30 pm Holmes Jr and Porter left the meeting.

At 9:00 pm a motion was made by Janvrin to return to public session.

Selectmen discussion about the next steps to take at FFRD pending the report from Saturday's Nominal Group Process. There are some communication items, as well as a presentation of pay plan information that needs to be gathered quickly.

The Board acknowledged the hiring of a new Library Aide and the fact that the Children's Librarian has given her notice and that position will be posted shortly. The Board also asked for an update on how the Trustees were going to fund the wage implementations from the budget.

Selectmen discussed the outline of conditions for Peter Porter to be hired as the Town's full-time highway laborer/equipment operator (effective immediately) with benefits, on a probationary basis pending his obtaining a CDL-B learner's permit (after testing) no later than June 1, 2018 and the CDL-B with airbrake endorsement license, which must be in hand no later than October 1, 2018. At such time as the licensure is in hand, the 2% pay increase will also be entered as of the next pay period.

X. ADJOURNMENT by 9:00 pm

The next regular meeting will be held on Thursday April 26, 2018 at 6:30 pm at the Fremont Town Hall, basement meeting room.

At 9:10 pm motion was made by Janvrin to adjourn the meeting. Barham seconded and the vote was approved 3-0.

Respectfully submitted,

Heidi Carlson, Town Administrator