

I. CALL TO ORDER The meeting was called to order at 6:34 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; Town Administrator Heidi Carlson and Selectmen's Administrative Assistant Jeanne Nygren. Also present in the audience were Fremont School Board member Gordon Muench and Scott Cook. All rose for the Pledge of Allegiance. Tonight's meeting is a live broadcast by Bruce White of FCTV.

II. ANNOUNCEMENTS

1. The Town Clerk Tax Collector is closed on Mondays for the summer. This runs through Monday September 2.
2. The Town of Raymond is closing Prescott Road to through traffic the end of this week to replace three culverts.
3. School in Fremont opens on Monday August 26th. Use caution while busses and kids are on the road.
4. Roadside mowing will take place through August 30, 2019. Please use caution when you see the Road Agent in the tractor along Fremont roadsides.
5. Trash will be delayed by one day during the week of Labor Day, with collections on Friday and Saturday. Town Offices are closed on Monday September 2, 2019.
6. The annual Grassdrag pre-planning event meeting will take place on September 19, 2019 at the Selectmen's Meeting, with the event to be held on the north side of town during Columbus Day weekend.
7. The Town's new website is now operational. Town staff will be working over the next couple of weeks to get everything updated fully. We appreciate the public's patience as we learn the new system and get all of the information online.
8. Household Hazardous Waste Day has been scheduled for Saturday September 21, 2019 from 9 am to 12 noon at the Brentwood Highway Garage at 207 Middle Road in Brentwood. The flyer will be up on the town website shortly and flyers are available at the Town Hall, Safety Complex, and Library. If you call the Selectmen's Office we can also mail/email you one.

III. LIAISON REPORTS

Cordes reported the Budget Committee met on August 21, 2019 at the Fremont Public Library for their Fall organizational meeting where they elected Mary Jo Holmes as Chair and Joseph Miccile as Vice Chair. There was discussion about ongoing projects in the Town and School and had questions on the school fiscal year ending budget. They are planning future meetings 2-3 times a month on Wednesdays at the Town Hall, generally in the basement on non-Planning Board nights, and the rest on the main floor when the Planning Board is using the downstairs meeting room. Their next meeting is scheduled for September 11, 2019 at 7:00 pm at Town Hall in the basement meeting room.

Relative to the Planning Board meeting held on August 21st, Leanne Miner supplied the following summary:

The Town Engineer (Keach Nordstrom Associates) along with the Land Use Administrative Assistant and Planning Board member Jack Karcz conducted site visits at all 4 gravel pits on August 12. The next step is for the Town Engineer to complete a report of findings and estimate of surety for each site.

Jones and Beach representing Eco-Site LLC came before the Board to continue the Public Hearing for an Amended Major Site Plan Review for a cell tower site located at Map 1 Lot 12 at 37 Nathaniel Brown Drive. Project updates from the applicant included:

- access road grading including need to remove and replace primary power line
- updated drainage design
- paving of regraded access road and drainage structure repairs

The Planning Board also reviewed the 2020 budget and discussed the scope and process for upcoming Master Plan updates.

No new business was brought before the Board. The next meeting is September 4th.

IV. APPROVAL OF MINUTES

A motion was made by Janvrin to approve the minutes of the August 15, 2019 meeting as written and seconded by Barham. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS – times subject to change depending on flow of the meeting

At 6:30 pm Scott Cook, the recent applicant for the cemetery maintenance position was introduced to the Board. After filling out appropriate employment documents, his previous experience in cemetery maintenance, checking references and return of a negative criminal record check, Carlson advised he is a suitable candidate for this position and has been recommended by the Cemetery Trustees. Barham moved to appoint Scott Cook as part-time cemetery laborer and Janvrin seconded. The vote was unanimous 3-0. Cook met briefly with Bruce White before departing.

The Selectmen made a presentation to Bruce White of FCTV for his contributions of time and efforts in instituting cable presentations to Fremont. White was noted in the 2018 Fremont Town Report and the piece has been framed to be placed in the FCTV Control Room. White has been instrumental in seeing FCTV through to development of where it is today, and a great advocate of public access. He will be missed in his retirement.

At 6:50 pm Librarian Eric Abney and Library Trustees Cheryl Rowell, Arlene Nuzzi and John Hennelly came in to present their 2020 budget proposal.

Abney went through this budget by line item giving the explanation for increasing the following lines: 4550100-wages to include 2% increase for all employees; 4550350-books and media which he shows a 22% increase in book and audio book circulation over last year; 4550700-water system maintenance increase of \$350 to reflect current costs in water testing; 4550715-exterior maintenance increase of \$6,000 to cover repair of siding and trim repairs, landscaping, painting and caulking; 4550720-interior building maintenance increase of \$5,000 covers alarm monitoring, all cleaning and paper supplies, fire extinguisher inspections, community room door frame/wall replacement project which they are seeking additional quotes for repair; 4550790 custodial wages include 2% wage increase.

All of these line item changes cumulatively show an increase of \$13,165.00 from last years budgeted amount. Line 4550600 fuel oil may need to also be adjusted which Carlson will calculate on usages in the past at the current contracted rate. The Trustees hired a company to audit the library to formulate a rotating repair schedule to assist in future budgeting projects, as well as address overdue maintenance and repair items.

Cordes congratulated the staff on their successes on all their programs to help residents and children of not only Fremont but other surrounding communities.

7:00 pm Department Heads - none present

VI. OLD BUSINESS

1. Sandown Road Bridge updates: The guardrail was installed on Monday and the paving was done today. The HW crew will do some loam and seed tomorrow and begin removing the detour signs and barriers. The road reopening is planned to be on time, likely before the close of business on Friday afternoon. The updates will be posted on the Town's website, and our emergency service partners will be contacted. Holmes called Cordes earlier today and spoke of how well it came out and hope to be open late in the day on Friday. Barham also viewed the bridge prior to the meeting and presented pictures of it finished.

2. Black Rocks Village: No further update yet.

3. Carlson had copied the Audit report and management letter to the board for reviewing. After reading the report, Cordes has questions on the complexity of their remarks and it was decided to put together some of these questions needing clarification along with any questions Carlson may have to the auditors.

4. The Police Department radio equipment lease agreement paperwork with KS State Bank is ready for signatures after Carlson has incorporated the attorney and insurance company updates. The bank did not accept one of the attorney's recommendations, but it is not detrimental to the Town.

A motion was made by Janvrin to approve the Lease Agreement with KS State bank for the Police Department base radio equipment and installation, and to have the Chair sign on behalf of the Board, and Carlson to sign as the witness as required. This was seconded by Barham and the vote was unanimously approved 3-0.

VII. NEW BUSINESS

1. The Selectmen reviewed the folder of incoming correspondence included: update monthly data from Fire Chief Butler on the Fire Rescue Department activity for July; picture of past FCTV operator Alex Coulombe following his recent graduation after USAF basic training; Public Hearing notice from DES regarding wetland application by Galloway on Shirkin Road on September 12th; Comcast sports entertainment package now to include classic movies, Lamprey letter thanking them for their past services as we have another supplier of propane; a site plan public hearing notice from Londonderry; copy of Stantec correspondence on Chester Road paving cost and review, email from a resident on recreation trail patrols, copy of correspondence from the Town to abutters of the Grassdrag event regarding the September 19th meeting along with map, thru trucking concern letter, Sansoucy invoice quite detailed with significant court and expert witness work this month, which has the Board considering to place more money in our 2020 legal budget; code enforcement follow ups complaint from resident; letter from DES to logger on wetland violations closing out complaint on Gristmill Road.

2. Selectmen reviewed the payroll manifest of \$33,138.29 for the current week dated August 23, 2019. A motion to approve it was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

After review, a motion to approve the accounts payable manifest of \$628,298.38 for the current week dated August 23, 2019 was made by Barham and seconded by Janvrin with unanimous approval 3-0. Of this, \$500,000 is payable to the Fremont School District.

3. Due to travel plans of one Board member and also being the beginning of reviewing budgets which needs all three members input available, it was decided not to have their usual Selectmen's meeting on Thursday night next week but to schedule a work session for Wednesday night August 28th at 6:30 pm. Carlson will post this meeting change.

4. The September Newsletter was distributed for review and members will bring it back next week for approval.

5. A motion to sign the Intent to Cut for parcels 02-156.002 sublots 6, 7, and 8 located on Gristmill Road owned by Gristmill LLC was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

6. The Board decided on a location for the newest wall mounted AED within the meeting room and Carlson will have it installed by maintenance tomorrow.

7. The 2019 Grassdrag events will be held in Fremont October 11-13 on Martin Road. The preliminary meeting with abutters and Martin Road residents is scheduled for 7:30 pm on Thursday September 19th at the Town Hall, as part of a Selectmen's meeting. Event organizers are setting up a meeting with Public Safety Services ahead of that as well.

Letters to the abutters went out in the mail today, and the Food Vendor permits are beginning to come in to the Building Inspector/Health Officer as well.

8. A motion was made by Barham to sign FCTV Revolving Fund Manifest 2019-19 in the amount of \$1,446.69 to reimburse the Town's General Fund for August Payroll expenses and seconded by Janvrin. The vote was unanimous 3-0.

8. Budgets circulated for future review included 4210 Police Department.

9. Road Agent Leon Holmes Jr is looking for guidance from the Board on a dollar amount for road projects within the Highway budget. Cordes suggested they meet and possibly do a ride around town with Holmes to view roads he is proposing be considered to prioritize their paving needs to be able to get adequate pricing.

The condition of the paving at the Safety Complex also needs to be addressed in the future. Carlson will ask Jeff Perry from GMI to give an updated opinion on the spots to consider repaving rather than having to do the whole parking lot which would be costly. Holmes Jr has suggested that Jeff Perry could do less work and address the worst of the issues at a lower cost.

10. An updated budget report was distributed. This is updated through the beginning of this week and is the same report shared with the Budget Committee last night.

11. In light of the Town's purchase of the large lighting units (used at the Sandown Road Bridge project) there needs to be some type of policy or procedure written for future usage, such as who has authorization to use, where they will be stored, etc. There could possibly be a need in emergency situations by the public safety services or Emergency Management.

12. Last week Fremont Food Pantry organizer Debbie Burke resigned as she is eventually moving from Fremont. At their last meeting Rene King was elected President and Kim Wood. Burke was one of the original founders of the Pantry 33 years ago and her contributions have helped many residents throughout the years.

VIII. WORKS IN PROGRESS

1. Budget work continues.
2. The Thru Trucking Ordinance Public Hearing has been continued to September 12, 2019 at 7:45 pm.
3. The Conservation Commission / Open Space Committee / Selectmen's Public Hearing relative to the conservation easement on the Brett Property will take place on September 12, 2019 at 7:15 pm.
4. MS1 data entry is underway and an extension has been filed with DRA as the utility values have finally just been received from Eversource and sent to our utility consultant George Sansoucy.

IX. NON-PUBLIC SESSION

At 8:25 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) & (e) to discuss a personnel and a legal matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 8:26 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Administrative Assistant

At 8:30 pm the Selectmen began their non-public session.

At 8:45 pm a motion was made by Janvrin and seconded by Barham to return to public session. The roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Selectmen discussed meeting with Chief Twiss in two weeks to do his budget and then meet with him in non-public session regarding the most recent employee departure.

The Board will hold all but essential action items for next week and focus on budgets for the workshop session, planning to be done no later than 8:00 pm.

The Board asked Carlson to purchase another table skirt for the smaller presentation table facing the main tables, and commented about how nice the new attachments to the existing tables looks. Maintenance will be asked to do the same with a new skirt on the remaining table.

The Board asked Carlson to revisit the energy contract for it's terms and expiration.

A copy of a proposal from DayStar was circulated for the Board to review regarding the conversion to a more standard email for the Fire Rescue members, as well as Office 365 for other permanent (day to day) Town staff members.

The next meeting will be held at 6:30 pm on Wednesday August 28, 2019 for budgets and the next regular Board meeting will be held at 6:30 pm on Thursday September 5, 2019 at the Fremont Town Hall in the basement meeting room.

Approved 08/28/2019

With no further business to come before this meeting, a motion was made by Barham to adjourn at 9:00 pm. Janvrin seconded and the vote was approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator