

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. In attendance were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; Town Administrator Heidi Carlson and Selectmen's Clerk Kathy Clement. Also in attendance were School Board Member Gordon Muench and BRV resident Bob Moran. Bruce White from FCTV was in the control room live broadcasting. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. The Town Clerk Tax Collector is CLOSED on Mondays for the summer.
2. Red Brook Road work will continue shortly. The grinding date has not been confirmed but will be posted on the homepage of the Town's website.

III. LIAISON REPORTS

The Planning Board held its July 18th meeting at the Town Hall Basement Room at 7:00 pm. Barham reported on the following action items:

2018 Earth Removal Permits:

The four sites in town have their permits up for renewal. An ongoing issue with the sites is the amount of surety required by the Town to cover the reclamation costs of five (5) acres of disturbed land. It was agreed by the Board to obtain alternative surety estimates from other engineering companies to determine if the Town's requirements are reasonable. The existing permits were extended to August 31, 2018.

Governors Forest Emergency Access:

Mr. Ferwerda has submitted plans for a paved emergency access and engineered retaining wall. The plans will be reviewed by the Town Engineer subject to the applicant providing an additional \$1,500 escrow to cover the cost of the services. The applicant was not happy with this requirement but at the Board's insistence, he agreed to comply.

Proposed Zoning Changes:

Jenn Rowden presented the Board with proposed changes consisting of creating a definitions section and streamlining the list of approved uses. It was agreed that once the changes were complete the Board would hold informational sessions in addition to the required public hearings.

Proposed 2019 Planning/Zoning Budget:

The Board reviewed and approved the proposed Planning Board/Zoning Board budget for 2019.

The next meeting will be August 1, 2018.

IV. APPROVAL OF MINUTES

Janvrin made a motion to approve the Selectmen's minutes of July 12, 2018. Barham seconded the motion. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - None

7:00 pm Department Heads - None

VI. OLD BUSINESS

1. Heidi Carlson reported that April Phelps was sworn in today as our Deputy Health Officer. Barham made a motion to sign the State's form to move her appointment to the NH DHHS. Janvrin seconded the motion. The vote was unanimous 3-0.

2. Carlson presented letters Black Rocks Village Paving reclamation plan. The letter from SW Cole on July 2 referenced some of their findings, and Stantec will have comments on this report soon. Bob Moran, a homeowner in Black Rocks Village, attended the meeting and expressed concerns with the paving remediation plan. He feels that there should be more done to ensure the road will last.

Reference was also made to the letter dated July 6, 2018 from Evergreen Harvard Group (the management company that oversees Black Rocks Village), in which they voice serious concerns with the SW Cole initial report and suggested remediation plan. Carlson said the Town Engineer will be addressing this in their next review. The Selectmen discussed having a meeting with Lewis Builders, the BRV Homeowners and the Town's engineering consultant (as well as others as applicable) to review this. Cordes would like to expedite this meeting. Heidi will send any information to Bob Moran and the Homeowners Association as it is received from the Town's Engineer.

VII. NEW BUSINESS

1. In consideration of the Accounts Payable manifest, Barham made a motion to approve the letter of request for the Trustee of the Trust Funds to approve \$54,654.05 to be removed from the Capital Reserve Fund for Emergency Management Equipment. Selectmen are the agents of this fund, and that is the amount necessary after exhaustion of the \$20,000 encumbered in 2017 for the generator projects. Janvrin seconded the motion. The vote was unanimous 3-0.

1. Janvrin made a motion to approve the Accounts Payable manifest for \$765,221.92 dated July 20, 2018. Barham seconded the motion. The vote was unanimous 3-0. This included the Fremont School District for \$500,000, the second payment to GMI for \$87,000 for paving and the annual principal payments on the Library and Glen Oaks bonds.

2. Janvrin made a motion to approve the FCTV Revolving Fund Manifest # 2018-017 in the amount of \$99.75 payable to Comcast to cover five months (March through July 2018) of reimbursement for \$19.95 per month for the static IP address (on Town Hall internet invoices). Barham seconded the motion. The vote was unanimous 3-0.

3. Selectmen reviewed the folder of incoming correspondence. Janvrin made a motion to sign outgoing correspondence to Fremont Police Department officers outlining new rates of pay. Barham seconded the motion. The vote was unanimous 3-0.

Barham made a motion to sign a letter to Bernadette Patterson regarding the unfiled Report of Cut for the 2017-2018 tax year (based on directive from NH DRA). Janvrin seconded the motion. The vote was unanimous 3-0.

Janvrin made a motion to sign a thank you letter to Carla Smith regarding the past five years of service as Deputy Health Officer. Barham seconded the motion. The vote was unanimous 3-0.

Barham made a motion to sign a thank you letter to the North Hampton Home Depot for donation of 15 Arborvitae shrubs for planting on Town grounds. Janvrin seconded the motion. The vote was unanimous 3-0.

Barham made a motion to sign a thank you letter to Renee King for facilitating the donations from Home Depot and delivering all of the shrubs to the Fremont Town Hall. Janvrin seconded the motion. The vote was unanimous 3-0.

Barham made a motion to sign a thank you letter to NH DOT crews for quick response to dangerous shoulder conditions on Beede Hill Road. Janvrin seconded the motion. The vote was unanimous 3-0.

4. Carlson talked with the Board about information from Jenn Rowden relative to the proposed Barthelemy subdivision. Last fall the ZBA granted a variance to them for creation of a lot (two acre lot out of 06-021) without frontage on a Town Road. Rowden, in her review of the submitted subdivision plans, is researching RSA 674:41 and all the applicable provisions for a lot which does not have road frontage. Rowden will meet with Carlson, the Building Inspector Arvanitis and Planning Board Wolfe on Tuesday at 9:30 am regarding the project and to generate some ideas about proceeding.

5. Carlson circulated the following budget requests for 2019 and suggested the Board begin building their budget books for this season:

4140 Town Clerk Tax Collector	4153 Legal Expenses
4197 Advertising & Regional Association	4442 Direct Assistance
4583 Patriotic Purposes	4711 Debt Service
4721 Tan Anticipation Notes	

6. The June final budget report (includes early July expenses) was mailed to the Budget Committee this week and copies were available tonight for the Selectmen to review. The Board will review and asked that the budget review be put on the agenda for next week.

7. BOS meeting for the week of August 6, will be changed to Wednesday August 8, 2018 at 6:30 pm. Planning Board meeting for the week of August 13 will be attended by Janvrin.

8. Selectmen reviewed the Shrikin Road NH DES Wetlands submission package which has now been reviewed and commented upon by the Fremont Conservation Commission. This led to a lengthy discussion about clarification on Seacoast Farms with regard to site compliance. Barham will follow-up with Casey Wolfe on this, but it is believed that part of the Galloway Site Plan Review expansion is that the Seacoast Farms part of the site (parcel 05-035) be brought into full compliance. At issue currently on the Seacoast Farms site are piles of tailings that are too large, and some materials storage that is within a wetland setback.

Selectmen discussed having Stantec do another inspection, even if the Town has to pay for it. One problem with the Seacoast Farms site is that there is no engineering escrow and compliance monitoring properly in place as there should be for a project of this size. If the site is not in compliance we need to get some information to see where it is at, plans must be made yearly to get in order with all others in town. This was approved with conditions. We need to send someone to assess where things are now. Code Enforcement was also discussed as a person to get this review and report done. There was also discussion about whether there is a need to make a complaint to the State of NH Wetlands Department.

VIII. WORKS IN PROGRESS

1. MRI contract – This has been a work in progress for the past 6-8 months consulting with and assessing the Fire Department for ways to make improvements, including retention, recruitment and call response. The Selectmen and MRI have met with the whole Department twice and met with Chief Butler and the MRI representative Christopher Olsen. Olsen and the Chief are also going to be meeting regularly in coordination with the current contract proposal for assistance.

They Board discussed the MRI contract proposal which will be accepted with conditions. The Selectmen worked on a draft letter to outline the Board's thoughts on conditions to include that the Town may opt out if the MRI representative consultant was to change. Another draft of the letter to accompany the contract signing will be done for review next week.

2. Budget training will be held next week on Wednesday July 25th at the Sandown Town Hall beginning at 6:30 pm. The Selectmen, Carlson, members from the Budget Committee and School Board will be attending.

3. Trash & recycling contract - Carlson is writing an RFP and will send a draft to the Selectmen for ideas and input.

4. Chief Twiss will be in next week with two new conditional hires, who are headed off to the Police Standards and Training Academy at the end of August.

IX. NON-PUBLIC SESSION pursuant to NH RSA 91-A:3 II

At 7:50 pm a motion was made by Janvrin to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Barham seconded the motion. The roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Clement left the meeting at this time.

Respectfully submitted,

Kathy Clement
Selectmen's Clerk Selectmen

At 8:00 pm the Board began their non-public discussion. At 8:15 pm motion was made by Barham to return to public session. Janvrin seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Selectmen will work on a draft letter to MRI to outline the contract specifications for mentoring services.

There was some follow-up discussion on the overall site compliance of parcel 05-035 and what needs to be done to follow-up on this.

X. ADJOURNMENT – by 9:00 pm

The next regular Board meeting will be held on Thursday July 26, 2018 at 6:30 pm at the Fremont Town Hall, basement meeting room.

With no further business, motion was made by Janvrin to adjourn the meeting at 8:20 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson, Town Administrator