

**I. CALL TO ORDER** The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. All rose for the Pledge of Allegiance. This meeting is a live broadcast by Bill Millios from FCTV.

## **II. ANNOUNCEMENTS**

1. Spring Bulky Day is this Saturday May 18 from 8:00 am to 12 noon at the Fremont Highway Shed.
2. Also happening on Saturday are the Garden Club Plant Sale from 9:00 am to 1:00 pm and the Library Book Sale from 9:00 am to 2:00 pm, both at the Fremont Public Library.
3. The Memorial Day Parade and Ceremony will take place on Sunday May 26, 2019 beginning at 9:00 am from the Town Hall. Contact Jeanne Nygren as soon as possible for more information or to participate. Veterans and the Band will line up at the Town Hall, with all of our school children, youth teams, Girl and Boy Scouts joining the procession at the intersection of Spaulding Road. The Fire Rescue Department will host a cookout at the conclusion of the Ceremony at the Fremont Safety Complex.
4. The Epping Planning Board meeting relative to the Patterson Site Plan Review expansion at 30 Shirking Road in Epping has been continued to Thursday June 13, 2019 at 6:00 pm.

## **III. LIAISON REPORTS**

Nygren recapped the Cemetery Trustee meeting on May 14, 2019 where they met to get the season's plans underway. They are reviewing pricing out equipment needs at Leavitt Cemetery for upgrading, personnel coverage, staffing scheduling and prioritizing projects to stay within budget. Their next meeting is scheduled for June 11, 2019 at 4:00 pm.

Barham recapped the Planning Board meeting of Wednesday May 15, 2019 at 7 pm in the Basement Meeting Room. The following topics were discussed:

1. Continued Business:
  - a. The Board approved the revised Planning Board Rules of Procedure.
2. New Business:
  - a. The Board approved the release of outstanding escrow for Kasher Corporation.
3. Other Business:
  - a. The Board was advised the Town received 7 Town Engineer bid proposals for the Planning Board. The Subcommittee will be meeting to review and evaluate the bids.
  - b. The Board was advised that all Excavation permit renewals had been submitted. The Board agreed to defer processing the applications until the Board has assigned a Town Engineer to review the applications and determine escrow requirements. Prior to permit expiration the permits will be extended as necessary to allow time for the review.
  - c. The Board discussed the Gristmill Road development and the status of bonding. The Board agreed to investigate and request Leanne to create a package for members to review at the next meeting.
4. Circuit Rider Business:
  - a. Jenn Rowden reviewed the regulations regarding Impact Fees and the Board discussed the status of the Town's current (school) impact fees. The Town is currently receiving

impact fees from developers but is also reimbursing the developers because of lack of growth. The Board requested Heidi put some statistics together regarding the amount of monies involved and the associated administration to manage it.

The next meeting is scheduled for Wednesday June 5, 2019.

#### **IV. APPROVAL OF MINUTES**

A motion to approve the minutes of May 9, 2019 meeting as amended was made by Janvrin and seconded by Cordes. The vote was 2-0-1 with Barham abstaining as he was not present at this meeting.

#### **V. SCHEDULED AGENDA ITEMS**

At 6:35 pm Fremont Police Department Lieutenant Peter Morelli presented the data on the portable device camera system that the Department has been using on a trial basis and now is available for purchase at a reduced price. The Department has been using a new model as a demo with a value of \$2,800. He described the importance of this camera in interrogation when conducting interviews in the field, sometimes in lieu of written statements. There are no rooms dedicated for interviews at the station and the portable unit can be used inside or placed in the duty cruiser. The recorded interview can be downloaded onto a disc that is run by a portable battery, and can be used in lieu of written statements.

The vendor has made this unit available to the Department to purchase for \$1,614 to include the support/maintenance program. At this price Morelli said these funds would come from the cruiser equipment line. The Selectmen feel this is definitely beneficial to the Department to purchase at this time and a motion was made by Janvrin to approve PO 2019-02 to purchase from Single Scope Inc a Witness Field Interview camera system at the price of \$1,614. This was seconded by Barham and the vote was unanimous 3-0. Lt. Morelli was thanked by the Board and left the meeting at 6:43 pm.

At this time Bob Kelly from Seacoast Farms Compost Inc was present to discuss the work he wishes to do within the Shirkin Road right-of-way. Kelly gave an overview of the upgrade he wishes to do to regrade the road only to get rid of the potholes. He would be using existing materials and may need to bring in some 1.5 inch stone. Road Agent Leon Holmes Jr is aware of his project and requested additional stone be placed at the beginning of the road into the site to cut down on the debris in Beede Hill Road. Kelly is seeking an approval letter from the Selectmen regarding this project.

After review of the draft, a motion to sign and approve the letter prepared outlining the work, was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

Kelly is planning to start this weekend bringing in a dozer with final completion next weekend being a holiday weekend. He will provide insurance certificates to be forwarded to Carlson prior to work beginning. He was advised the Town needs to be named as an additional insured.

While present, Kelly was asked about a recent complaint regarding trucks hauling products from New England Paving into his site. Kelly explained this is false information of the hauling that was reported by the complainant and that New England Paving is not hauling anything to his site. He has been acquiring loam from the soccer fields for the mulch mixture he makes to make a high end top soil, and is using Gatchel hauling to provide this service, indicating he has been doing this for years as part of the compost product. It is short distance from one site to the other and the frequency varies on the time of the year. Kelly explained that approximately 6 loads may keep him going for about a month or so depending upon the time of the year and the demand for his product, but could possibly have the need for up to 30 loads over a four day period quarterly. The month of August he could potentially be doing 15 trips a day.

Cordes asked, "is hauling in and making these products part of his approved site plan." Kelly stated "yes." Carlson asked if there is a record of the number of trucks in and out of his site daily. Kelly said he has records of trucks and vehicles that enter daily.

At the last site plan visit nine months ago, Cordes asked what the update on the tailing volumes is. Kelly's best estimate is to get out by end of the year. Waste Management project at turnkey is to take 5,000 yards there leaving 6,000 to 7,000 yards remaining to be removed. He said he mows the buffer zone 3-4 times a year, grading berms that the Town requested (via former Inspector Bob Meade), but with all the rain we have had recently, he is waiting for the weather to clear so as not to disturb the drainage ditches in doing this work. Carlson was asked to pull the file to review to see if there were any other concerns. Kelly was thanked and left the meeting at approximately 7:00 pm.

7:00 pm Department Heads - none

## **VI. OLD BUSINESS**

1. Sandown Road Bridge follow-up – Letters of support from various officials have been sent to Tom Sokoloski (TES Environmental Consultants) and he is working on the NH DES Wetlands application relative to wetlands buffer impact potential of the Sandown Road Bridge Overflow deck replacement. The Board asked Carlson to follow-up with Dan Tatem on current schedule and progress of the work, and potential closure schedule for the summer.
2. The Highway Department is installing the flags on Main Street tomorrow in preparation for Memorial Day.
3. Selectmen had received estimates last week for review regarding the two presented options for replacement of the water softener at the Safety Complex. Option 1: \$2,690 with an electric run system requiring service every two years along with valve replacement every couple of years, and requires about 80% more salt for operation. Option 2: \$4,390 for a system predicted to last for as much as 20 years requiring service only about every five years, running on less salt, less maintenance, and without electricity.

Carlson explained two possible ways to afford the replacement either in the operating budget of the Safety Complex, or from the Town Building Expendable Trust Fund. After further discussion, the Board feels the better quality would be worth purchasing to hold down the operating and maintenance costs. A motion was made by Barham to go with the Kinetico Water Softener System by SecondWind Water Systems Inc for \$4,390 using funds withdrawn from the Town Building Expendable Trust Fund. It was updated to also give Carlson authorization to sign the Purchase Order on behalf of the Board. Janvrin seconded and the vote was unanimous 3-0.

4. The pavement remediation work within the Black Rocks Development began today, and Stantec had someone there from Turner Consulting for the inspections.
5. Nygren reviewed the Memorial Day Preparations & Program as completed to date. Additional information was discussed about presentations to be made and the order of the Program.

## **VII. NEW BUSINESS**

1. Selectmen reviewed the folder of incoming correspondence.
2. A motion to approve and sign the payroll of \$32,698.88 manifest for the current week dated May 17, 2019 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

A motion to approve and sign the Accounts Payable manifest of \$216,830.06 dated May 17, 2019 was made by Janvrin and seconded by Barham with a unanimous vote 3-0.

3. A motion to approve Highway Department Purchase Order 2019-011 to Candia Trailer for a new scissor lift for the dump body on the Town's one ton in the amount of \$1,285 and authorize Carlson to sign on behalf of the Board was made by Janvrin and seconded by Barham. The vote was unanimous 3-0. Carlson further explained that there was about \$800 of work to install it, which would be done at the Town's shed using a vendor along with Town help, so to be less than the estimate of \$2,500 to \$2,800 to have Candia Trailer do all the work to install.

4. The June Newsletter was reviewed and a motion to approve with a few inserts was made by Janvrin and seconded by Barham with unanimous vote 3-0.

5. Selectmen reviewed the GIS Internet Services Annual Maintenance Agreement for 07/29/2019 through 07/28/2020. This covers annual maintenance and upkeep of the Town's tax map data integrated with Vision data on the CAI site (linked to Town website for tax mapping). The annual cost of \$2,400 is included in the Town's budget. A motion to renew and sign the Agreement was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

6. A motion to approve and sign the PD OHRV Revolving Fund Manifest 2019-04 in the amount of \$104.99 for payment of invoice #8493909535554 to Advance Auto Parts for an ATV battery was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

7. Selectmen reviewed an abatement of \$1,100.59 in interest and costs on the 2016 property tax lien for parcel 01-074 in accordance with an approved payment plan and an additional year of principal being paid. Barham moved to approve the abatement. Janvrin seconded and the vote was unanimous 3-0.

#### **VIII. WORKS IN PROGRESS**

1. Memorial Day Ceremony items are still coming together. All of the building flags are being refreshed.

2. Barham will follow-up again on a wire hanging low at 44 Louise Lane as the Highway Department has mentioned it as a problem.

3. The quarterly meeting of the SRRDD 53B will be held next Wednesday, May 22 at the Atlantic Grill in Rye NH at 6:30 pm.

4. The next quarterly meeting of the Safety Committee will be held next Tuesday May 21, 2019 at the Fremont Safety Complex at 11:00 am.

The next regular Board meeting will be held at 6:00 pm on Thursday May 23, 2019 on site at the Ferwerda and Witham Parks at the intersection of Country Lane and Tarah Way in Fremont. At the completion of the site visit, the meeting will return to the Fremont Town Hall in the basement meeting room. It is anticipated this may be between 6:30 and 6:45 pm.

At 7:55 pm Janvrin moved to enter into non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Respectfully submitted,

Jeanne Nygren  
Selectmen's Clerk

Nygren gave a brief update of the Memorial Day activities planned. This included a special presentation that is being planned and the Board's thoughts.

Nygren left the meeting at 8:05 pm.

The Board reviewed a tax hardship submission letter relative to property on Scribner Road and agreed to a payment plan outlined.

At 8:10 pm motion was made by Janvrin to return to public session. Barham seconded and the vote was unanimously approved 3-0 with a roll call vote; Cordes-yes; Janvrin-yes; Barham-yes.

Motion was made by Janvrin to sign a Tax Payment Agreement relative to parcel 02-012.001.003. Barham seconded and the vote was unanimously approved 3-0. Selectmen signed the Agreement and Carlson will send a follow-up letter to the landowner.

With no further business to legally come before this meeting, motion was made by Janvrin and seconded by Barham to adjourn the meeting at 8:15 pm. The vote was approved 3-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator