

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. In attendance were Selectmen Gene Cordes and Neal Janvrin; Town Administrator Heidi Carlson and Selectmen's Clerk Kathy Clement. School Board member Gordon Muench and Police Chief Jon Twiss were also in attendance. Bruce White of FCTV is live broadcasting the meeting. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. Roadside cleanup for took place last Saturday. A total of 190 bags of roadside litter were collected along with numerous other roadside debris! Great job Fremont. Thank you to organizers Nancy Murray, Jamie Thompson, and Rich Cooper and volunteer drivers Jack Mullen, Cyric Riley, Renee King, David Verville, Jane Pellegrini, and Roger Barham.

2. The Fremont School District has sent us a flyer, posted on the Town website for an upcoming program titled: **Education Funding 101 - Coming to Raymond!** The Raymond School District will host a presentation regarding New Hampshire's education funding system next Tuesday May 14, 2019 at Raymond High School at 6:00 pm. All members of the public are invited to learn about the complex history and structure of school funding in our state.

For directions or other information please contact Jennifer Heywood, Administrative Assistant to the Superintendent: j.heywood@sau33.com.

3. Spring Bulky Day is Saturday May 18 from 8:00 am to 12 noon at the Fremont Highway Shed.

4. The Garden Club Plant Sale will take place on Saturday May 18th from 9:00 am to 1:00 pm and the Library Book Sale from 9:00 am to 2:00 pm, both at the Fremont Public Library.

5. The Memorial Day Parade and Ceremony will take place on Sunday May 26, 2019 beginning at 9:00 am from the Town Hall. Contact Jeanne Nygren as soon as possible for more information or to participate.

III. LIAISON REPORTS

05/06/2019 Conservation Commission: Heidi Carlson met with the Commission to review the Sandown Road Bridge Overflow permitting requirements for NH DES Wetlands permit. There was good discussion and the Commission voted to authorize an expedited review of the permit once completed by TES Environmental Consultants.

There was also some discussion about the Shirking Road, Epping Site Plan Review process. Members of the Commission were at the Regional Impact meeting, and they may also attend the Public Hearing for the Site Plan Review being held in Epping tonight.

The RPC Development of Regional Impact Subcommittee met on Monday 05/06/2019 at 4:30 pm to consider the Regional Impact of the proposed New England Paving Asphalt Plant on Shirking Road in Epping.

As RSA 36:54-58 explains, a determination of regional impact affords the regional planning commission the status of abutter providing an opportunity to review the project and in doing so, provide additional input and technical support in the review of large, complex development proposals. Remember that

neither the RPC, nor the impacted communities have any authority under the regional impact statute to interfere with the decision-making power held by the land use board of the host community.

The Epping Planning Board will consider the Site Plan Application for Patterson on Thursday May 9, 2019 at the Epping Town Hall at 6:00 pm. Selectman Roger Barham is at the meeting tonight.

05/07/2019 Zoning Board of Adjustment: The Committee met briefly Tuesday night to continue the posted Public Hearing relative to the Special Exception request of Joe Falzone for a lot on South Road with a wetland setback reduction request. The Site Walk (lot 02-019.004, South Road) was rescheduled for 9:00 am on Saturday 05/25/2019 and the ZBA will reconvene to review the application on Tuesday 05/28/2019 at 7:00 pm at the Town Hall in the Basement Meeting Room.

05/08/2019 Budget Committee: Mike Nygren was appointed to fill the vacancy created by Mary Anderson's resignation after Deliberative Session. Budgets were reviewed for the Town and School for the period through April 2019. The next meeting date was set for August 21 (this conflicts with the Planning Board and will take place at the Fremont Public Library).

IV. APPROVAL OF MINUTES

Janvrin moved to approve the minutes of May 2, 2019. Cordes seconded the motion and the vote was unanimous 2-0.

V. SCHEDULED AGENDA ITEMS

At 6:35 pm Police Chief Twiss met with the Board to provide input on the ordinances the Selectmen are reviewing for addressing trucking issues in town. Janvrin reported that many residents have been expressing concern about the traffic and weight limits on the roads. Chief Twiss is in support of weight limits and no through trucking on the proposed roads. In June Chief Twiss has scheduled a training session at the police station with the State Police Commercial Truck Team, as commercial trucking is very different than other motor vehicle stops. He mentioned the Frost Ban posting last winter, and after notification to nearby businesses, the PD patrolled and did not have violators.

To address concerns about current enforcement issues, Chief Twiss reported that from April 1 to May 8, 2019 there were 158 vehicle stops in Fremont and 52 were in the Beede Hill Road area. There were 460 calls for service in the same time period, 28 of which were criminal offense reports. He said these cases take significant time away from the patrol functions, but when officers are not investigating, they are patrolling, and often directed in these areas.

Janvrin explained that there were a few proposed changes to the current ordinances, including adding Rogers and Shirkin Roads, and increasing the fine from \$100 to \$500 for each ordinance as the minimum fine. The Weight Limit Ordinance will include the same roads as those listed in the Thru Trucking Ordinance. Selectmen decided to take the revised drafts (Janvrin will make updates as discussed tonight) and send them to the Town Attorney for review and then schedule the Ordinances for a Public Hearing.

In response to complaints received today about vehicles on the ORHV trail, Chief Twiss also reported that officers have been doing more OHRV enforcement. They went out Saturday May 4 and stopped 30 units, and found no violations. They also used radar and found no speeders. The Selectmen thanked the Chief and he left at 6:51 pm.

6:45 pm Public Input - None

VI. OLD BUSINESS

1. Sandown Road Bridge follow-up – Carlson researched and found the balance of information that Tom Sokoloski (TES Environmental Consultants) needed for the NH DES application relative to the Town's Prime Wetlands Study. Additionally, letters of support for the project were written by the Fremont board of Selectmen, EMD, Road Agent, Conservation Commission, Fire Chief and Police Chief. All letters will be sent out to Sokoloski tomorrow.
2. The Town Attorney cannot attend the tentatively scheduled meeting on site at Witham/Ferwerda Parks next Thursday. The Selectmen agreed that the attorney should be there and will reschedule for May 23, 2019 at 6:00 pm.
3. Shirkin Road letter – Galloway is going to do some work to improve the road within right away and needs a letter signed by the Selectmen for permission to work within the ROW. The Road Agent has reviewed the work to be done and the Town Engineer is doing most of the inspections. With the understanding that the Road Agent had reviewed the letter, Selectmen signed the letter. Several of this evenings outgoing letters will be left for Roger Barham to sign when he returns from the Epping Planning Board meeting.
4. Janvrin made a motion to approve the abatement request of \$1,664.81 on interest and costs for the 2016 property tax lien based on payment in full of the 2016 tax lien principal for Parcel 01-005. Cordes seconded the motion and the vote was approved 2-0.
5. Red Brook Road work is complete and has been reviewed and approved by Stantec. The first invoice has been received with the amount due to GMI of \$55,525.05. The Selectmen reviewed invoice for payment in a coming manifest.

VII. NEW BUSINESS

1. Selectmen reviewed the folder of incoming correspondence:
 - Janvrin made a motion to sign letters to Casey Wolfe and James Saltzman in acknowledgement of their letters of resignation. Cordes seconded and the vote was 2-0.
 - Carlson prepared a letter to Epping Board of Selectmen regarding the NE Paving Site Plan Review expansion. Janvrin made a motion to approve and sign the letter to the Epping Board of Selectmen, Cordes seconded. The vote was unanimous 2-0. The Town's previous letters will also be sent to the Selectmen with Board's cover letter. It was also mentioned that there are between 700 and 1,100 vehicles a day traveling on the road daily and adding another business would increase a minimum of 56 heavy trucks daily.
 - Janvrin made a motion to approve the MRI invoice for \$1,359.70 for Fire Rescue Department consulting services and Cordes seconded the motion. The vote was 2-0.
 - A check was received from Comcast for FCTV quarterly franchise fees in the amount of \$8741.70. This is quarter 1 of 2019 (January through March 31).
2. Janvrin moved to approve the Accounts Payable manifest of \$52,579.69 dated May 10, 2019. Cordes seconded and the vote was unanimous 2-0.
3. Information on a dental insurance option (employee funded) through Health Trust was circulated for Board review and discussion at a future meeting. Carlson will try and get further information as well.
4. Janvrin moved to approve the All Veteran Credit for John King at 464 Beede Hill Road on parcel 05-036. Cordes seconded and the vote was unanimously approved 2-0.

VIII. WORKS IN PROGRESS

1. The Police Special Detail reconciliation for years 2014-2018 has been completed and sent to the auditor for final review. Once this is complete the auditors will provide an accounting to make the transfer of the residual funds from the General Fund into a new checking account to document the PD Details Revolving Fund. This money will be allowed to accumulate and be used toward future police cruiser purchases, pursuant to the 2014 Town Meeting vote.

2. The SRRDD 53-B Committee rescheduled their meeting to May 22, 2019 at 6:30 pm in Rye NH at the Atlantic Grill.

Carlson mentioned that there are some repairs necessary to the water softening system at the Safety Complex. This has been previously discussed as the cost of repairs is about \$500 and the system is at the end of its useful life. We have begun looking at replacement options for a much smaller (residential sized) unit given the reduction in water usage at the building. We have proposal ranging from \$2,700 to \$4,400 to replace it, and some of the information and pros/cons of the different options along with the prices were circulated for the Board to read.

At 7:27 pm, Janvrin moved to go into recess until Chief Butler arrives. Cordes seconded the motion and the vote was 2-0.

Janvrin moved to return from recess at 7:36 pm when Chief Butler arrived. Cordes seconded and the vote was 2-0.

Chief Butler updated the Selectmen about the Department meetings and trainings from April. He said that the month of April the on-call schedule resulted in only one night not covered, and three nights there were only a fire fighter on duty. Cordes said that he represented to the Budget Committee and Town that there would always be an EMS trained person on duty, and if we offer it then it must be every night. The Board was very clear that it is mandatory that an EMS person be on call and never just a firefighter. Chief understood this and is making the necessary changes within the policy, changing some language to "shall" from "will" for clarity. The Policy for the Overnight On-Call coverage is still a work in progress.

Chief Butler stated that there are currently five members becoming EMS trained and that he is pleased with the increase of EMS trained personnel and will speak with Kevin Zukas who is the overseer of the calendar to ensure that at least one EMS person is on every evening that there is coverage. The Selectmen are pleased with the interest by the Department personnel, and see the system seems to be working much better. Codes also said it is impressive the number of people who are signing up. They would like updated list regarding missed calls to send to the Budget Committee.

Some updates were made to the procedures. Tuesday they are having a Webinar for "I am Responding" to integrate the duty calendar scheduling into the I Am Responding App. He believes this will make it easier and reduce paperwork by not having to use the google group calendar which is currently being used.

He also reported that they used the pole barn at the Safety Complex for rope training recently, including 19 members; and 20 attended the April monthly meeting. He also mentioned they must have officer at each demonstration for black powder at the Renaissance Fair twice a day. Their next meeting is June 11. The Selectmen would like to make a big deal about earning certificates and broadcast live for residents to see. The Department also assisted at the fire in Brentwood with the new truck and 6 guys for 3-4 hours. Chief Butler said the Touch a Truck went well at the Library cookout and will do it again in summer reading program. There are others interested in having more trucks there. He also mentioned that they

would be hosting the Memorial Day cook out, as it was a huge success last year. Parks and Rec will supply the food and the department will cook. They will set up table for recruitment at the cookout.

Chief Butler will be next scheduled for June 13, 2019. Cordes would like to schedule another meeting before that to discuss some items. Chief will schedule to have Chris Marshall there also. The Selectmen thanked Chief Butler who left at 8:05 pm.

Carlson read from an email she received this evening from Josh Manning, General Manager of Lewis Builders relative to the remedial paving and finish work within the Black Rocks Village Development. It read:

“We have just gotten confirmation from Continental that they plan on starting the milling work on Monday, May 20th. They are anticipating two days for milling and sweeping. After milling is complete the next phase will be rough grading, compacting and paving back to Binder the areas where they are milling completely down to gravel. During this time the other sections of roadway will be being assessed for crack sealing and the Petro Matt product. This application will also happen hopefully by the end of that week. It is Continental’s intent to then begin placing the new top coat over the entire project starting the week of the 27th. There is a chance that the schedule may move faster than planned and could also get dragged on due to rain. All parties involved will need to have some flexibility. I will do my best to keep everyone apprised of schedule changes as I learn of them. Please contact me directly if you have any questions.

Dan we can coordinate directly on when you plan on having inspector on site.

Lewis Builders will be providing traffic control for both milling and paving operations.”

IX. NON-PUBLIC SESSION pursuant to NH RSA 91-A:3 II (c)

Janvrin made a motion to enter non-public session pursuant to NH RSA 91-A:3 II (c) to conduct a candidate interview at 8:08 pm. Cordes seconded and the roll call vote was approved 2-0; Cordes – yes; Janvrin – yes.

Clement and Muench left at 8:10 pm.

Respectfully submitted,

Kathy Clement

At approximately 8:10 pm the Board began their non-public session.

At 8:40 pm motion was made by Cordes to return to public session. Janvrin seconded and the roll call vote was approved 2-0; Cordes – yes; Janvrin – yes.

Leanne Miner remained with the Board for a discussion about the Land Use Position, hours and work plan, including the existing budget for clerical services, which was reduced at the Budget Committee process because the incumbent could not work additional hours. There was discussion about Miner’s skillset and a reasonable wage for her in the position of \$20.

Janvrin moved to conditionally appoint Leanne Miner to the Land Use Administrative Assistant vacancy, subject to receipt of a satisfactory background check with a wage rate of \$20. Cordes seconded and the vote was approved 2-0.

Miner will plan to be in the office next week with Casey Wolfe to review pending records and cases, before Wolfe's last day on May 16th.

The next regular Board meeting will be held at 6:30 pm on Thursday May 16, 2019 at the Fremont Town Hall in the basement meeting room.

The site visit to the Ferwerda/Witham Parks is scheduled for 6:00 pm on Thursday May 23, 2019.

With no further business to come before this meeting, a motion was made to adjourn by Janvrin at 9:05 pm. Cordes seconded and the vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson
Town Administrator