

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance. Tonight's meeting is being recorded by Bill Millios from FCTV to be shown later via Vimeo and on rebroadcast.

II. ANNOUNCEMENTS

1. All Town services are available virtually, and many things can also be done by appointment. Please review the most up to date information on the home page of the Town website. Please continue to remember social distancing. Please call or email us to get the services you need.
2. All of NH is under a severe drought. Please limit all non-essential water use. The forest fire danger is still high. We need to be very careful to protect our groundwater. You affect your neighbor's water so please be considerate. Get a permit for any outdoor burning from the Fremont Fire Department.
3. Due to an ongoing technical issue, a number of upcoming meetings will not be broadcast live on Fremont Community Television (Channels 13 & 22). As soon as this issue is resolved we will return to live broadcasts. In the meantime, all meetings will continue to be recorded and made available for re-broadcast on Channels 13 & 22 as well as online viewing on the FCTV Vimeo channel. FCTV apologizes for any inconvenience this may cause. We expect to have the new equipment installed on November 23rd.
4. Work will be ongoing the end of this week and next in the NH Route 107 deceleration lane at Hall Road as well as the paved portion of Shirkin Road near the intersection with Leavitt and Rogers Roads. Both areas will have closed and slowed traffic during working hours. Work is expected to be completed in the next two weeks.
5. There are no delays in trash this week due to the holiday.
6. Cordes extended a thank you to all our veterans for their service.
7. Tax bills are going in the mail. We hope to have all of them out by the weekend.

III. LIAISON REPORTS

On November 10, 2020 the Selectmen continued their meeting from last Thursday night to meet with legal counsel for the Epping heating companies regarding the Shirkin Road trucking matter. The Board also reviewed and made a recommendation on the 4155 Personnel Administration budget.

At the November 11, 2020 Budget Committee meeting they finished the remaining Town operating budgets in Insurance, Personnel Administration and Ambulance Service. They also voted on some Warrant Articles and are waiting on several others hoping any residual in this year's budget may reduce the tax impact and dollar amount in the Warrant Articles.

The Committee will begin with the School budget next week, November 18th and have moved their meeting start time to 7:00 pm. Meetings are posted for November 18, December 2, 9, and 16. The Public Budget Hearing is set for Wednesday January 13, 2021 at Ellis School.

Janvrin remarked that the emergency access road between the Witham Estates Mobile Home Park and Governor's Forest started today and the work is due to be completed next week.

IV. APPROVAL OF MINUTES

A motion to approve the minutes of the November 3, 2020 meeting as written was made by Janvrin and seconded by Barham with unanimous approval 3-0.

V. SCHEDULED AGENDA ITEMS - times scheduled to change based on the flow of the meeting

At 7:00 pm Charlotte Scott and Kelley Binette from the So Rock Coalition came before the Board. They are requesting funding for the program with a Warrant Article and gave a description of services provided. The eight towns that support this coalition are Sandown, Danville, Plaistow, Atkinson, Kingston, Hampstead, Fremont and Newton. They all operate differently now with COVID-19 and came up with a different approach on reaching out and with funding from the 6 towns they were still able to do some of their projects especially dealing with substance abuse and healthy life styles for residents that were done through zoom.

They are involved with schools to connect with resources to management to help staff, parents and students though their newsletters and resource cards. They also distributed napkins to restaurants in the above towns that did take out services during COVID-19 so that advertisement of their services went out. Also assisted with school meals with resource bags for information. Fremont has residents that are taking part in this program now. They want to do more inhouse training with parents to help identify any underlying substance abuse along with police departments. They were thanked by the Board tonight for the great work and great services they provide. Cordes also would like Ellis School to be aware of their services.

Janvrin made a motion to recommend the Warrant Article for \$4,750 to support So Rock Coalition which was seconded by Barham with unanimous approval 3-0.

Scott and Binette left the meeting at approximately 7:20 pm.

VI. OLD BUSINESS

1. Members further discussed the Weight Limit Ordinance. It was noted they were looking for Attorney Beliveau's comments after Tuesday's meeting. He sent an email to Attorney Gorrow that was forwarded to Carlson that he would not have them ready and asked for the Board to hold off until next Wednesday. Selectmen made it clear that part of the discussion Tuesday night was that the Ordinance was moving forward since the Town had seen no action from either the businesses or the Town of Epping.

Janvrin feels strongly this needs to proceed and the signage needs to get placed. Barham had some concerns on the language and the bonding but is as good as it gets for now, and the Town can edit it at any time. Members felt they needed to adopt it as it stands now. Barham moved to adopt the Weight Limit Ordinance on Rogers and Shirkin Road as written which was seconded by Janvrin with unanimous approval 3-0. This will be posted immediately and will be effective as soon as the signs are installed.

2. Budgets & Warrant Article follow-up: Carlson has undated the Warrant for Articles voted by the Budget Committee last evening. She explained the last two Articles on exemptions still need some work on verbiage with relationship to assessment values. Questions from the Budget Committee were on the Police Officer Warrant Article (relative to the vote) and Highway Warrant Article for the 10 year engineering plan. Selectmen still need to decide on this.

Board members reviewed the current budget summary expense and revenue sheets.

VII. NEW BUSINESS

1. Consent Agenda Items

- a. Payroll Manifest \$34,847.78
- b. Accounts Payable Manifest \$772,445.08 (\$600,000.00 is Fremont School District)
- c. Property Tax Warrant 2020 Second Issue \$5,825,920. This is down \$487,890 from the First Issue Warrant.
- d. Abatement FairPoint Communications for parcel 07-996 for the final refund on the 2017 tax settlement case in the amount of \$10,447.00.
- e. Letter to FairPoint with abatement as above and details on explaining the refunds over past 3 years tax issues (letter and abatement form approved by Town Counsel)
- f. FCTV Revolving Fund Manifest 2020-23 to reimburse Bill Millios \$126.81 and Greg Fraize \$218.41 for supplies and equipment for FCTV equipment. The total manifest is \$ 345.22.
- g. Chairman to sign Change Order #2 for 2020 Contract with GMI for the Ann Lane reconstruction work approved in September.
- h. Chairman to sign Change Order #3 for 2020 Contract with GMI for the Shirkin Road repair work and Black Rocks Village escrow work (deceleration lane and pavement remediation).
- i. Agricultural Land Easement Deed for the Brett property at 240 Beede Hill Road, Parcel 05-071

A motion to approve the above Consent Agenda items as written and read above was made by Janvrin and seconded by Barham with unanimous approval 3-0.

The Selectmen discussed the week of Christmas to decided not post a meeting and with this being a payroll and accounts payable week they can arrange to come in separately to sign manifests. They will have an agenda item next week to make a final decision on Thanksgiving week.

2. Selectmen reviewed the folder of incoming correspondence including: work authorization forms for Stantec construction monitoring; Public Notices on Budget Committee and Deliberative Sessions for both Town and School budgets; memo to Treasurer for check \$9,381 from Comcast for third quarter 2020 franchise fees to the FCTV Cable Revolving Fund; approval payment to GMI with Stantec documentation of their review; memo regarding request Conservation Commission regarding live trapping snow shoe hares; copy Stantec review for Ann Lane; memo from Building Inspector; letter from Leanne Miner from property owner land conservation easement on Louise Lane parcel 04-017; copy of invoice Town Counsel by projects of legal matters.

3. Selectmen reviewed the Town Holiday schedule for 2021. Cordes read it aloud. There were only a total of 9 and to add 1 more day as employees are entitled to 10 days. The additional one day was put in for Thursday December 23. Janvrin moved to adopt as amended which was seconded by Barham with unanimous approval 3-0.

VIII. WORKS IN PROGRESS

1. Road Acceptance Policy draft was circulated for review. Carlson had planned this as a checklist on accepting roads for future use on new subdivisions. Janvrin did not want to get involved in the dedication for rights of way by Planning Board. The Board felt as a policy it was too broad and it should only be a checklist for procedure. Barham feels the regulation punch list needs to be also reviewed in this process to stay focused on what we are looking to do. (This will refer to Planning Board, Road Agent and Town Engineer but will not restate their regulation). Board will look through and propose any additional changes to this checklist. Carlson will continue to edit.

2. The Conservation Commission is moving forward with the purchase of the Boylan property (04-017) as Boylan's are ready to sell. The tentative date for the Public Hearing is December 3, 2020 at 7:15 pm. Selectmen were fine with the date.

Carlson also stated that next week the Cemetery Ordinance Public Hearing is taking place and the Public Hearing for the Planning Board's Zoning Ordinance changes is scheduled for December 2, 2020.

At 7:38 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Cordes seconded and the roll call vote was unanimously approved 3-0: Cordes-yes; Janvrin-yes; Barham-yes.

Respectfully submitted,

Jeanne Nygren
Selectmen's Administrative Assistant

At approximately 7:40 pm the Board began their non-public session.

At 8:18 pm the Board returned to public session after a motion from Janvrin and second from Barham. The vote was unanimously approved 3-0 on a roll call vote Cordes-yes; Janvrin-yes; Barham-yes.

The Selectmen discussed pending matters but made no decisions. This included the Weight Limit Ordinance and progress to date on the Ferwerda case settlement.

Carlson informed the Board that there was discussion this week about a monthly meeting between the Land Use Office, Building Inspection/Code Enforcement and Town Administrator on a variety of current pending projects.

The next regular Board meeting will be held on Thursday November 19, 2020 at 6:30 pm.

With no further business which may legally come before the Board, motion was made by Janvrin to adjourn the meeting at 8:30 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator