

**I. CALL TO ORDER** at 6:30 pm in the basement meeting room at the Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, and Roger Barham; Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. All rose for the Pledge of Allegiance. This meeting is live broadcast by Bruce White from FCTV.

## **II. ANNOUNCEMENTS**

1. The Conservation Commission and Open Space Group will lead a Snowshoe Hike on Saturday February 23<sup>rd</sup> to Camp Nasty in Spruce Swamp. All interested parties should meet at 1:00 pm at the Fremont Public Library.
2. Candidate Declaration information for the Town and School District is posted on the homepage of the Town's website. Candidates Night will be held at 6:00 pm sharp on Wednesday February 27, 2019 in the basement meeting room at the Fremont Town Hall.
3. Updates are done for the Warrant from Deliberative Session, and the Voter Guide is posted and printed. It is also on the Town Report page of the website. The homepage has several election and voting segments.
4. There are no trash delays during this week of President's Day.
5. Voting on all Town and School District Budgets and Warrant Articles will take place on Tuesday March 12, 2019. Polls are open at Ellis School, 432 Main Street from 7:00 am to 8:00 pm. Anyone absent from Town that day who needs an absentee ballot can get the form from the Town Clerk page of the website, under Voting & Election Information, and should get forms and direct any questions to the Town Clerk.

## **III. LIAISON REPORTS**

Janvrin gave an update of the February 18, 2019 FCTV Committee meeting. The current balance in the account is \$19,960.00. They recently purchased a new camera with tripod that was approved for \$3,500.00, but ended up costing only \$2,950.00. The Committee agreed with the transition process of Bruce White changing from coordinator to assistant, and Bill Millios taking over the coordinator position, and looking for the Board of Selectmen's approval. Janvrin abstained from the Committee vote as he was going to vote as a member of the Selectmen instead. This transition will be effective as of March 3, 2019. A motion to approve FCTV recommendation to appoint Bill Millios as Coordinator, and Bruce White as Assistant Coordinator was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

Carlson confirmed with Janvrin the date to meet with Jay Somers of Comcast for February 28, 2019 at 10:30 am at Town Hall basement meeting room.

The Safety Committee met on Tuesday February 19, 2019 at 11:00 am in the Town Hall Basement meeting room. The group review one incident since the last meeting, and reviewed current issues at all the buildings and updates of all works in progress. The next meeting is set for 11:00 am on Tuesday May 21, 2019 at the Fremont Safety Complex.

Barham reported the February 20, 2019 Planning Board topics:

- 1, Preliminary discussion with Tom Nesbit regarding Unit 12, 326 Main Street:
  - a. Unit 12 was approved in 2005 for a height of 18'6".

- b. He proposes to include two floors with a revised height of 25'2".
  - c. The board felt this was a reasonable request and would be subject to a Minor Site Plan review.
2. Discussion regarding stabilization of the Altaeros Energies site at 662 Main Street (Map 2 Lot 151.2)
  - a. The board had a consensus that although the applicant had not stabilized the site in accordance with Federal & State erosion control requirements, given the mid-winter conditions and flat topography, there was limited benefit in requiring the applicant to take additional measures at this time.
  - b. The board concludes that the Building Inspector continue to issue temporary Certificate of Occupancy until the applicant fully stabilizes the site in the Spring.
3. Discussion regarding the assignment of the Town Engineer to Altaeros and the ROI sites:
  - a. The board offered to have Stantec assign a new Town Engineer for these two sites given the level of toxicity and personal attacks on Dan Tatem. The applicant agreed to this for the Altaeros site but insisted a new Engineering firm be assigned to ROI. The board stated they would discuss this at the next meeting.

The next meeting is scheduled for Wednesday, March 6, 2019.

The ZBA meeting originally scheduled for February 26, 2019 has been cancelled as there are no cases submitted for hearings.

#### **IV. APPROVAL OF MINUTES**

A motion to approve the meeting minutes of February 14, 2019 as written was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

#### **V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input - none

At 7:00 pm Police Chief Jon Twiss came in to discuss several items with the Board. Tonight there was a general meeting at Ellis School for staff, parents and members of the public for any questions they may have on the recent classroom safety training program being adapted at the school. Detective Lieutenant Peter Morelli has been trained on how to respond to an active shooter incident if encountered at school. He has been conducting classroom training to the principal, administration and staff regarding these techniques.

Chief Twiss is seeking to convert the PD's existing cell phone carrier to the First Net system offered by AT &T. This is a network nationwide for cell phones for public safety agencies. The change is migrating in to increase reception and cell capability especially in emergency or disaster situations. The Chief also feels that it has improved service over the several dead spots throughout town with the existing Verizon service. He cited an example of during the Grass Drag weekend it is difficult to get cell service due to the sheer volume of people using the network. This can delay emergency response and First Net is designed to improve on that. The Chief feels this enhanced system would definitely be useful during busy times, and major incidents or disasters.

He also discussed with the Board changing the current cell phone practice whereby the three supervisors are reimbursed a small monthly amount for use of their personal cell phones and are instead issued a

Town phone which would be used by the duty units and always one in the car for use of the officer(s) on duty. He outlined the total cost as approximately \$185 monthly after the initial purchase and one time set up of the network for approximately \$2,000.

His current budget line 4210403 includes quarterly reimbursement of officer's personnel cell phones for a total of \$900. The remainder he will take \$1,100 from 4210111 equipment line to purchase the new system.

Barham moved to approve the purchase of four new AT&T cell phones and subscription to the Public Safety First Net plan, and allow Chief Twiss to move money out of the listed accounts. Janvrin seconded and the vote was unanimous 3-0.

## **VI. OLD BUSINESS**

1. Carlson indicated that the RFP for Sandown Road Bridge Overflow project signs, lighting, barricades, etc has been distributed. The second Notice to Proceed was processed in the amount of \$21,100 for design engineering last week. A third one is needed for the up to \$7,500 allowance for permitting to get the NH DES permitting process underway. The Board approved this, understanding that the \$7,500 estimate for the DES work and permitting was needed to get underway. Carlson had confirmed that the permits would be good for five years, and no matter what, the work will have to be done before they would expire.
2. The work continued this week on the PSNH legal case and gathering all of the necessary assessing documentation related thereto. With the other firm the Mitchell Group is working with (Upton & Hatfield), there was some miscommunication about what needed to be gathered, and that was all sorted out today with Sansoucy's office.
3. Printed Town Reports should be here no later than Monday which will be place at the Library, Safety Complex and Town Hall. They are also available on line at the Town website.
4. Conservation Commission Chair Leanne Miner reported today that the conservation easement between the South East Land Trust (SELT) and the Horsburgh Family is predicted to close sometime in March. Once that happens, SELT will be looking to meet with the Selectmen to discuss finalizing the easement/preservation status of parcel 05-052, which was pledged by the Board as part of the plan to get the Horsburgh pieces conserved.

## **VII. NEW BUSINESS**

1. A motion to approve the payroll manifest for the current week dated February 22, 2019 of \$28,827.31 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

A motion to approve the accounts payable manifest of \$27,138.87 for the current week dated February 22, 2019 was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

2. Janvrin moved to approve the FCTV Revolving Fund Manifest 2019-04 in the amount of \$1,395.91 for reimbursement to the general fund for February 2019 payroll expenses. Barham seconded and the vote was unanimous 3-0.
3. Selectmen reviewed the folder of incoming correspondence. Barham moved to sign the letters to MRI regarding scope of services, and to Bob Doucette and Randy Grasso regarding noise and trucking concerns. Janvrin seconded and the vote was unanimous 3-0.

4. The volunteer form from Greg Fraize regarding the open position on the FCTV Committee was reviewed. Janvrin moved to recommend him for appointment to the open three year position on the Committee. Barham seconded and the vote was unanimous 3-0. An appointment form will be prepared for signature in March so that it can be for the full three year term.

5. After review of the March 2019 Newsletter a motion to approve as amended was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

### **VIII. WORKS IN PROGRESS**

1. The Town Report is being printed and the full document is available on the Town's website. Books should be in Fremont by Monday.

2. A Board meeting has been posted for voting day, Tuesday March 12, 2019 at Ellis School. Selectmen are anticipating being available at the polls throughout the day. Anyone wishing to help with set up and take down will be welcomed!

3. Gregg Arvanitis is out of the office next week and Bob Meade will be filling in, so office hours will remain as normally posted. Carlson will prepare an appointment form for this coverage or confirm his employment status. It is believe he is still listed in the Town's records as Interim Building Inspector, as he has been filling in since November of 2017 and assisting Gregg Arvanitis since he started in March of 2018.

At 7:25 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c and e ) to discuss a personnel and legal matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 7:30 pm.

Respectfully submitted,

Jeanne Nygren  
Selectmen's Clerk

The Selectmen began their non-public session at approximately 7:35 pm.

At 9:00 pm motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

The Board asked to have the upcoming Blood Drive and Rabies Clinic added to the announcements.

The Board acknowledged that the Fire Rescue Department has seen some difficult calls in the past few weeks, as part of the discussion with Chief Twiss. The Board wanted to acknowledge the Department for their work and thank them for answering the call.

There was further discussion about confirming Bob Meade's status as our temporary/interim/fill-in Building Inspector. Carlson confirmed that he has been on the Town's payroll and assisting with matters since returning to assist in November 2017 when Rick Foye resigned.

Carlson advised the Board that she had been working on contacting the prior year Camp Director to see about a program for summer 2019. The two directors have had a change in their status and the plan moving forward may change. Carlson will meet with the Director sometime next week to see what the program might look like, and will continue to keep the Board updated.

The next Board meeting will be held at 6:30 pm on Thursday February 28, 2019 at the Fremont Town Hall in the basement meeting room.

With no further business to come before the Board, a motion was made by Janvrin and seconded by Barham to adjourn the meeting at 9:15 pm.

Respectfully submitted,

Heidi Carlson  
Town Administrator