

**I. CALL TO ORDER** The meeting was called to order at 6:30 pm in the basement meeting room at the Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. Also present was School Board member Gordon Muench. All rose for the Pledge of Allegiance. This meeting is a live broadcast by Bruce White of FCTV.

## **II. ANNOUNCEMENTS**

1. Candidate Declaration information for the Town and School District is posted on the homepage of the Town's website.
2. As the updates are done for the Warrant from Deliberative Session, the Voter Guide will also be printed and posted to the website. It will also be on the Town Report page of the website.
3. Town Offices are closed on Monday February 18<sup>th</sup> in observance of President's Day. There are no trash delays during the week of President's Day.
4. Voting for all Town and School District Budgets and Warrant Articles will take place on Tuesday March 12, 2019. Polls are open from 7:00 am to 8:00 pm and is located at Ellis School, 432 Main Street.

## **III. LIAISON REPORTS**

Barham reported on the Planning Board meeting held last night, February 6, 2019 with the following topics discussed:

1. Public Hearing to consolidate parcels on Copp Drive (Map 2 Lots 148-1 & 148-1-1) and then subdivide into 4 lots for single family dwellings:
  - a. The Board voted to accept jurisdiction/approve the application with conditions.
2. Public Hearing for Site Plan Application for Ragnar Original Innovation Inc. (Map 2 Lot 151-2):
  - a. This was a continuance from the previous meeting.
  - b. The application was approved with conditions.
3. Review of non-compliance for the Altaeros Industries development (Map 2 Lot 151-2):
  - a. The Board met with the applicant, Altaeros, and the Town Engineer to review the site noncompliance.
  - b. The site stabilization was the one remaining issue. The applicant maintained they were compliant and invited the Board to visit the site.
  - c. The Board voted to approve a 30-day temporary Certificate of Occupancy subject to site stabilization to the satisfaction of the Planning Board.
  - d. The Board then voted to schedule a site walk on Tuesday February 12, 2019 at 2 pm.
4. Review of conduct of owner (Map 2 Lot 151-2) towards the Town Engineer.

The next Planning Board meeting is scheduled for Wednesday February 20, 2019 at 7:00 pm.

## **IV. APPROVAL OF MINUTES**

A motion was made by Janvrin to approve the minutes of the January 31, 2019 as amended. This was seconded by Barham. The vote was 2-0, Cordes abstained as he was not present at that meeting.

**V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input - none  
7:00 pm Department Heads - none

**VI. OLD BUSINESS**

1. Carlson recapped Deliberative Session held Monday February 4, 2019. There were many good questions asked by residents on the budget and Warrant Articles presented. There were three changes made to the Warrant at Deliberative Session. This involved the following Articles:

Warrant Article 17 was amended to appropriate \$200,000 to the Bridge Capital Reserve Fund

Warrant Article 18 was amended to appropriate \$1 to the Highway Equipment Capital Reserve Fund. (This was reduced from \$25,000)

Warrant Article 19 for Chester Road was amended to appropriate \$100,000 to do as much work as possible, beginning at the intersection of Sandown Road. (This was reduced from \$279,388.)

All this information will be reported in the Voter Guide that will be available shortly. It will be posted on the website, and print copies will be available in Town Buildings next week.

Cordes extended his thanks and appreciation to Carlson and the other Board members filling in for him during his recent surgical procedure.

2. The Town Report is on the website and final work is being completed. The 2018 Appreciation Award was presented to Matthew Thomas at Deliberative Session. Special Note was also made to acknowledge Bruce White's contributions to FCTV. The 25-year appreciation award presented by the Selectmen to Town Administrator Heidi Carlson will be recognized in next year's Town Report.

3. The Town's 2018 financial audit took place all this week. Auditors completed their field work at the end of the day today. There are still a few follow-up items that Carlson will be working on for final submission.

**VII. NEW BUSINESS**

1. A motion to approve the payroll manifest for the current week dated February 8, 2019 of \$29,632.26 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

A motion to approve the accounts payable manifest of \$529,639.46 for the current week dated February 8, 2019 was made by Janvrin and seconded by Barham. The vote was unanimous 3-0. \$500,000.00 of this manifest was paid to Fremont School District.

2. Selectmen reviewed the folder of incoming correspondence.

3. The Building Inspector has updated the Temporary Food Permit Application and copies are being made. It will be also posted up on the website shortly. This applies to events such as the annual Grassdrags and Renaissance Faire.

4. A Supplemental Intent to Cut for Glen Oakes Town Forest Phase II work, was presented to the Board. The contract has been submitted by Charlie Moreno and was signed by the LeClair's today. After review by CC Chair Leanne Miner, it was found that the full potential volume was not filed on the original intent, so Scott LeClair today filed a supplemental to cover any potential overage. A motion to sign the contract was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

The Insurance Certificate was received in the Selectmen's Office today and the Contract and Supplemental Intent have been recommended by Conservation Commission Chair Leanne Miner for Board execution. A motion to sign the Supplemental Intent to Cut for timber and harvest improvements at Glen Oaks (Map 02-156.002.001) was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

5. The Town's Emergency Management Director has been working with FEMA and NH HSEM on filing for disaster assistance from the March 2018 blizzard (Event # DR4371). The paperwork is now complete and has been submitted. The Town is anticipating a return of approximately \$16,000 in federal funds. Carlson updated the revenue spreadsheet to include this income. Including this new revenue, the total estimated effect on the 2019 tax rate, if all Warrant Articles pass would result in a total Town tax rate of \$5.08. This is a \$0.31 increase over the actual 2018 Town portion of the tax rate.

Copies of the updated tax rate impact page were circulated to the Board for review. This has been posted on the website.

6. The 2019 Voter Guide draft was circulated by Carlson for all to proof read. Final comments or corrections are needed by Monday.

7. Carlson circulated copies of the draft renewal contract with Comcast for the Board review. This has been distributed to other members of the FCTV Committee as well. Janvrin requested a meeting with Jay Somers from Comcast to discuss the contract once all have reviewed, as well as to address the services the Town is receiving.

8. The Town has received a request to trap snowshoe hare within the Town Forest. This has been sent on to the Conservation Commission for further review and comment. Cordes was concerned with what type of trap that would be used and their potential of being dangerous for small children or resident's pet animals that may go near these traps while walking through the Town Forest. The Board will look at this again next week as the Commission meets next Monday.

9. A motion to approve \$500 Veteran Credits as listed below was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

John Stanley Oljey	Map 03-001.001.16B
James Bono	Map 02-173.002
Harold Corbett III	Map 02-059
Dean Wishart	Map 02-136.00B
Terrence Leatherman	Map 06-020.007
Joseph Muldowney	Map 07-083
Vernon Reinhold	Map 06-050.008.00A

### **VIII. WORKS IN PROGRESS**

The Town Report is in progress. Printer deadline is next week, immediately following the two upcoming Deliberative Sessions. The bound copies of the Report will be back in Fremont by early March. Much of it is already on the Town's website.

At 7:20 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c and e) to discuss personnel and legal matters. Cordes seconded and the roll call vote was unanimously approved 3-0. Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 7:22 pm.

Respectfully submitted,

Jeanne Nygren  
Selectmen's Clerk

Gordon Muench left the meeting at approximately 7:30 pm at which time the Selectmen began their non-public session.

At 7:50 pm Janvrin moved to come out of non-public session. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

With no further business which may legally come before this meeting, motion was made by Janvrin to adjourn at 8:00 pm. Barham seconded and the vote was unanimously approved 3-0.

The next Board meeting will be held at 6:30 pm on Thursday February 14, 2019 at the Fremont Town Hall in the basement meeting room.

Respectfully submitted,

Heidi Carlson  
Town Administrator