

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the Fremont Town Hall basement meeting room. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. All rose for the Pledge of Allegiance. This meeting is live broadcast by Bruce White from FCTV. Also present in the audience was School Board member Gordon Muench.

II. ANNOUNCEMENTS

1. Candidate Declaration for Town and School District Offices is open, and runs through Friday February 1, 2019. The Town and School Clerks have special open hours from 3:00 to 5:00 pm only for sign-ups, on the final Friday February 1, 2019 at the Town Hall. You must be registered to vote to declare your candidacy.

2. School Deliberative Session will be held at 9:00 am on Saturday February 2, 2019 at the Ellis School Gym with a snow date of Tuesday February 5, 2019 at 7:00 pm.

3. Town Deliberative Session will be held at 7:00 pm on Monday February 4, 2019 at the Ellis School Gym with a snow date of Wednesday February 6, 2019 at 7:00 pm.

Same day voter registration is NOT available for Deliberative Sessions.

4. The Building Inspector will be closed on Wednesday February 13, 2019 for training.

5. Town Offices are closed on Monday February 18th in observance of President's Day. There are no trash delays during the week of President's Day.

III. LIAISON REPORTS

The FCTV Committee meeting was postponed from January 21, 2019 to next Monday, January 28, 2019. It will be held in the Basement Meeting Room at 6:00 pm.

On January 23, 2019 Carlson and Chief Twiss had the bi-annual business meeting with Daystar. They reviewed completed projects and targeted projects necessary over the next five years for budgeting purposes. Their main focus is cyber security and confirming that updated backup systems are in place, as well as security updates to include Town Hall, the Police Department and Fire Department security systems. Some of the consultant's fees are being picked up by DayStar as part of their overall IT package, and if the Town chooses to do more, there may be some additional cost associated. There will need to be a policy drafted and approved.

Cordes feels that it may be in the best interest of the Town's to have their own network relative to email accounts, which was a big part of the discussion yesterday, given the Fire Rescue Department's push toward individual emails from a town account of some kind. This is still being investigated.

IV. APPROVAL OF MINUTES

A motion was made by Janvrin to approve the minutes of January 17, 2019 as written and seconded by Barham. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. Selectman Cordes, Budget Committee representative, signed the State MS 737 budget form.
2. Carlson has been working on this year's Town Report and passed out sheets she prepared for the Selectmen's comments and review. Slight changes to the Community in Action section with inserts on events that took place during the year especially the Litter Free Fremont Cleanup weekend, and the cover picture submitted. The Selectmen's Annual Town Report was circulated again for a final review. The In Memoriam piece was reviewed, and the Appreciation will be discussed later in non-public session, until the recipient is revealed publicly.
3. Sandown Road Bridge Overflow update:
After receiving a deficiency letter from NH DOT regarding the Sandown Road Bridge over the Exeter River Overflow the town engaged their engineering company Stantec to analyze the problem, define its severity and develop a plan for repairing/replacing to bring up to State standards.

Stantec has proposed the following:

- Temporary lane restriction
- Existing bridge superstructure removal
- Minor abutment modifications (to receive new superstructure)
- Bridge superstructure replacement, to be supported on the existing abutments.
- NHDOT-compliant guardrail system.
- Paving both bridge approaches.
- Engineering design and construction phase services, permitting and project coordination.

Their estimate totals \$390,000 that includes the above recommendations. Their package included a notice to proceed for \$5,000. They wish to arrange a meeting to meet with the Selectmen, our Road Agent and Carlson next week. This was set for Thursday, January 31, 2019 at 10:00 am at Town Hall basement meeting room and will be posted as a regular Board meeting.

A motion to authorize the Notice to Proceed for preliminary engineering on the Exeter River Sandown Road Bridge overflow in the amount of \$5,000 to Stantec Consultants was made by Barham with Carlson to sign on behalf of the Board. Janvrin seconded and the vote was unanimous 3-0.

The Board briefly discussed how to make the presentation for Deliberative Session relative to amending the Bridge Capital Reserve Warrant Article. This will be done in more detail next week following the meeting with engineers.

Carlson will talk with Budget Committee Chair Mary Anderson tomorrow about the amendment to the Bridge CRF and also send out a preliminary email to the Budget committee members to let them know. They have been advised previously, but the engineer's current letter will be forwarded, with the idea that more information will be sent at the end of next week following the engineers meeting next Thursday. Committee members will also be invited to attend.

Anderson will also be consulted about whether or not a Budget Committee meeting needs to be posted prior to the School District's Deliberative Session on Saturday February 2nd. There are not anticipated to be any issues for them to discuss. A meeting will be posted if necessary.

VII. NEW BUSINESS

1. A motion to approve the payroll manifest of \$27,650.49 for the current week dated January 25, 2019 was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

A motion to approve the accounts payable manifest of \$44,923.80 for the current week dated January 25, 2019 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0. Of the AP manifest \$1,149.49 are the final few bills for 2018.

2. Selectmen reviewed the folder of incoming correspondence.

3. A motion to approve FCTV Revolving Fund Manifest #2019-01 in the amount of \$1,019.05 to reimburse the Town's General Fund for January 2019 payroll expenses was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

4. A motion was made by Barham for the Board to sign the State MS 7DTB 2019 Form (default budget) for posting with the Budget and Warrant and seconded by Janvrin. The vote was unanimous 3-0.

5. A motion to approve the following Veteran's Credits was made by Barham and seconded by Janvrin:

Richard Russo Parcel 03-015.001.047	Guy Ferry Jr. Parcel 03-001.001.54B
John H. Ratay Parcel 03/002.002.12B	James A. Tuttle Parcel 03-015/001/015
Paula Rolfs Parcel 06-047/002.00C	Ronald Huntress Parcel 03-001/001/26B

The vote was unanimous 3-0.

6. Carlson reviewed with the Board the gym set up for Deliberative Session. All felt that the setup used last year was fine. The new Facilities Director is working on getting a file of the information together to be sure all is ready for the meeting. Carlson stated that copies of the Warrant Article Narrative, copies of all of the budget forms all signed the Board and Budget Committee, the expense and revenue summary sheets, and the tax rate impacts. The Planning board is working on some additional handouts to be used for the Zoning Ordinance changes that are lengthy, as well as the ballot language for the shortened form of the Zoning Amendments.

Rydeen will provide the Rules of Order which will also be copied for the meeting. Supervisors of the Checklist will have their check in sheets, and the Selectmen's Office is getting the voter cards ready for Supervisors to hand out as voters check in. Both Selectmen and Budget Committee have a meeting posted for 6:30 pm prior to the Deliberative Session to review any changes, and this will include the Bridge Article amendment.

VIII. WORKS IN PROGRESS

The Town Report is in progress. A couple of Department reports are still needed. Print copies of the books will be back in Fremont by early March.

The Town's financial audit will take place from February 4 through 6, 2019.

At 7:30 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 7:34 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk

At approximately 7:40 pm the Selectmen began their non-public session.

At 8:05 pm motion was made by Barham to return to public session. Janvrin seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Motion was made by Janvrin to seal the non-public minutes relative to the Town Report Appreciation award until after the Deliberative Session (when the presentation will be made). Barham seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Selectmen are working on the next phase of the contract with MRI and what scope of work may accompany that.

The next Board meeting will be held at 10:00 am on Thursday January 31, 2019 at the Fremont Town Hall in the basement meeting room. The Board's regular meeting will be held at 6:30 that evening in the same location.

With no further business to come before the meeting, a motion was made to adjourn by Janvrin at 8:15 pm. The motion was seconded by Barham and voted all in favor 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator