

**I. CALL TO ORDER** The meeting was called to order at 6:30 pm in the Fremont Town Hall basement meeting room. In attendance were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; Selectmen's Clerk Kathy Clement and School Board Member Gordon Muench. All rose for the Pledge of Allegiance. Bruce White from FCTV was live broadcasting the meeting from the Control Room.

## **II. ANNOUNCEMENTS**

1. **HOLIDAY CLOSURES:** All Town offices will be CLOSED Monday and Tuesday, December 24 and 25 for Christmas and on Tuesday January 1, 2019 for New Year's Day. There is a one-day delay in trash collections during both the weeks of Christmas and New Year's.
2. Petition Warrant Articles are due by 12 noon on Tuesday January 8, 2019 to the Selectmen's Office.
3. The Public Budget Hearing will take place at 7:00 pm on Wednesday January 9, 2019 at the Town Hall, basement meeting room. The snow/continuation date is Thursday January 10<sup>th</sup> at 7:00 pm. The Budget Committee will convene at 6:30 pm to review petition articles and other late submissions.
4. Candidate Declaration begins on Wednesday January 23, 2019 through Friday February 1, 2019. This must be done with the Town Clerk or School District Clerk. On the final day, the Town Clerk's Office will be open from 3:00 to 5:00 pm for candidacy declaration only.
5. In order to vote in the upcoming Deliberative Sessions, or to register for candidacy, you must be registered to vote no later than Tuesday January 22, 2019.
6. Fremont's newest police officers graduated from the NH Police Academy last Friday night and they are back in Fremont doing FTO time with Fremont officers.

## **III. LIAISON REPORTS**

Cordes reported that the Budget Committee met on 12/19/2018. The main topic was the tuition with Sanborn which is increasing much higher than we had planned for and they are working to find out why and what can be done about it. The Budget Committee made a recommendation to the school budget to increase the tuition cost by 50% of the anticipated increase in cost.

There were also three new Town Warrant Articles that came before the Board which were tabled until the Public Hearing, to give the members time to review and discuss the articles. They are for creating an Expendable Trust Fund for Cemetery lot sales, for the Town Clerk requesting she be paid fees instead of a salary, and adding two lots (1 donated by the Fremont School District and the second was purchased by the Town) to the Oak Ridge Town Forest designation.

Barham reported that the Planning Board met yesterday 12/19/2018 at 6:30 pm in the Town Hall Basement Meeting Room. The following topics were discussed:

1. Aquifer Protection Ordinance (Article XII Section 1203) - Public Hearing for proposed changes to the Ordinance which introduces Best Management Practices. This was moved to a 2<sup>nd</sup> public hearing on January 2, 2019. Some changes to the Ordinance were made at the last meeting and approved so they scheduled another public hearing for the next meeting.
2. Public Hearing for Site Plan Application for Ragnar Original Innovation Inc (Map 2 Lot 151-2)  
The following topics were discussed:
  - a. Conditional Use Permit (approved with conditions)

- b. Town Engineer Report
  - c. Requirement for review by Fire Chief
- The Public Hearing was continued until January 2, 2019.

3. Galloway Gravel Operation (Map 5 Lot 35)  
The Board was notified of a letter of complaint about the owner hauling in material to the site. The Board concurred that although this material is preparation work associated with their proposed plant, the activity is consistent with their existing gravel operation permit.

4. Altaeros Site Plan (Map 2 Lot 151-2)  
The Board went into non-public session to review:
- a. The status of non-compliance of the development; in particular the lack of monitoring and documentation of inspections.
  - b. The discourteous tone of the owner towards the Town Engineer.

- The Board returned to public session and acted on the following:
- a. A letter is to be sent requiring the applicant to submit all outstanding inspection reports, provide a stamped as build plan and complete all necessary soil stabilization within 30 days.
  - b. A letter requiring the applicant to meet with the board to discuss the unacceptable conduct towards the Town Engineer.

The next meeting is scheduled for January 2, 2019.

#### **IV. APPROVAL OF MINUTES**

Janvrin made a motion to approve the minutes of December 13, 2018 as written and seconded by Barham. The vote was unanimous 3-0.

#### **V. SCHEDULED AGENDA ITEMS**

6:30 pm Rich Butler – Forest Fire Warden & Deputy appointments did not show.

At 6:45 pm Leanne Miner, Conservation Commission Chair came to answer any questions that the Selectmen had on the Warrant Article to add the two parcels to the Town Forest designation. Miner said that the Conservation Commission wants to add these lots so they would be managed as part of the Oak Ridge Town Forest. This needs to be done by a Warrant Article and no money needs to be used as the Town already owns the lots. The Budget Committee deferred this until the Public Hearing. Janvrin made a motion to recommend the proposed Town Forest designation Warrant Article. Barham seconded and the vote was unanimous 3-0. Janvrin asked about lot 04-017 and the Commission will be sending a letter to owners to pursue, and perhaps get it gifted.

7:00 pm Department Heads - None

#### **VI. OLD BUSINESS**

1. Barham made a motion to approve the vacation carry over request from Leon Holmes Jr for 40 hours carried over to June 1, 2019. Janvrin seconded the motion. The vote was unanimous 3-0.
2. The Selectmen have a budget printout for review, showing expenses to date and forecast through year end. They will review and discuss next week any potential encumbrances.

3. Barham made a motion to approve the updated FCTV Cable Operator Stipend Schedule & Procedure effective January 1, 2019 as written. Janvrin seconded the motion and the vote was unanimous 3-0.

## **VII. NEW BUSINESS**

1. Barham made a motion to approve the Accounts Payable manifest of \$538,463.93 for the current week dated 12/21/2018. Janvrin seconded the motion. The vote was unanimous 3-0.

2. The Selectmen reviewed the folder of incoming correspondence. There was some discussion about putting heat and air conditioning on the third floor of the Town Hall, this was held off when the basement was being renovated to make sure that we had enough money to finish. The Town Hall has had an increase in use since the renovation and now there is some discussion about getting heat and AC to the third floor. There is an estimate of \$24,800 (part of the original HVAC contract work that was bid) to have heat and air conditioning put in. This will be revisited at the next meeting.

Barham made a motion to approve and sign the invoice for MRI consulting fee for November in the amount of \$865.20. Janvrin seconded the motion and the vote was unanimous 3-0.

There was a brief discussion on the Warrant Article to create an Expendable Trust Fund for Cemetery lot sales. Cordes and Janvrin are in agreement with the language and Barham would like to review it further and discussed at the next meeting.

There was some discussion about a Warrant Article presented to the Selectmen by Nicole Cloutier regarding the Town Clerk being paid by fees vs. salary. The Budget Committee spoke briefly about this also and Selectmen and the Committee would like to know what these fees have totaled for the last few years to make some comparisons to the current salary. Janvrin would like to table this discussion to the next meeting to have time to gather more information and mentioned that he would like the Clerk to come to the meeting to answer some of their questions.

Janvrin moved to have the Chairman sign the Municipal Work Zone Agreement. Barham seconded the motion and the vote was unanimous 3-0. This is an agreement between the Town and State of NH DOT relative to work to be done next year on Routes 107 and 111A and Beede Hill Road including removal, replacement and/or installation of horizontal curve signing.

3. Janvrin made a motion to sign the Cemetery Deed for the sale of lot A41 in Leavitt Cemetery to Jacqueline Babineau. Barham seconded, and the vote was unanimous 3-0.

4. Review Updated Town Meeting Warrant for 2019 - The Selectmen moved these items to the next meeting to get more information on the articles before they vote.

Cemetery Article – Instead of having a lot be split to \$240 to TTF perpetual care and \$60 sale of town property, the entire amount (now \$300 and proposed to increase slightly once we can meet with Cemetery Trustees and can get a Public Hearing done); would go into the NEW fund created if this Article passes. This might be \$1,000 in any year, maybe less, and sometimes more. It will not solve all the funding issues, but what it does do is allow for the full amount of the sale to be used for maintenance, versus the perpetual care money now, which is INTEREST ONLY that can be used. It would be a complete change in the way we do business in terms of accounting for that revenue.

Town Clerk proposal – questions from Budget Committee last night have been forwarded to the Town Clerk. If the Board has other questions, we need to make a list to discuss with her. She is away next week and could not come to a Board meeting until the first week of January.

Town Forest Article to include lots 04-018 and 02-151.001 – see map and refer to Leanne’s presentation.

### **VIII. WORKS IN PROGRESS**

Town Deliberative Session will be held on Monday February 4, 2019 at 7:00 pm at Ellis School. The snow date is Wednesday February 6, 2019.

Candidate declaration begins on Wednesday January 23, 2019 and runs through Friday February 1, 2019. See the Town Clerk to sign up. The last day to register to vote prior to Deliberative Session is Tuesday January 22, 2019 with the Town Clerk (7:30 am to 3:00 pm) or Supervisors of Checklist (7:00 to 7:30 pm).

At 7:15 pm Janvrin made a motion to enter non-public session to discuss a personnel and a legal matter. Barham seconded the motion and the vote was unanimous 3-0.

Clement and Muench left the meeting at 7:20 pm.

Respectfully submitted,

Kathy Clement  
Selectmen’s Clerk

The Board began their non-public session at approximately 7:20 pm. Chief Butler walked into the meeting at 7:25 pm to submit his recommendation for the Deputy Fire Wardens. He had a 6:30 pm appointment but reported he was in a discussion with an applicant’s surveyor who was submitting a site plan for the Chief’s review. Butler left the paperwork and the Board resumed.

At 8:15 pm a motion was made by Janvrin to return to public session. Motion seconded by Barham and approved 3-0 after a roll call vote: Cordes – yes; Barham – yes; Janvrin – yes.

A motion was made by Janvrin to seal the non-public meeting minutes indefinitely. Barham seconded and the vote was approved 3-0 after a roll call vote: Cordes – yes; Barham – yes; Janvrin – yes.

In public session there was a motion by Barham to approve appointment of the following individuals as recommended by the Fire Chief to the position of Deputy Fire Wardens:

Joel Lennon, Bryan Bielecki, Vincent O’Connor, Kevin O’Callahan, Ryan Dame, and  
John Linville

The motion was seconded by Janvrin and approved 3-0. The appointments were signed.

At 8:17 pm there was a motion by Barham to adjourn. The motion was seconded by Janvrin and approved 3-0.

End of meeting notes taken by Gene Cordes.