

I. CALL TO ORDER at 6:30 pm in the Fremont Town Hall basement meeting room. Present were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; Town Administrator Heidi Carlson; Selectmen's Clerk Kathy Clement and School Board Member Gordon Muench. Bruce White was live broadcasting from the FCTV Control Room. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. Wreaths of Remembrance will be placed at Arlington National Cemetery as well as at town and city monuments across the United States as a part of the Wreaths Across America Program. Honoring those who have defended our country helps us remember and appreciate their service and our freedom.

On Saturday, December 15, 2018 at 12 NOON, a Wreath of Remembrance will be placed at the Veterans Memorial Monument in front of the Fremont Town Hall. The Peoples United Methodist Church will lead a brief service honoring our troops both past and present. Refreshments will be served in the Town Hall following the ceremony. All are welcome.

A special presentation of the Boston Post Cane will take place immediately following the Wreaths Ceremony at the Town Hall. Please join us in this timeless New England tradition!

2. **HOLIDAY CLOSURES:** All Town offices will be CLOSED Monday and Tuesday, December 24 and 25 for Christmas and on Tuesday January 1, 2019 for New Year's Day. There is a one-day delay in trash collections during both the weeks of Christmas and New Year's.

3. Petition Warrant Articles are due by 12 noon on Tuesday January 8, 2019 to the Selectmen's Office.

4. The Public Budget Hearing will take place at 7:00 pm on Wednesday January 9, 2019 at the Town Hall, basement meeting room. The snow date (or continuation if needed) is Thursday January 10, 2019.

III. LIAISON REPORTS

12/05/2018 Planning Board report from Liaison Roger Barham:

The Planning Board met Wednesday 5 December 2018 at 7:00 pm in the Basement Meeting Room. The following topics were discussed:

1. Galloway Site Plan Extension Request (Map 5 Lot 35): The applicant discussed the necessity to apply for an extension pending State permits. It was the consensus of the Board that the Site Plan Approval did not have any timeline imposed and an extension was not necessary.

2. Public Hearing for proposed changes to the Fremont Zoning:

- a. Article IV Section 403 Definitions
- b. Article VII Zoning District Requirements & Zoning Map
- c. Article VII Section 708 Table of Uses
- d. Article VII Conditional Use Permit

Jenn Rowden gave a presentation of the proposed changes and after public discussion the Board adopted the changes and moved them to Warrant Article.

3. Public Hearing for Site Plan Application for Ragnar Original Innovation Inc (Map 2 Lot 151-2)

The following topics were discussed:

- a. Landscaping Plan
- b. Surety Requirements
- c. Abutter Screening

- d. Need to address comments relating to Town Regulations
- e. Conditional Use Permit: Report by GeoInsight to be reviewed by Stantec.
- f. Timeline for Construction is being dictated by pending State Permits.

The Public Hearing was continued until 19 December 2018.

- 5. Governors Forest Compliance Letter: The Board reviewed pictures of erosion run off onto an abutter's property as a result of lack of erosion control measures at the emergency access. The Board voted to require the applicant remedy the situation within 14 days.
- 6. Altaeros Bonding Estimate: The Board reviewed the lack of site monitoring at the site particularly as the site is almost complete. The Board requested the Town Engineer provide a surety estimate of all work subject to inspection which was not inspected.

The next meeting is scheduled for Wednesday 19 December 2018.

Cordes reported that the Budget Committee met 12/05/2018 and talked about the School District budget. They had concerns about the amount of revenue to be raised by taxes. There were some funds returned to the general fund last year which are not expected to be available again. There was a lot of discussion and the final motion was to recommend the School District budget at the default level, which was recommended by Committee vote. The Budget Committee will be looking at the Town budget again when they meet next week. They want to look at the list of items to be done in 2019 and see if it is possible to complete some of these items within the 2018 budget.

IV. APPROVAL OF MINUTES

Janvrin made a motion to approve the minutes as amended for November 29, 2018. Barham seconded the motion and the vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

- 6:45 pm Public Input - None
- 7:00 pm Department Heads - None

VI. OLD BUSINESS

1. Town Warrant Articles final review to date – Carlson reported that the Town Attorney has made a few minor changes to the language of the Articles. The revised draft was reviewed. Carlson was concerned about the Fire Rescue article as the proposed wording was brought forward from the Officers, wanting the Town to clearly understand that the Article would fund it, but that personnel and scheduling would ultimately determine how much coverage could be provided. This information will be discussed with Counsel.

The Cemetery Trustees have not responded to Carlson's emails about discussing their proposal further with the Board, so Carlson will try again. The Town's final visit with the Budget Committee is next Wednesday, until the Public Hearing in January.

- 2. Barham made a motion to approve the abatement of \$2,132.42 in tax interest and cost on original taxes and the 2015 tax lien, for parcel 01-005 based on the 2015 tax lien having paid in full, including 1/3 of the interest, based on their payment arrangement. Janvrin seconded the motion the vote was unanimous 3-0.
- 3. Carlson gave the Selectmen copies of the budget weekly update. The Selectmen would like to see a running list of the items to be finished this year. Carlson will add this to the budget worksheet in the

“encumbered” section, just to have a placeholder for the items and possible amounts. One of the things on the list is there is no heat or air conditioning on the 3rd floor of the Town Hall building. This space is being used more often and is something that may be able to be reserved for completion. The paving repairs to the Town Hall parking lot have been completed from current year funding, as well as the rear driveway access paved, with money that was encumbered in 2016 pending completion of the basement renovations. The parking lot sealing (\$1,250) cannot be completed until spring and will be added to the encumbered list.

Other items to look at are a lawn mower for the Highway Department, and after water testing results, maybe a water system at the Safety Complex. Janvrin is researching different costs and types of conference tables for the basement meeting room. They would like to leave most decisions until the end of the month in case of snow. Carlson made an update to the Personnel Administration budget regarding retirement at 1% so this was removed (HW employee who would have been eligible next June has resigned). Carlson also mentioned that Leon Holmes Jr may have an applicant for the open Highway Department position.

4. FCTV Operator schedule updates – After a brief discussion regarding increases to stipends Cordes said he would like to see a budget for FCTV to make sure that the money it takes in will be enough to cover these through the year. FCTV is funded through franchise fees from cable subscribers. Carlson will do a spreadsheet for the Selectmen to review next week.

5. Carlson circulated copies of the trash contract amendment (January 1 extension) to our current contract which would be valid until April 1, 2019. Waste Management will hold the amounts for this year and any over or under charges will be reflected next year in terms of the recycling overage. The Town’s Attorney has reviewed this amendment and had no changes. The changes are in the acceptable items for recycling and the monthly surcharge depending on the market value of recyclables. Janvrin made a motion to sign the 4-month extension to the Waste Management Contract. Barham seconded the motion. The vote was unanimous 3-0.

VII. NEW BUSINESS

1. Barham made a motion to approve the Accounts Payable manifest of \$536,483.34 dated 12/07/2018 which includes a School payment of \$500,000, and the repair work done in the parking lot of the Town Hall. Janvrin seconded the motion. The vote was unanimous 3-0.

2. The Selectmen reviewed the incoming correspondence folder. There was an email from a resident stating that the noise on the State of NH Rail Trail has decreased after a new sign was placed at the trail stating that anyone using modified exhausts will be prosecuted.

3. The Selectmen will be presenting the Boston Post Cane to the oldest resident of Fremont after the Wreaths Across America Ceremony, Janvrin made a motion to sign the proclamation to be awarded and Barham seconded the motion. The vote was unanimous 3-0.

4. Selectmen reviewed the FCTV Revolving Fund Manifest # 2018-27. Barham made a motion to approve the reimbursement of \$19.99 to Bruce White for purchase of a cable. Janvrin seconded the motion and the vote was unanimous 3-0.

5. Carlson reminded the Selectmen that it is time for all the departments to start thinking about and writing their reports. Barham suggested that departments should also list where money came from for any projects that were completed in 2018.

6. Selectmen would like to do all the vacation carryover requests at the next meeting. They have approved the Police Department for one time only because of a unique situation with staffing issues. Carlson was asked to send out another email to any eligible employee to make their requests to carryover vacation by next Thursday for Board consideration.

VIII. WORKS IN PROGRESS

1. The Budget Committee continues to meet weekly through December 19th on Wednesday evenings at 7:00 pm. The Public Budget Hearing is scheduled for Wednesday, January 9, 2019 beginning at 7:00 pm at the Fremont Town Hall Basement Meeting Room. The town will return to present the final information on Wednesday December 12th.

2. Paving work was completed last weekend at the Town Hall. This included \$3,434 of work encumbered from 2016 to pave the rear access drive (from the new door on the south side of the building); and \$1,650 in patch work for two sections in the main lot which had deteriorated over time.

IX. NON-PUBLIC SESSION pursuant to NH RSA 91-A:3 II (c) and (e)

At 7:33 pm Janvrin made a motion to enter non-public session pursuant to NH RSA 91-A:3 II (c) Barham seconded. The roll call vote was unanimous 3-0; Cordes – yes; Barham – yes; Janvrin – yes.

Clement and Muench left the meeting at 7:40 pm.

Respectfully submitted,

Kathy Clement
Selectmen's Clerk

At 7: 40 pm Selectmen began their non-public session.

At 7:50 pm a motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes – yes; Barham – yes; Janvrin – yes.

Selectmen discussed their schedule for next week including a meeting with FFRD Officers, which will be held in non-public session. The Board asked Carlson to follow-up with the Fire Chief on some correspondence and this was done tonight by email.

The next Board meeting will be held at 6:30 pm on Thursday December 13, 2018 in the basement meeting room at the Fremont Town Hall.

At 8:00 pm motion was made by Janvrin to adjourn the meeting. Barham seconded and the vote was approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator