

**I. CALL TO ORDER** Selectmen were in attendance beginning at 7:00 am at Ellis School, 432 Main Street in Fremont for the NH Primary Election. Board members throughout the day participated in polling activities as needed, manning a table with voter information.

At approximately 8:30 am Carlson dropped off a folder of information for the Board including agendas for today, minutes from 8/30 and 9/6 for review, several budgets, and the Safety Complex roof tally spreadsheet, along with RSA 674:41 and a draft private road-type waiver relative to the pending ZBA waiver application for the Barthelemy Trust for land off of Martin Road.

## **II. APPROVAL OF MINUTES**

Selectmen reviewed the finalized minutes for 30 August 2018 and 06 September 2018 (which includes a recessed session to 09 September 2018). Motion was made by Janvrin and seconded by Barham to approve both sets of minutes. Barham seconded and the vote was approved 3-0.

## **III. OLD BUSINESS**

1. Library Budget (4550) – Selectmen reviewed information from Eric Abney in follow-up to questions which arose on Thursday night about the 2019 proposal. This included the following points:

The bookmobile is an on call basis so there is no steady schedule. Some weeks we have one or two requests, then other times no requests for a few weeks. So far in 2018 they have served nineteen different patrons, multiple times, with the bookmobile.

The plans for the exterior maintenance line this year are:

- a. Community Room exterior door and frame need to be replaced they have rotted out.
- b. Wooden plinths on exterior have rotted out. Filling or replacing these then painting them. We have twenty eight of these in various states of disrepair.
- c. Street sign needs repair or replacement. The wooden message slots have begun to rot. The top, made out of heavy foam board is peeling and cracking.
- d. Window sills are rotting. Fill or replacement needed.

Interior Maintenance will run over, due to the fire panel and smoke detector work this year. It's currently \$1,243.87 over spent. Depending how inexpensive some of the above is we might cover that overrun by not spending all of the exterior maintenance and doing it next year.

The plans for 2019 exterior Maintenance is:

- a. Any of the above we do not get accomplished.
- b. Children's and Adult's exterior doors and frames need work, either replace or patch.
- c. Four apple trees are dying due to ants. Either solving the ant problem or cutting down and grinding the stumps needs to be done.
- d. Front exterior drainage needs to be installed. When it rains we have up to six inches of standing water.
- e. Mulch ten yards.
- f. Painting baseboards around the outside of the building.

After considerable discussion regarding the Library Trustees' budget request, there were three areas that were focused on. They were books and media, fuel oil, and exterior maintenance. Based on historical consumption and current heating oil costs the Board felt the line item needed to be increased by \$3,802 to \$9,880. Based on overall budget amount the Board wanted to consider level funding books and media at \$15,500, knowing that amount is historically low compared to several years ago. At 9:51 am Janvrin made the motion to recommend the amount of \$142,702 for Library (4550) in the 2019 budget. Barham

seconded the motion and it was approved 3-0. Considerable discussion followed about the lack of clarity on the scope of some of the maintenance needs and given the age of the library facilities, the need for an assessment and related plan. It was felt that this should try to be accomplished yet this budget year if possible or if need be, budgeted/planned for 2019. Barham was looking on line at vendor options and sample reports within the day.

There was some discussion with Abney late in the day as well.

2. There was a discussion about looking into the Town's email system. The Board would like to look into using the Two's web address such as [name@Fremont.nh.gov](mailto:name@Fremont.nh.gov)

3. Executive (4130) – The draft budget was circulated for review and discussion. Selectmen discussed 2% raises for all office staff, and otherwise found the budget to be the same as prior years. There was a slight increase in postage and a reduction in the amount of the service contract for the copy machine.

Motion was made by Janvrin and seconded by Barham to recommend \$119,484 for the Executive (Selectmen's Office) budget. The vote was approved 3-0.

4. Emergency Management (4290) – The budget was circulated for review and discussion. The budget is the same as prior years. Selectmen discussed an increase to the stipend for the Emergency Management Director but no further action was taken. The Board also questioned if the contracted fee for the service on the three new generators is included. Carlson was asked to check the numbers again.

Pending further information the Board may need to revisit, a motion was made by Janvrin to recommend \$4,000 for Emergency Management. Barham seconded and the vote was approved 3-0.

5. Conservation Commission Budget (4610) – the Board again discussed the budget request. Rather than take action on it, the Board deferred until such time as there could be a discussion with the Chairperson about the request. Around 5:45 pm Leanne Miner, CC Chair sat with the Board and discussed the request. The focus was on conservation projects and clerical/web support. At 6:01 pm Janvrin made a motion to recommend an updated budget of \$3,687 for Conservation Commission for 2019. Barham seconded and the vote was approved 3-0. Miner will send Carlson an updated budget spreadsheet. She also plans to meet with the Budget Committee at such time as they review the request.

#### **IV. NEW BUSINESS**

1. Selectmen read copies of a letter received yesterday from NH DES relative to an Administrative Order for the Brentwood Dam. The Board asked that this be posted to the page on the website dedicated to this information. It has also been emailed to some Exeter River Residents for whom Carlson had an email address readily accessible.

During the day Selectmen met with residents about various issues. Of note was also a conversation with Ron DeClercq as he discussed possible changes to the FFRD Compensation Plan.

Several emails were sent out to various agencies relative to discussion items. This included an email to Jenn Rowden of RPC relative to the ZBA and Board of Selectmen action necessary for the issuance of a building permit on parcel 06-021.001; and to NHEC and PSNH relative to some of the utility pole items that had arisen during the Board's ride around looking at Highway projects on Sunday morning.

The Board also reviewed the spreadsheet of items relative to bids received on the Safety Complex roof. The following items are missing from the bids:

Lane Roofing:

- Cost for removing and reinstalling Solar Panels
- Cost for installing Snow & Ice Shield over entire roof (both levels)
- Cost for installing Snow & Ice Shield 18" up from lower roof level up the cheek wall

Dzioba Construction:

- Cost for removing and reinstalling Solar Panels
- Cost for installing Snow & Ice Shield over entire roof (both levels)
- Cost for installing Snow & Ice Shield 18" up from lower roof level up the cheek wall

DeSalvo Contracting:

- Cost for optional 50 year warranty

Office staff contacted each of the vendor and asked for the additional information to be received by close of business on Thursday afternoon. This will allow an apples to apples comparison of the bids.

The next regular Board meeting will be held on Thursday September 13, 2018 at 6:30 pm at the Fremont Town Hall, basement meeting room.

At 8:00 pm the polls closed and Selectmen commenced with end of night election activities including tallying votes and hand counting as needed. Members were at the Ellis School gym until a little after 9:00 pm assisting with voting duties, at which time the meeting adjourned.

Notes taken by Gene Cordes and Heidi Carlson.