

I. CALL TO ORDER At 6:32 pm the meeting was called to order in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, and Roger Barham; Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. Also present was School Board member Gordon Muench and resident Bob Moran. The meeting is a live broadcast by Bruce White of FCTV. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. The Town Clerk Tax Collector reopens on Mondays from 9:00 am to 12 noon Monday September 10th.
2. There is a delay in trash this week by one day. Thursday collections will be Friday and Friday collections will be on Saturday.
3. The NH Primary will be held on Tuesday, September 11, 2018 at Ellis School. Polls are open for all elections from 7:00 am to 8:00 pm. Whatever party you are registered at that time is the ballot you will be given at the September Primary. New registrants can declare when they register, but if you are already registered, you cannot change your party affiliation after June 5, 2018. The November General Election (November 6, 2018) has all candidates on one ballot, so you do not have to choose a party. Contact the Town Clerk's Office at 895 8693 x 307 or email FremontClerk@comcast.net for all election information. The clerk will be open for absentee ballots ONLY on Monday afternoon September 10th from 3:00 to 5:00 pm. This is the last time to request an absentee ballot.
4. Hazardous Waste drop-off day will be held on Saturday September 29, 2018 from 9:00 am to 12 noon at the Brentwood Highway Shed. Information is in the September Newsletter and posted on the trash and recycling page of the Town website.
5. The Fremont Planning Board will host a special session on Wednesday, October 17, 2018 at the Fremont Town Hall in the basement meeting room to discuss proposed changes to the Fremont Zoning Ordinance including a new definitions section, changes to the zoning districts, and changes to the table of permitted and prohibited uses within all districts. Please come at 6:30 pm to view and discuss these changes with staff and stay for a Planning Board presentation starting at 7:00 pm. For any questions, please contact Land Use Administrative Assistant Casey Wolfe at 895 3200 x 306 or at fremontpz@comcast.net on Tuesdays and Thursdays.
6. Fall Bulky Day will be held on Saturday, October 20th from 8:00 am to noon.
7. The Planning Board has scheduled a Scenic Road Public Hearing on October 3, 2018, requested by Eversource/Public Service who is planning tree trimming work on North Road.

III. LIAISON REPORTS

Barham reported on the September 5, 2018 Planning Board meeting the following:

1. Kasher Corp has requested a continuance until October 3, 2018 to present updated information on their application for three multi-family dwellings on Copp Drive.
2. Jeff Philbrick gave a presentation on his proposal to renovate the historic building at 454 Main Street for a medical commercial business. He has contacted Town Historian Matthew Thomas as this is a historic building (that once was a tavern) to keep him updated on his plans.
3. With regard to the proposed zoning changes, they discussed putting it forward on three separate Warrant Articles and not as one. The first will cover definitions, the second, changes to the

zoning districts and the third, changes to the permitted use tables. This will make it simpler for the voters to understand these changes.

Barham reported that he has written an email to Boundary Researcher Don Wilson with the most recent documents Steve Bassett supplied to the Board regarding his right of way. This email is in the mail folder. Barham indicated this will likely continue to be discussed at the Planning Board level as the next phase of Site Plan Review for 662 Main Street will be submitted shortly.

The 53B Committee is scheduled to meet next Wednesday, September 12th at 6:30 in Rye. Janvrin stated he is planning on attending. The Budget Committee also begins meeting next Wednesday at the Town Hall at 7:00 pm.

IV. APPROVAL OF MINUTES

A motion to table the minutes of the August 30, 2018 meeting was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input – Bob Moran of Black Rocks Village was present. There was brief conversation about the updated SW Cole report sent by Josh Manning on behalf of Lewis Builders today. Lewis is working to schedule Continental Paving for the upcoming work, which includes milling off all the old pavement and repaving a 1.5” coarse. The Town’s engineer Dan Tatem is reviewing their proposal and will prepare his comments.

Mr. Moran thinks that the letter covers everything and now they are just waiting for Continental Paving. Cordes reiterated that this has been ongoing for way too long. Barham also had concerns that the Home Owner’s Association demands will all be completed.

7:00 pm Department Heads - none

At 7:15 pm the Grassdrag Event informational session was opened. Present were Evelyn Ferrell, Chairperson of the Event for the NH Snowmobile Association; Sgt. Jason Laroche representing the Fremont Police Department, and residents Gary and Tanice Cloutier, Sam Harris and Jeremy Peterson. Ferrell stated there are no changes from the previous year’s venue. She is requesting again to allow the Saturday night band permission to play until 11:30 pm, even though the curfew is supposed to be 11:00 pm. Laroche reaffirmed that allowing this ½ hour makes a huge difference in crowd disbursement. He has been in touch with Ferrell several times during the year in the planning. There is an open line of communication with everyone involved including the abutters to be able to address any issues that may arise.

Carlson has been in touch with the Fire Chief Butler. He has no issues that need to be addressed. Raymond ambulance is contracted again for their services for the event. Building Inspector Gregg Arvanitis along with Bob Meade also met on site today to go over the permitting process, and have been in touch about the code items. Ferrell wants to be clear on the proper permits to get this information to the vendors planning on participating. They have already scheduled a meeting the Thursday prior to the event to make sure everything is in order.

Laroche stated that the Police and Fire Department personnel are being lined up to have sufficient staffing of the event. He is relying on other town assistance to help in providing police coverage. Ferrell will get back to Carlson with a date she is available for planning the after event meeting.

A motion to grant the half hour extension on October 6, 2018 for music to continue until 11:30 pm for this event was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

Larochelle, Ferrell and the abutters left the meeting at approximately 7:30 pm.

VI. OLD BUSINESS

1. The Noise Ordinance Public Hearing is posted for 7:45 pm on Thursday September 13, 2018. The proposed Ordinance is posted on the website, in the September Newsletter, and in Town Buildings. Anyone who cannot attend the hearing and wants to submit comments can do so up until 5:00 pm the day of the hearing, by hard copy, mail or email to FremontTA@comcast.net. The Town's legal counsel has provided some information that will all be reviewed at the Public Hearing next week.

2. The trash and recycling RFP continues to be a work in progress. Selectmen also need to consider other changes to the contract to assume some of the risk for change/fluctuations in contract items such as fuel and the cost of recycling to see if that would reduce the overall contract costs. Carlson will work on the possible fuel adjustment language to be included in this RFP. Cordes said to put the contract forward to see what proposals come in then they can review/negotiate any changes with the prospective bidders if clarification needs to be done.

VII. NEW BUSINESS

1. A motion to approve the payroll manifest of \$32,317.42 for the current week ending September 7, 2018 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

A motion to approve the accounts payable manifest of \$27,796.60 for week dated September 7, 2018 was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

2. A motion was made by Janvrin to sign outgoing correspondence to Home Depot Store Manager in North Hampton to say thank you for the refrigerator delivery and disposal for the Safety Complex. This was seconded by Barham. The vote was unanimous 3-0.

3. Safety Complex Roof bid were as follows:

DeSalvo Contracting	\$ 52,896	Includes solar panels, adds for increased shingle warranties
Dzioba Construction	\$ 52,560	Does not include solar panels, adds for upgrade from 30 to 50 year shingles, does not include full ice & water shield
KTM	\$ 57,790	Adds for solar panels, platinum warranty, and Porta-potty
Lane Roofing	\$ 42,000	Does not include solar panels, full ice & water shield

Copies of proposals were distributed to the Board for review. Bob Meade is assisting Carlson in the review and gridding comparison of data, and a more detailed report will be available next week for discussion at next week's meeting.

4. Pursuant to NH RSA 31:95-b, the Board considered acceptance grant funds in the amount of \$1,474.60 to offset the cost of the fire pump purchased earlier this year. Carlson explained we had discussed this earlier in the year when the purchase was made. This will offset the appropriation line 4220300, New

Fire Equipment. The purchase had to be made and the grant is a reimbursement from the State of NH Fire Grants. A motion to accept this grant was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

5. A motion to approve FCTV Revolving Fund Manifest 2018-21 in the amount of \$418.80 for installation of power to Library monitors for broadcast expansion was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

6. The emails from Ellis Assistant Principal Brigid Connelly were reviewed relative to the annual Community Open House at Ellis School on Tuesday September 18th. Selectman Barham will man the table with town information and possibly Janvrin. Carlson will gather informational data for this table.

7. Budget work session - The Board reviewed the following budgets with a few recommendations:

4153 Legal: A motion to recommend the legal budget line 4153 to \$30,000.00 was made by Janvrin and seconded by Barham. The vote was unanimous 3-0. The rationale provided to increase this legal service line as last year it was overspent and there is a need to cover all legal expenses. There is a lot of new construction and developments in town that need the expertise of the legal team.

4240 Building Inspection: Carlson explained the submission, which she has worked on with Gregg Arvanitis. The only change is his request for a wage increase of \$25.00. This is over the 2% pay increase that the Board is considering for employees. It was decided to hold any recommendations on this budget until later.

4415 Health: A small increase was added to this year's budget for a proposed stipend to the Deputy Health Officer. A motion to recommend \$750.00 for Health Department 4415 budget was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

4442 Direct Assistance: The only increase to this line was 2% wage increase for the Human Services Coordinator. A motion to recommend Direct Assistance line 4442 for \$15,850 was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

4191 Planning & Zoning: There was an increase in the budget hours covered in the wage line to cover more hours when available. The only other change was the Circuit Rider which is a contractual increase. A motion to recommend \$42,002.00 in Planning and Zoning budget line 4191 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

4610 Conservation Commission: There was a substantial increase requested on this budget line. The Board put this line on hold to review all their existing revenue fund available balances that may be able to accommodate some of the increase to this budget line. A couple of questions will be forwarded to Leanne Miner, the CC Chairperson.

4550 Library: Selectmen reviewed the budget that was presented last week. They want to make a recommendation ahead of the presentation to the Budget Committee meeting on Tuesday. Janvrin asked questions with respect to the bookmobile line and how many patrons are assisted, and how often. He also asked about the interior and exterior maintenance lines to get a better idea about what will be done yet this year, and what is planned for next year.

It is hoped that the questions for Library and Conservation can be answered by Tuesday and both Departments will be asked to get information to Carlson by Tuesday, or for them to drop by and meet with the Selectmen on Tuesday at the Polls.

VIII. WORKS IN PROGRESS

1. The Annual Snowmobile Grass Drag Event will be held on Columbus Day Weekend.
2. Ellis School has been reserved for the Town's Deliberative Session on Monday evening February 4, 2019 at 7:00 pm. The snow date has been reserved for Wednesday February 6, 2019 at 7:00 pm.
3. The Budget Committee schedule for the fall season has been posted and published. It is weekly beginning September 12 through December 19th on Wednesday evenings, save for the week of Thanksgiving. The public budget hearing is scheduled for Wednesday, January 9, 2019.
4. A Board meeting is posted for the duration of polling hours next Tuesday at Ellis School. Anyone available to help with setup on Monday afternoon is asked to meet at Ellis School at 3:30 pm.
5. Cordes spoke with the Road Agent to go over work done and plan work for his upcoming budget. Holmes has asked to ride around the project sites with the Board, and this will be planned for this Sunday September 9, 2018. All will meet at 7:00 am in the Town Hall parking lot.

Carlson has received an envelope from someone interested in purchasing one of the generators that was left after the RFP went out that wasn't bid on. She has spoken with Harding Metals who can provide a dumpster that we have to load up to weigh before he can provide a dollar amount for the scrap value of the residual.

The Board opened the envelope and the bid was for the large Safety Complex generator, and was in the amount of \$350.00. This will be removed by the buyer which would likely save the Town some money.

Barham motioned to authorize Carlson the authority to decide on the route to take to properly dispose of these generators. This was seconded by Janvrin and voted unanimously in favor.

At 8:04 pm Janvrin moved to enter into non-public session pursuant to NH RSA 91-A:3 II (c & e) to discuss a personnel and a legal matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 8:05 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk

At 8:10 pm Selectmen began their non-public session.

At 8:45 pm motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes – yes; Janvrin – yes; Barham – yes.

Selectmen discussed changing the meeting date the week of September 24th due to scheduling concerns. Moving it to Monday 9/24 was discussed but not settled upon. This will be reviewed again at the next meeting.

Selectmen confirmed items so far listed on the Tuesday agenda as the Library and Conservation Commission budgets, trash RFP and roof bid tally results. Carlson will continue to work on pulling additional items together.

There was discussion about the next phase of the MRI study.

At 9:00 pm a motion was made by Janvrin to recess this meeting to 7:00 am on Sunday September 9, 2018 at the Fremont Town Hall in the parking lot. Members will meet with the Road Agent and tour areas of current budget year project work, as well as other areas where he is considering work for 2019. This likely includes North Road, Beede Hill Road, Red brook Road, and Chester Road, among others. All will meet at the Town Hall and travel together.

The vote to recess the meeting to Sunday morning was approved 3-0.

At 7:02 am on Sunday September 9, 2018 Selectmen Cordes, Janvrin and Barham met with Road Agent Leon Holmes Jr in the Town Hall parking lot.

The four meeting participants entered Barham's vehicle to tour Town roads to review recent work, view current and near term future needs and discuss related priorities and budgeting.

The tour started on the north side of town viewing:

- Beede Road and then North Road – viewing recently completed work and the vegetative concerns in a few areas on North Road. Also viewed were the trees marked for cutting along North Road by Eversource (which is the subject of an upcoming Planning Board Public Hearing).
- Martin Road was viewed relative to the condition of the road surface and future overlay needs.
- Ridge Road was toured to view recent work and to look a low wire situation.
- Louise and Ann Lanes were viewed for repairs and resurfacing needs.
- Scribner Road was viewed of repair needs and a review discussion of the bridge repair status.
- Hooke Road was viewed relative a low wire and it current condition.
- Red Brook Road was toured to view current work and to discuss the need to have a utility pole moved for drainage reasons. An overlay will be needed here.
- Tibbetts Road was toured to view a utility pole that is located in the end of the travelled way that should be relocated for vehicle safety concerns.
- Bean Road was viewed relative to the need for repairs and an overlay.
- Chester Road was viewed relative to its need for complete rebuild in some areas and perhaps repairs and overlays in other areas.
- The south end of Whittier Drive was viewed for its road surface repair / replacement needs.

Barham took pictures of the poles and wire conditions that were pointed out and is planning to contact Eversource for the contact information for the person to address the concerns to. He will share this information with TA Carlson and Road Agent Holmes.

Holmes Jr is going to share his notes with Carlson to make copies for the Board of Selectmen. Holmes Jr is planning to make a list of the needs of the roads toured plus Mast Tree Estates. He will bring to the Board his priorities and anticipated costs and his priorities for the remainder of 2018, plans for 2019 and related budget and the next phase of work for 2020.

Once again there was a discussion about the need for a comprehensive Capital Needs Assessment going out at least five years.

At 9:31 Holmes left the meeting at the Fremont Town Hall parking lot. The Board of Selectmen decided to have breakfast together and so they went to breakfast at the Carriage Town Restaurant in Kingston.

Some further discussion occurred regarding the need for a Capital Needs Assessment for the Town so that more long term and pro-active planning could occur.

The Board will meet next on Tuesday September 11, 2018 during polling hours at Ellis School between 7:00 am and 8:00 pm.

The next regular Board meeting will be held on Thursday September 13, 2018 at 6:30 pm at the Fremont Town Hall, basement meeting room.

At 10:20 am Janvrin motioned to adjourn the meeting. Barham seconded and it was unanimously approved 3-0.

Site visit notes prepared by Gene Cordes.

Respectfully submitted,

Heidi Carlson
Town Administrator