

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Roger Barham, Neal Janvrin, Town Administrator Heidi Carlson and Selectmen's Clerk Kathy Clement. Also present were Fremont School Board Member Gordon Muench; Bob Moran, a Black Rocks Village resident; Eric Abney, Library Director; John Hannelley and Suzanne Wicks, Library Trustees. Bruce White FCTV was live broadcasting the meeting. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. The Town Clerk Tax Collector is CLOSED on Mondays for the summer. The office reopens on Mondays from 9:00 am to noon on Monday September 10th.
2. All Town Offices are closed on Monday September 3, 2018 in observance of Labor Day. There is a delay in trash this week by one day.
3. The NH Primary will be held on Tuesday, September 11, 2018 at Ellis School. Polls are open for all elections from 7:00 am to 8:00 pm. Whatever party you are registered at that time is the ballot you will be given at the September Primary. New registrants can declare when they register, but if you are already registered, you cannot change your party affiliation after June 5, 2018. The November General Election (November 6, 2018) has all candidates on one ballot, so you do not have to choose a party. The Supervisors generally meet the first Tuesday of each month from 7:00 to 7:30 pm at the Fremont Public Library. Contact the Town Clerk's Office at 895 8693 x 307 or email FremontClerk@comcast.net for all election information.
4. Hazardous Waste drop-off day will be held on Saturday September 29, 2018 from 9:00 am to 12 noon at the Brentwood Highway Shed. Information is in the September Newsletter and posted on the trash and recycling page of the Town website.
5. The Fremont Planning Board will host a special session on Wednesday, October 17, 2018 at the Fremont Town Hall in the basement meeting room to discuss proposed changes to the Fremont Zoning Ordinance including a new definitions section, changes to the zoning districts, and changes to the table of permitted and prohibited uses within all districts. Please come at 6:30 pm to view and discuss these changes with staff and stay for a Planning Board presentation starting at 7:00 pm. For any questions, please contact Land Use Administrative Assistant Casey Wolfe at 895 3200 x 306 or at fremontpz@comcast.net on Tuesdays and Thursdays.
6. Fall Bulky Day will be held on Saturday, October 20th from 8:00 am to noon. We are always looking for volunteers, just contact the Selectmen's Office.

III. LIAISON REPORTS

Janvrin reported that he and Bruce White met with Jay Somers from Comcast on Thursday August 30, 2018. The second access channel will be running within 2 weeks. They discussed trying to connect the areas that do not receive Fremont channels, but this would be a significant cost of approximately \$37,000; so this will be placed on a back burner. Janvrin mentioned that Comcast offers internet for \$9.95 per month for internet access to veterans with low income and students' families for low income, if they qualify for reduced lunch or free lunch programs. The group will meet again in another month.

Janvrin inquired the Board's thoughts on length of contract (5, 7 or 10-year). The Selectmen stated they felt we do not really have another option for cable and internet. Cordes suggested they should present a proposal that contains all three terms as options.

Carlson reported that the meeting with Chief Butler and DayStar was postponed and that they are trying to schedule another time probably to a mid-day meeting closer to Chief Butler's work location.

IV. APPROVAL OF MINUTES

Barham made a motion to approve the minutes of August 23, 2018. Janvrin seconded the motion. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

At 6:45 pm Anders Ragnarsson, Mike Rislove and Bill Gregsak met with the Board. Ragnarsson presented a sketch and overview of further expansion plans for Ragnar Original Innovations (ROI) at 662 Main Street. The plans are for a new company that developed and will build a machine that carbonates wood. He provided some history of himself and the company. Ragnarsson and Rislove together own Fremont Land LLC where the Altaeros facilities are currently under construction, and Rislove operates a gravel pit.

Ragnarsson explained that they put large volumes of wood into a combustion chamber which will produce manufactured biochar. They have 5 employees and now need a new facility to expand their business. This will be done on the property (outside of the area leased to Altaeros). This will be a 4-phase project, starting with a smaller building which is the first phase a 144 x 70 shop and a smaller office. Because they do not know how fast this is going to grow in the next three to four years, they will also start the permitting process for a larger shop which has two phases. The second phase could change depending on how large this new business grows.

Ragnarsson said that it has the potential to employ upwards of 50 people. His current manufacturer would like them to move the business to Canada, but Ragnarsson would like to keep the business in Fremont and hopes to employ qualified local people. They are working with the Planning Board and hope to have approvals in October or November and then build the building before the cold weather. Ragnarsson would like to do anything he can to make the process go smoothly, he has already spoken to Chief Butler regarding any concerns he may have on the sprinkling in this building and they are confident that this will not be a problem.

The Selectmen questioned if there could be any effect on the environment such as air quality, water etc. and Ragnarsson stated that it would only be an assembly plant for the machinery, so there would be no impact on the environment. Bill Gregsak has been hired to do all engineering on the property. These buildings will be on the same road that goes into Alteros site so there will be no additional roads needed.

It was noted that the Altaeros "balloon" should fly in first week of September. Ragnarsson stated that they submitted an application to the Zoning Board today because of a height restriction in the Zoning Ordinance, and that they will be submitting to the Planning Board on Tuesday. Cordes recommended contacting schools for the technical know-how and Ragnarsson said he works with UNH and has hired engineers from there in the past and will have interns this summer coming to work with them.

Janvrin recommended they get input from the Fire Department and any other information they need before the meeting with the Zoning Board to make the process move along easier. Ragnarsson, Rislove and Gregsak thanked the Selectmen and left the meeting at 7:03 pm.

At 7:05 pm Library Director Eric Abney, and Library Trustees John Hannelley and Suzanne Wicks came to discuss the 2019 Library budget. Abney made the presentation and stated most of the library budget will be flat lined from last year with only a few items changing. So far circulation is up 12% from last

year. This includes all types of media, books, magazines, CD's, DVD's and electronic books. There was also an increase in people coming into the library with 103 new library cards added this year.

The Trustees have recommended a 2% increase for cost of living in wages, resulting in an increase of \$1,638. There is also a full year of the Library Aide position that was approved this spring. This position was funded for 39 weeks in 2018. This will be funded for the full year for an increase of \$3,120. The total wage increase is \$4,758.

The Books and Media which includes purchase of all books and media is requested to increase \$2,500 to the pre-recession budget amount to maintain the same level of inventory with the increased cost of media. They would like to add a new line item for adult programming to fund programs like chess club for kids, teen foreign films and adding more of the current classes offered, this would be an increase of \$1,000. Interior Building Maintenance they are looking for a \$2,000 increase for cleaning of smoke detectors (they have not been cleaned for about 16 years). There are many detectors, including 32 in the first zone. Custodial Wages shows a 2% wage increase for a total increase of \$164.

There was some general discussion, but no other questions. Carlson tentatively scheduled them with the Budget Committee on September 12, 2018. Eric Abney and the Trustees left the meeting at 7:20 pm.

At 7:21 pm Selectmen spoke with Bob Moran from Black Rocks Village, who was checking in to see if there was any follow up regarding Lewis Builders and the paving schedule. Carlson stated that nothing further has yet been received from Lewis Builders and she has not heard back regarding a time frame to complete this project. The Selectmen are getting impatient with this project being dragged on with no answers and winter coming quickly they want something to be done. Carlson will send another email to try to move this along. Moran left the meeting at 7:25 pm.

At 7:30 pm Police Chief Jon Twiss came in to the meeting with Christopher McKee and Kurtis Boissonneault. Twiss introduced candidate Chris McKee who is a full-time NH Fish and Game Officer, where he has been the past 12 years. McKee would like to work as a part time Police Officer in Fremont. Chief Twiss has worked with McKee many times over the years. As a full time certified officer Chris will need minimal training, most of it will be on computers and some procedures. He has a letter from his Colonel and is all set to work. Twiss detailed out his background information and that all of the reference checks are complete.

Selectmen had all individually had contact with McKee at some point, and spoke well of their interactions with him. Janvrin made a motion to appoint Christopher McKee as a part time police officer for the Town of Fremont. Barham seconded the motion. The vote was unanimous 3-0. Carlson stepped out to swear in McKee.

Chief Twiss then presented two Purchase Orders. The first was for ammunition. Janvrin made a motion to approve and sign Purchase Order #18-2 payable to AAA Police Supply in the amount of \$2,197 for ammunition. Barham seconded the motion. The vote was unanimous 3-0.

The second Purchase Order is for new tires for the military surplus vehicle (HMMV). Chief Twiss had received a letter from the government regarding issues with the tires blowing out which could cause the vehicle flip. Barham made a motion to approve and sign purchase order #18-3 payable to Sullivan Tire in the amount of \$2,081.80. Janvrin seconded the motion. The vote was unanimous 3-0.

Chief Twiss then began a presentation on the 2019 operating budget. The first change is to clerical wages with an increase of 2% for a total of \$34,356. Telephone has a small increase the monthly cost for Comcast it's about \$229.53. Computer Programs increases by \$215 for TriTech's annual maintenance

fee. This is the IMC software used by the Department. Firearms Training Wages includes wages for training and often is at a time and a half for the full-time officers above their 40-hour week. In-Service Training Wages and First Aid Training increases cover the increase in wages. New Officer Training covers training for the potential of one part-time police officer at \$4,573. Patrol Wages and Call Out Wages increased some, most hourly increases are because of the number of officers, wage increases and pay differential. The Prosecution contract is an increase of \$265.20. First Aid Equipment increase \$100 to purchase and maintain AEDs. Cost of Fuel increase of \$100 for increase in fuel costs.

Chief Twiss recommends that the Town have six full time Police Officers to cover all the shifts and currently we only have five. This would allow coverage for all shifts and six officers would keep us under the federal and state recommendations for ratio of officers to residents. To that end, he is again proposing a Warrant Article for another full-time officer. These costs were detailed out on a separate page of the budget and Carlson is working on updating the detail page with all the costs for an approximately five month hire period as well as a full cost in future years. This has been presented to the Board and Budget Committee previously.

Twiss then discussed the changes resulting in a change of body style to future cruisers. If the Town is ordering new 2020 cruisers they must be ordered by 2019, and not all of the current equipment will fit, due to the body style changes. We currently have a rotation of four cruisers the two older are 2014 with approximately 80,000 miles each. The Selectmen asked Chief Twiss for a vehicle schedule to be used as a reference this budget cycle. Twiss was confident that with the \$25,000 annual lease payment amount in the budget that we could continue on the same replacement schedule of two cars every three years; and the second three years the two cars would be backup cars; and we would dispose/trade in at the six year mark.

With no further discussion, Janvrin made a motion to recommend the Police Department budget (4210) in the amount of \$621,425. Barham seconded the vote was unanimous 3-0.

Chief Twiss presented Animal Control (4414) budget next. There is an increase to the Kennel & Supplies to cover the few times that we did not have the needed storage for animals that were in ACO care. In 2018 the Department ended up with a long-term kennel solution which would have been problematic for the budget, except that part of the court-ordered restitution included reimbursing the Town for these kennel costs.

Training includes a yearly week-long conference at UNH at a cost of \$500 which is a small increase from last year. Patrol Wages includes a 2% wage increase for a total of \$7,418. The Selectmen questioned Chief Twiss regarding the Animal Control vehicle which is older. The Chief stated they are watching military surplus to replace animal control vehicle. Trucks do not come along too often. Barham made a motion to recommend the Animal Control budget (4414) at \$11,548. Janvrin seconded the motion. The vote was unanimous 3-0.

VI. OLD BUSINESS

1. The Noise Ordinance Public Hearing is posted for 7:45 pm on Thursday September 13, 2018. The proposed Ordinance is posted on the website, in the September Newsletter, and in Town Buildings. Anyone who cannot attend the hearing and wants to submit comments can do so up until 5:00 pm the day of the hearing, by hard copy, mail or email to FremontTA@comcast.net. Carlson reported that this may need to have some changes as recommended by Town Counsel.

2. The trash and recycling RFP has been a work in progress for a few weeks and the Selectmen reviewed some of the language. Some of the items discussed were when we should start the contract and if we

should put some flat changes in based on things like cost of living changes. The concern is that the more fixed we make it would be more likely any perspective bidder will build in a cushion, but if we allow them to make changes based on a base rate then it may be cheaper for us in the long run. The Selectmen would like to ask for a bid that includes any number of options, as the bidder might like to propose.

The Selectmen would like to push off the start of a new contract off until May 1 to allow enough time for a conversion, after the Town Meeting vote (mid-March). They are thinking of doing a 5-year contract with a 5-year option and start to review on August 1st the year before it runs out to decide on the option.

Selectmen also need to consider other changes to the contract to assume some of the risk for change/fluctuations in contract items such as fuel and the cost of recycling to see if that would reduce the overall contract costs. Carlson will work on the possible fuel adjustment language to be included in the RFP.

VII. NEW BUSINESS

1. Barham made a motion to approve the Accounts Payable manifest for \$61,207.61 dated August 31, 2018. Janvrin seconded the motion. The vote was unanimous 3-0.
2. Selectmen reviewed the folder of incoming correspondence.
3. Janvrin moved to approve a Yield Tax Warrant for parcel 06-044.003 owned by Gary and Tanice Cloutier in the amount of \$167.89. Barham seconded the motion. The vote was unanimous 3-0.
4. Pursuant to NH RSA 31:95-b Barham made a motion to accept and expend \$521.00 in a gift from Global Montello Group Corp (through John and Renee King) to purchase a replacement refrigerator for the Fremont Safety Complex. Janvrin seconded the motion. The vote was unanimous 3-0.
5. Testing of the automatic ballot counting device will be done on Wednesday September 5, 2018 at 5:00 pm at the Town Hall in the main floor meeting room. It was initially scheduled for Wednesday August 29th, but the Democratic ballots had not arrived from the Secretary of State. Anyone who would like to view the process is welcome.
6. The invasive plant Japanese knotweed has been found on North Road. Carlson is doing research along with the Road Agent to get rid of the plant. Highway staff will start with hand removal of small newer plants, this will be a lot of work to do by hand. The company that sprays mosquitos for the Town also does invasive plant removal, and the company who does our ballfield fertilizing has also been contacted. Screened loam from our pile may have seeds that caused this problem. If herbicide application is necessary, we will need to hire a licensed professional and apply for a permit from State. The permitting process takes several months. This will continue to be a work in progress.
7. Selectmen reviewed the Reappraisal of Property (4152) budget which shows a decrease in Appraisal Services. This is due to the fact that we cannot use the Captial Reserve Fund as an operating budget offset, we must do that portion in a Warrant Article, even though the Selectmen are Agents of the Fund. DRA has informed the Town that they will no longer allow it as previously budgeted. The overall budget is unchanged, but the \$8,000 to be removed from CRF has been moved out of the operating budget line and will be a separate Warrant Article. There is also a small increase in the Computer Equipment and Software to \$8,090. This funds the hosting of all the assessing data on the Vision website, which is a very popular service used by residents and vendors alike. Janvrin moved to recommend the Reappraisal of Property budget 4152 for \$43,580. Barham seconded the motion. The vote was unanimous 3-0.

VIII. WORKS IN PROGRESS

1. The Safety Complex Roof bids are due by 4:00 pm on Wednesday September 5, 2018.
2. The Annual Snowmobile Grass Drag Event will be held on Columbus Day Weekend. The pre-event meeting with Selectmen is September 6, 2018 at 7:15 pm. The Public is invited to attend as well.
3. Ellis School has been reserved for the Town's Deliberative Session on Monday evening February 4, 2019 at 7:00 pm. The snow date has been reserved for Wednesday February 6, 2019 at 7:00 pm.
4. The Budget Committee schedule for the fall season has been posted and published. It is weekly beginning September 12 through December 19th on Wednesday evenings, except the week of Thanksgiving. The public budget hearing is scheduled for Wednesday, January 9, 2019.
4. As work progresses on the Management Letter, Shawn Murray of MRI will be in Fremont next Thursday to see the station and apparatus as well as meet with people about the Fire Rescue Department. He has scheduled time with Heidi Carlson and will also meet with Selectmen if they would like. He is willing to spend part of the day here if there are other officials or Department members who would like to meet with him. He is working to schedule time with Chief Butler at 5:00 pm at the station as well. Carlson will also be sending an email to the Department for anyone who may wish to schedule time with the consultant.
5. The annual DRA Form MS-1 is in progress. An extension has been filed as it will not likely be complete tomorrow.
6. Carlson discussed with the Board the recent subdivision of a lot from parcel 06-021. The new lot does not have frontage on Martin Road, but will be in the same ownership (Barthelemy Trust) as the existing home and commercial buildings on the parent parcel. The next step for the owners is to get an exception from the Zoning Board to get a building permit to build a house on the new lot, without road frontage.

Carlson explained some of the provisions of RSA 674:41. The Town can allow houses on Class VI roads with a waiver document recorded, but this is different because it is off a driveway which is like a private road. Selectmen need to make decision on how to handle this. Copies of the statute and other information will be circulated. Barthelemy is working with the Building Inspector and ZBA now.

IX. NON-PUBLIC SESSION pursuant to NH RSA 91-A:3 II

At 9:14 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter and a tax hardship matter. Barham seconded, and the roll call vote was unanimously approved 3-0: Cordes-yes; Janvrin-yes; Barham-yes.

Clement left the meeting at 9:16 pm.

Respectfully submitted,

Kathy Clement
Selectmen's Clerk

At 9:20 pm Selectmen began the non-public session.

At 9:45 pm motion was made by Janvrin to return to public session. Barham seconded and the vote was unanimously approved.

Janvrin moved to appoint Lloyd Bishop as a cemetery maintenance worker conditioned upon a successful background check. Barham seconded and the vote was unanimously approved 3-0.

Selectmen reported on signing a payment plan for parcel 01-039 and that they will be working on a letter relative to parcel 01-005.

The next regular Board meeting will be held on Thursday September 6, 2018 at 6:30 pm at the Fremont Town Hall, basement meeting room.

With no further business which may legally come before the meeting, motion was made by Janvrin to adjourn at 10:00 pm. The vote was approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator