

**I. CALL TO ORDER.** The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Administrative Assistant Jeanne Nygren. All rose for the Pledge of Allegiance. The meeting is a live broadcast by Bill Millios of FCTV.

## **II. ANNOUNCEMENTS**

1. It is Constitution Week, from September 17-23. In 1955 the first resolution to observe Constitution Week was made by Senator Knowland of California, followed by both houses passing resolutions and President Eisenhower issuing a proclamation on August 19, 1955. The week of celebration urges all citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.
2. Household Hazardous Waste Day is this Saturday 9/21 from 9 am to 12 noon at the Brentwood Highway Garage at 207 Middle Road in Brentwood.
3. The Land Use Office will be closed Thursday September 26 and Tuesday October 1.
4. The Building Inspector's Office will be CLOSED on Tuesday and Wednesday October 8 & 9 for training.
5. The annual Grassdrag event will be held on the north side of town during Columbus Day weekend.
6. Fall Bulky Day will be held on Saturday October 19, 2019 from 8:00 am to noon. Volunteers are urged to reach out to the Selectmen's Office to be scheduled.
7. Also on October 19<sup>th</sup>, the Library will have a celebration cookout, and are already advertising for the Second Annual Fremont Scarecrow Contest in October.
8. An Open Space Hike is scheduled for 1:00 pm on Sunday October 20<sup>th</sup>. Interested hikers should meet at 1:00 pm at the Fremont Public Library.
9. Additional mosquito testing continues, finding more positive EEE tests. One pool of four tested last week in Fremont had a positive mosquito in it. The State has not further raised our risk level, and continues to encourage personal protection (ie: using bug spray with DEET, long sleeves and pants, rid any areas of standing water). Fremont sprayed for mosquitos last Friday night at the Town and Ellis School Fields, and the Complex and Library parking lots. This barrier will last 3 to 4 weeks, and by that time the threat is anticipated to be greatly reduced as the colder weather (and even frost or freeze) has happened. Our contractor is not recommending any further treatments at the present time. Any questions can be directed to Gregg Arvanitis, the Town's Health Officer.
10. The Board regrets to announce the passing of Library volunteer and Friends of the Library Director Pat Gerety last Friday. Pat and her husband Warren have been active library volunteers since moving to Fremont.
11. Fremont Trick or Treat will be Thursday October 31<sup>st</sup> from 5:00 to 8:00 pm.

## **III. LIAISON REPORTS**

There was no September 16, 2019 FCTV meeting due to lack of a quorum.

At the September 17, 2019 Cemetery Trustees meeting, bids for Leavitt Cemetery expansion work were opened. There were three bidders which will be further reviewed. The new cemetery maintenance worker Scott Cole was introduced to the Board.

Barham recapped the September 28, 2019 Planning Board meeting with only one agenda item which was the continuation of the EcoSite LLC cell tower project. This project was approved by the Board with conditions. The Circuit Rider made a presentation and public input was generated relative to the Master Plan, and this was step one of that process.

#### **IV. APPROVAL OF MINUTES**

A motion to approve the minutes of the September 12, 2019 meeting as written was made by Janvrin and seconded by Barham with unanimous approval 3-0.

#### **V. SCHEDULED AGENDA ITEMS – times subject to change depending on flow of the meeting**

6:45 pm Public Input - none

7:00 pm Department Heads – none

#### **VI. OLD BUSINESS**

1. Black Rocks Village update is still pending as Carlson has not heard back from the message she left at the NH DOT Office.
2. The Board reviewed the RFP prepared for road evaluation in the Shirkin Road area adding only one amendment to the map area for clarification. A motion to approve the RFP for road evaluation and traffic study as amended was made by Barham and seconded by Janvrin. The vote was unanimous 3-0. This RFP will be mailed to the engineering firms used by the Planning Board. It will also be posted at Town Buildings.
3. Mark Pitkin has requested an appointment with the Board next week to discuss improvements to Loon Way relative to residential development on the roadway. He has the Town's Class VI road upgrade guidelines. The Road Agent will also be asked to attend the meeting.
4. In working with the FAA, the Parks & Recreation has scheduled an aero-vate and overseeding process of the Town's soccer field. This will take place next Tuesday and teams will be off the fields until Friday to allow for new seed to germinate.
5. Some further information was sent to the Town this afternoon from Justin Adams, Director of Biology and Surveillance at MPMS. He felt our preemptive treatment of the fields and parking lots was good, and they were not too surprised about a positive test in Fremont given the number of EEE vectors they have seen this season, and especially with the findings in other towns. They do treat for the melanura in the fall when they are in the tree crypts. They will also be treating all the sites they can in Fremont this fall as their population has recovered from the drought years of 2016 and 2017. Last year saw an increase, but not nearly as much as this season. With the amount of rain we got in early summer it's not much of a surprise, and he has let us know that Fremont will be a top priority for those larvicide applications. Unfortunately, some of the breeding sites are off Red Brook road where the landowner has been opposed to our presence, but there are plenty of other areas to focus on. Fremont is a double edged sword for mosquitoes, the beauty of all the maple swamps are also perfect breeding grounds. That will begin when

trapping ends in mid-October. Hopefully with the cooler weather, this weekend excluded, we will continue to see the numbers drop off.

## **VII. NEW BUSINESS**

1. The Selectmen reviewed the folder of incoming correspondence which included current statistical data from MSPS regarding mosquitos in Fremont and throughout NH; NH Assessing Association ballot; BI follow up letter to a resident after a fire; Stratham Tire purchase order for highway truck tires; email for bulky day volunteers; Patricia Gerety's obituary; resident mail complaint on jake brake use on Beede Hill Road; Constitution Week information; a Public Hearing notice from NH HealthTrust; Stantec bill for approval; FCTV email; draft letter to NH DOT Commissioner Sheehan in follow up regarding haul access road from Shirkin Road to Route 101.

A motion to approve the Stantec invoice for Sandown Road Bridge engineering services was made by Barham and seconded by Janvrin with unanimous approval 3-0.

A motion to approve PO 2019-019 to Stratham Tire for invoice #1560252 for \$2,028.78 for purchase of new tires for the highway one ton vehicle was made by Barham and seconded by Janvrin. The vote was unanimous 3-0. This is State Bid pricing.

With one additional sentence to add to the prepared letter to NH DOT Commissioner Sheehan regarding the haul road access from Shirkin Road to Route 101 a motion was made by Janvrin to sign this letter as amended. This was seconded by Barham with unanimous vote 3-0.

2. Responses have been sent to the Attorneys relative to the newest suits filed by utility companies FairPoint and Eversource regarding their 2018 property assessments.

3. A motion to approve the Payroll Manifest for the current week dated September 20, 2019 for \$29,858.33 was made by Barham and seconded by Janvrin with unanimous approval 3-0.

A motion to approve the Accounts Payable Manifest of \$595,740.87 for the current week dated September 20, 2019, of which \$500,000 is payable to Fremont School District, was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

4. A motion to approve the FCTV Revolving Fund Manifest 2019-21 in the amount of \$1,120.35 to reimburse the General Fund for September FCTV payroll was made by Barham and seconded by Janvrin with unanimous approval 3-0.

5. The Selectmen opened the submitted bids for the 2020 Town Report printing. These were recorded as

Ram Printing for 650 reports \$4,087.55 and pricing for additional copies;  
Country Press for 650 reports \$2,738.38 with \$4.22 for each additional copy;  
Keystone Press for 650 reports \$4,276.54.

After discussion of these prices a motion to solicit Country Press for the printing of the 2020 Annual Town report was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

6. The complaint letter from Bob Doucette regarding the OHRV trails was read and the Board wishes to speak with the Police Chief again regarding these complaints.

7. The letter from Sara Agri regarding cul-de-sac at the edge of Phase I on Gristmill Road was read. Carlson had spoken with the builder just yesterday and he is tentatively taking it out when the overlay on Phase II is completed probably next spring. Carlson will discuss with Road Agent Leon Holmes and get back to the residents on the findings.

8. There was only one correction to the submitted October newsletter.

9. A motion was made by Barham to sign Purchase Order #2019-018 in the amount of \$4,625 for the conversion of all Town Hall and Police Departments to Office365 along with creation of kiosk accounts for the members of the Fire Rescue Department and seconded by Janvrin. The vote was unanimous 3-0.

10. Review of Purchase Order 2019-019 for new tires on the Highway Department one-ton truck. State bid price at Stratham Tire is \$2,028.78 and they could be done in early October. Road Agent had hoped to wait until the 2020 budget year, but the tires are showing too much wear (from recent inspection).

At 7:25 pm Janvrin moved to recess until 7:30 pm, seconded by Barham and voted 3-0.

At 7:30 pm Cordes reopened the meeting.

At this time the Grassdrag informational meeting convened. Present were Evelyn Ferrell Chair New Hampshire Snowmobile Association; Roger Wright Site Chair; Jean Larrabee from Raymond Ambulance Inc; Fremont Police Sergeant Jason Larochelle; NH Fish & Game Officer Richard Crouse; residents Jeremy Peterson, Samuel Harris and Gary Cloutier.

Cordes outlined that each year the Association meets with the Selectmen to review any problems from the last year event to improve for this year's planning, as well as review plans for the current year event. Ferrell said they did not have any significant changes from last year except for the parking situation due to excessive rain causing muddy fields that hindered usual parking areas. Mr. Wright has been working on the plan this year with an alternate parking pattern to have angle parking to maximize parking spaces available. He estimates 190 parking spaces to be gained. They are also planning to have two lanes flowing on Martin Road to keep the flow of traffic into the event. There is another alternate plan, only to be used in case the weather is rainy that hinders parking to have in reserve at Jeremy Peterson's property on North Road.

Larochelle, along with the Association, is working on addressing the traffic and parking situation. He said he is still working to fill Police shifts. Chief Butler said that Fire Rescue services are all set with sufficient personnel available. Larrabee added that there will be two ambulances on site for the event along with the same emergency helicopter landing zone available. Larochelle indicated that they were anticipating better cell phone service with the Department's conversion to the AT&T FirstNet system. The phone number provided to neighbors will be one of these phones. They indicated that site communications are usually done by two way radio on a separate frequency, and all are able to communicate between public safety services and the event personnel and command post.

Carlson had one concern as her office notified abutters to the event along with a map to keep them informed of the weekend and wonders if the alternate plan is necessary for using the Peterson's North Road property that these residents need to be also updated. Larochelle along with Peterson assured Carlson that the abutters concerned already are aware of the potential of using his property and will only be used as a back-up due to weather conditions at the event. If this is used in an emergency situation, it is something that needs to be updated as far as Site Plan Review is concerned, due to it being a significant change to the layout.

Ferrell is asking for the Selectmen to give their permission to extend the Saturday night hours until 11:30 pm as in the past to alleviate crowd disbursement which greatly helps to get everyone settled into the campground overnight. Larochelle concurred with this request. A motion was made by Janvrin to extend the Saturday night time until 11:30 pm for this event which was seconded by Barham. The vote was unanimous 3-0. Ferrell will be sending the payroll prepayment after receiving Carlson's invoice for the \$10,000 down-payment. Everyone present was thanked by the Board for their participation as this event has been happening in Fremont for many years and their efforts are appreciated. Guests left the meeting at 7:47 pm.

At 8:00 pm Chief Butler along with members Joseph Nichols, Josh Gallant, Bryan Bielecki, Ryan Dame and Candidate Travis DePierre met with the Board. Butler introduced Travis DePierre to the Board as he is interested in joining the Fire Rescue team. He is just finishing a two year active duty tour with the US Navy and has always wanted to be a first responder, and is wishing to join the Department. Butler has completed his background checks and he is ready to begin an EMT class that begins in October. A motion to appoint Travis DePierre to a probationary period for 6 months to the Fremont Fire Rescue Department was made by Barham and seconded by Janvrin with unanimous approval 3-0.

Cordes expressed his congratulations to the members of the Department who through recruitment measures, have exceeded expectations which is great for the community and the Department. With their focus on EMS training, reporting, calls, meeting attendance improvement, participation improved, on call nights and weekends have drastically improved and they are to be applauded for their efforts. The remaining issue is still daytime calls answered. They went where the biggest need was and we may need to consider day coverage in the future.

Butler had prepared a sheet listing the increases to the Department's budget that listed only seven line items. He went through each one and the reasoning for these increases. Most impact were lines that increase in training that was necessary has occurred in both in EMS and Fire training lines, mileage, workers health (for pre-employment requirements). Other increases were preventative maintenance (tires for vehicles) telephone and computer necessary updates. The budget also includes a tablet for the new engine. Butler will meet with Selectmen as noted below.

Nichols handed out a recap of his tracking on the point plan and a need to spend time to align budget numbers accurately. A meeting for October 10, 2019 is scheduled, and if there are any questions prior to this meeting Carlson will notify the Chief. They again were all thanked by the Board for a "job well done."

Two weeks ago the Ambulance (4215) budget of \$10,000 was brought up but after checking the contract documents, it was found that our contract with Raymond Ambulance is valid through April 2021. A revaluation of this contract will be started for any necessary changes before negotiations next year.

The Town's sprinkler/fire alarm vendor has been doing annual maintenance on the Safety Complex system this week, and is looking into the repair of the Fire Department intake check valve. They will first try and repair it, and if that is not successful, the valve will be replaced.

11. A motion to recommend 4197 Advertising & Regional Association for \$8,990.00 was made by Janvrin and seconded by Barham with unanimous vote 3-0.

## **VIII. WORKS IN PROGRESS**

Budget work continues. The Selectmen had time to review the 4210 Police Department budget after the meeting with Chief Twiss two weeks ago. The increases were substantiated for base radio updating

purchases and body cameras for officers which the board was in support of. A motion to approve the 4210 Police Department 2020 budget for \$651,342.00 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0. Cordes requested a copy of the police matrix available for the budget committee meeting next week.

4414 Animal Control budget only increase 2 % wages and Cordes recommendation to put \$1.00 into the communication line 4414403. A motion to approve the amended 4414 Animal Control budget of \$10,958.00 was made by Janvrin and seconded by Barham. The vote was approved 3-0.

2. The Library Trustees have hired Mary Dutton to fill the vacant Library Aide position.

3. The Open Space Committee will meet on Monday September 30, 2019 at 6:30 pm for the purpose of discussing and rating parcel 04-007 for potential conservation. The meeting will be held in the Fremont Town Hall basement meeting room.

4. There were no applicants submitted therefore the September 24, 2019 ZBA meeting has been cancelled.

At 8:48 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) & (e) to discuss legal and personal matters. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 8:52 pm.

Respectfully submitted,

Jeanne Nygren, Selectmen's Administrative Assistant

At approximately 8:55 pm Selectmen began their non-public session.

At 9:15 pm motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

The Board discussed drafting a letter to Bob Doucette to follow-up. They will consider holding a meeting with him in non-public session given the nature of his letter, dealing with personnel issues and enforcement on the Rockingham Trail.

Board members signed the updated letter to NH DOT relative to Shirkin Road.

The next regular Board meeting will be held at 6:30 pm on Thursday September 26, 2019 at the Fremont Town Hall in the basement meeting room.

At 9:25 pm with no further business to come before the Board, motion was made to adjourn by Janvrin. Barham seconded and the vote was approved 3-0.

Respectfully submitted,

Heidi Carlson, Town Administrator