

**I. CALL TO ORDER** The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. All rose for the Pledge of Allegiance. Also present in the audience was School Board member Gordon Muench. The meeting is a live broadcast by Bill Millios from FCTV.

## **II. ANNOUNCEMENTS**

1. The Building Inspector's Office will be CLOSED on Tuesday and Wednesday October 8 & 9 for training.
2. The annual Grassdrag event will be held on the north side of town during Columbus Day weekend.
3. There are no closures at the Town level due to Columbus Day, and trash is on the regular schedule.
4. Fall Bulky Day will be held on Saturday October 19, 2019 from 8:00 am to noon. Flyers will go in the mail to residents tomorrow.
5. Also on October 19<sup>th</sup>, the Library will have a celebration cookout, and are already advertising for the Second Annual Fremont Scarecrow Contest in October.
6. An Open Space Hike is scheduled for 1:00 pm on Sunday October 20<sup>th</sup>. Interested hikers should meet at 1:00 pm at the Fremont Public Library.
7. Friday October 25<sup>th</sup> is the LAST DAY to change your party affiliation ahead of the upcoming Primary. The Supervisors will meet that night from 7:00 to 7:30 pm at the Fremont Public Library.
8. Drug Take back will occur on Saturday October 26, 2019 from 10:00 am to 2:00 pm at the Fremont Police Department, 425 Main Street.
9. Fremont Trick or Treat will be Thursday October 31<sup>st</sup> from 5:00 to 8:00 pm. A Trunk or Treat Event sponsored by Rock Your Body and the Parks & Recreation Commission is planned for Sunday October 27<sup>th</sup> from 5:00 to 7:00 pm. Details are on the Rock Your Body website.
10. The Fremont School District sent out a survey flyer today regarding the future of Fremont High School Students. There is a drop box at the Town Hall if anyone wants to leave off a completed flyer here. There are also drop boxes at Ellis School and the Fremont Public Library.

## **III. LIAISON REPORTS**

Barham provided a summary of the October 2, 2019 Planning Board meeting which included annual renewal of Earth Removal Permits. Three permits were finalized and the Ferwerda application was extended until November 7, 2019 at Ferwerda's request to have his engineer finish the review. The second item was relative to a request from the Renaissance Fair to change the location originally submitted from the east side to the west side of the Peterson property on Martin Road. The Board saw no need for a Site Plan Review as they are using the same location area as the Grass Drag event.

## **IV. APPROVAL OF MINUTES**

A motion to approve the minutes of the September 26, 2019 meeting as written was made by Barham and seconded by Janvrin with unanimous approval 3-0.

## **V. SCHEDULED AGENDA ITEMS – times subject to change depending on flow of the meeting**

At 6:40 pm Nicole Cloutier and Michelle Gallant from the Parks & Recreation Commission came to discuss their 2020 budget proposal. Cloutier recapped the main increase was running the summer camp program. She proposes an 8 week program for more dependability for families with their children during the summer months. Since using Ellis School hinders the ability to have an 8 week program, she is proposing to use the ballfields and purchase a 20 x 40 tent with sides to accommodate Camp during the day. There was discussion on the placement of the tent as well as bathroom facilities during the operating hours. The 2019 budget may possibly have funds available to purchase the tent this year.

Carlson prepared the advertisement for both the Camp Director and Assistant Director position and will add a cut-off date of January 1, 2020 to be able to interview and select applicants to insure adequate staffing in order to proceed with the program for 8 weeks. If suitable staff can not be engaged well in advance, the budget will not include Camp. Other issues will need to be discussed to determine bathroom facilities of using a porta-potty or opening the bathrooms that have been closed in the past due to vandalism. They will revisit this in another month.

The Camp budget included wages and the items needed to run camp, including field trips, bus rentals, and equipment, games and speakers for the program. The Commission will reconsider some of the wages and will get back next week with any updates to their proposal.

Cloutier then handed out the flyer for the Trunk or Treat Event with Rock Your Body being held on October 27, 2019 from 5 to 7 pm at the Spaulding Road parking lot. The Commission is assisting RYB, who is hosting the event. There will be games along with face painting and other activities.

Lastly, Cloutier went through the pavilion she is hoping to be able to have at the ballfields and handed out a picture to the Board. This will be presented as a Warrant Article. She estimated pricing from \$20,000 to \$40,000 depending upon site work necessary and shipping. It is difficult to come with a figure as she feels there may be Town residents who would offer to help and keep costs down on installation. The best location will have to be determined for convenience and safety. Cordes would like Cloutier to obtain a contractor to determine what is necessary for installation to get an accurate estimate to proceed with this idea. Carlson will speak with the Building Inspector for information on code requirements for a pavilion installation.

Cloutier and Gallant were thanked by the Board and left the meeting at 7:25 pm.

Public Input & Department Heads - none

## **VI. OLD BUSINESS**

1. Black Rocks Village: There was no further information from Josh Manning as of tonight's meeting. Carlson will prepare a spreadsheet with related engineering costs for review to decide how to proceed.
2. The current budget expense report through this week was circulated for members to review. This will be distributed to the Budget Committee next week.

## **VII. NEW BUSINESS**

The Selectmen reviewed the folder of incoming correspondence that included: Secretary of State notice on the filing period on presidential primary; new overtime rules; DES Lamprey River flow monitor; resident complaint on trucking on Shirkin and Rogers Road; NH DES Alteration of Terrain letter to owners on property at the Brentwood line, with a small portion in Fremont; resident to be scheduled to meet with Board; litigation on utility evaluations; RPC 2020 dues of \$4746; a sample of the survey the

School District is sending to residents; Senator Morgan correspondence; RPC water workshops; Building Inspector's September report; RPC annual legislative forum dates; email from a resident complimenting how good the cemeteries look; Lions Club fundraiser at Ellis School on November 2 to benefit a disabled 6 year old.

2. A motion to approve the payroll manifest of \$30,835.47 for the current week dated October 4, 2019 was made by Janvrin and seconded by Barham with unanimous approval 3-0. A motion to approve the accounts payable manifest of \$55,399.93 for the current week dated October 4, 2019 was made by Janvrin and seconded by Barham. The vote was unanimous 3-0.

3. A motion was made by Janvrin to verify with HealthTrust that Heidi Carlson is still the primary contact for health insurance and have the Chairman sign their form. Barham seconded and the vote was unanimous 3-0.

4. A motion to approve the Police Department PO 19-6 in the amount of \$2,490.15 for weapons parts (to get all of the units set up the same) to Cheaper than Dirt was made by Barham and seconded by Janvrin with unanimous approval 3-0.

5. Relative to Exeter River properties and the Mill Road Dam, assessors will be watching information relative to the river changes and values. The Board is aware of this situation and the State is in control per the NH Attorney General's Office for non-compliance with the NH DES orders against the owner. Fremont property owners are concerned with the impact. Carlson met with a resident today and has been receiving phone calls related to this issue.

6. Budgets:

4220 Fire Rescue: The Board will review the budget this week to be prepared next week with questions when Chief Butler is scheduled.

Selectmen discussed the Solid Waste Disposal and Collection budgets. Both are up given the contract rate changes both in the 3%, fuel adjustment, and tipping fee rates. The changes to the recycling market have caused some of the increases and the monthly recycling processing fee has been calculated based on current averages and known quantities with adjustments for inflation. A motion to recommend \$306,406 in 4323 Solid Waste Collection was made by Barham and seconded by Janvrin with unanimous approval 3-0. A motion to recommend \$122,243 in 4324 Solid Waste Disposal was made by Janvrin and seconded by Barham. The vote was unanimous 3-0. This will allow for two annual Bulky Day collections, as well as covers all of the weekly MSW and recycling pickup and tipping fees.

7. Carlson discussed the MS-1 submission and the need for Board signatures once the final copy can be printed from the DRA portal. After discussion, it was decided that Carlson will notify the Board members and they will come in individually to sign the cover sheet. After it is signed, Carlson will transmit the final to the Department of Revenue for work to progress on setting the 2019 tax rate.

## **VIII. WORKS IN PROGRESS**

1. Budget work continues. The Fire Chief will be in to review the Fire Rescue budget next week.

At 7:58 pm Janvrin moved to enter into non-public session pursuant to NH RSA 91-A:3 II (c) & (e) to discuss personnel and legal matters. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren and Muench left the meeting at 8:00 pm.

Respectfully submitted,

Jeanne Nygren  
Selectmen's Administrative Assistant

The Selectmen began their non-public session at approximately 8:05 pm.

At 8:45 pm motion was made by Janvrin to return to public session. Barham seconded and the vote was unanimously approved 3-0 after a roll call vote: Cordes – yes; Janvrin – yes; Barham – yes.

Selectmen had reviewed legal information from counsel regarding a possible settlement with PSNH for the 2014-2016 utility appeal cases currently pending. More information is needed and a list of questions was generated so that Carlson can speak with Attorney Mayer tomorrow. Based on the deadline to accept or decline the settlement, the Board will recess this meeting to 6:00 pm on Tuesday October 8, 2019.

Selectmen were updated on a personnel staffing issue relative to ballfields maintenance.

No decisions were made.

At 9:15 pm a motion was made by Janvrin to recess this meeting to 6:00 pm on Tuesday October 8, 2019 at the Fremont Selectmen's Office to make a final decision on the PSNH settlement offer. Barham seconded and the vote was unanimously approved 3-0.

At 6:00 pm on Tuesday October 8, 2019 Chairman Cordes called back to session in the Selectmen's Office at the Fremont Town Hall the recessed meeting of October 3. Present were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; and Town Administrator Heidi Carlson.

A motion was made by Janvrin to enter non-public session pursuant to NH RSA 91-A:3 II (I) to further consider legal advice. Barham seconded and the vote was unanimously approved 3-0 after a roll call vote: Cordes – yes; Janvrin – yes; Barham – yes.

At 6:20 pm a motion was made by Janvrin and seconded by Barham to return to public session. The vote was unanimously approved 3-0 after a roll call vote: Cordes – yes; Janvrin – yes; Barham – yes.

The Board discussed information provided by Attorney Mayer regarding the proposed settlement with PSNH for the tax years 2014-2016. With all information presented, the Board felt it was in the Town's interest to settle the cases for the one year on which a refund would be due, and pay it without interest.

A motion was made by Janvrin to settle the PSNH pending litigation as presented by Upton & Hatfield from the weekend negotiation session at the end of September. This results in refunding one year of the settlement (not three); in the amount of \$89,333. The Board wishes to pay this back as credits on the next two tax issues (December 2019 and July 2020) to alleviate the burden as quickly as possible. It will be done likely by issuance of a tax bill, and abating a portion of the amount to be refunded so as not to affect the tax rate as sharply. Barham seconded the motion and it was voted unanimously in favor.

Carlson shared with the Board some information received today from Sergeant Larochelle relative to the pending weekend Grassdrag Event. Selectmen then discussed the rental of the Town's Emergency

Management light towers relative to the Police Department's request for additional lighting at the Grassdrag event. The Board did not appreciate this being done outside the policy, which is still in progress, but due to commitments already made, agreed to allow it this one time. As the Policy is worked on, the Board stated a form is needed relative to requesting use, and protocol on who is notified and how, when, etc. Given the lack of resources for the event this weekend and the perceived public safety benefit of better lit parking areas, the Board resignedly agreed to allow it this time after a motion from Barham and second from Janvrin, voted in favor 3-0.

Carlson also advised the Board that the Department of Public Health had called today to advise that two mosquitos from batches in Fremont had tested positive for EEE on October 2<sup>nd</sup>. The State said Fremont's risk was now high, and area towns would be notified. There is nothing further the Town can do outside of education. A spraying was done about three weeks ago (and lasts about a month) and another one can't be done now as overnight temperatures have to be above 50 degrees, and without a hard frost, there are still mosquitos. Personal protection is urged for all who are outside during peak hours.

The next regular Board meeting will be held at 6:30 pm on Thursday October 10, 2019 at the Fremont Town Hall in the basement meeting room.

With no further business to come before the Board, motion was made by Janvrin to adjourn the meeting at 6:40 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator