

I. CALL TO ORDER. The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Administrative Assistant Jeanne Nygren. Also present was School Board member Gordon Muench. All rose for the Pledge of Allegiance. This meeting is a live broadcast by Greg Fraize of FCTV.

II. ANNOUNCEMENTS

1. There are no delays in trash collections due to Columbus Day this week.
2. The Fremont School District survey regarding the future of Fremont High School Students were due October 15th. There are drop boxes at the Town Hall, Ellis School and the Fremont Public Library. If you have not already done the survey, please do it as soon as possible!
3. Fall Bulky Day will be held this Saturday October 19, 2019 from 8:00 am to noon. Also that day, the Library will have a celebration cookout at 11:00 am, and are already advertising for the Second Annual Fremont Scarecrow Contest in October. Many Fremont organizations will be there, come join the fun!
4. An Open Space Hike is scheduled for 1:00 pm on Sunday October 20th. Interested hikers should meet at 1:00 pm at the Fremont Public Library.
5. Friday October 25th is the LAST DAY to change your party affiliation ahead of the upcoming Primary. The Supervisors will meet that night from 7:00 to 7:30 pm at the Fremont Public Library.
6. Drug Take back will occur on Saturday October 26, 2019 from 10:00 am to 2:00 pm at the Fremont Police Department, 425 Main Street.
7. The Fremont Food Pantry will host an Open House on Saturday October 26th from 10:00 am to noon where anyone can come and pick out what they need from the shelves.
8. A Trunk or Treat and Parks & Rec event is planned for Sunday October 27th from 5:00 to 7:00 pm at Rock Your Body in the Spaulding Road Plaza. Registration is required and information can be found on the Rock Your Body site at www.rybnh.com/trunk-or-treat.
9. Fremont Trick or Treat will be Thursday October 31st from 5:00 to 8:00 pm.

III. LIAISON REPORTS

Barham reported that the Planning Board met yesterday, Wednesday October 16th at 7pm in the Basement Meeting Room. Barham recapped the topics that were discussed:

Amended Site Plan Review: Fremont LLC was given Conditional Approval for an increase in size of their phase 1 building.

Sign Ordinance Sub-Committee: Discussion on the future amending of the Ordinance.

School Impact Fees Analysis: The Board recommended to contract with BCM to perform an initial review of the existing School Impact Fees.

The next meeting is scheduled for Wednesday November 6, 2019.

IV. APPROVAL OF MINUTES

A motion was made by Janvrin to approve the minutes of the October 10, 2019 meeting as written. Barham seconded and the vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS – times subject to change depending on flow of the meeting

6:45 pm Public Input - none

At 6:50 pm Chief Richard Butler met with the Board to follow up on the FRD budget discussed last week, primarily around the wage schedule presented. He presented April to August fire rescue call tallies with the calls broken out by day and night time calls and response. The missed calls were not included in this total. The Board requested all reports to include missed calls in the future to adequately assess this program participation. There was also discussion about a year-to-date metrics spreadsheet that the Board and Budget Committee have requested. The Chief will have this ready for next week's Budget Committee meeting.

As part of the budget discussion, it was also realized that the conversion from the Points compensation to hourly would require a period of transition, and a date to end Points, and pro-rate the time period (estimated at six months) and then pay on an hourly basis moving forward. To accomplish this, it was decided that another two months (to cover November and December 2020) needed to be added to the compensation line to cover the extra wages. The number was calculated at \$11,667 to add to the wage line. A motion to change the recommended 4220 Fire Rescue Department budget for 2020 to \$324,218.00 was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

Butler said there were no FRD issues at this year's Grass Drag event. He also handed Carlson two quotes for upgrades to the phone system at the Complex. He was thanked by the Board and left at 7:14 pm.

At 7:15 pm Road Agent Leon Holmes Jr. came to present the 2020 Highway Department Budget proposal. He highlighted lines that were increased in the 2020 rationale. Due to the ongoing reoccurrence of unexpected storms (4 this year so far) Holmes has been charging the excessive tree work to other lines in his budget to not go over individual line items. This will not be able to continue throughout the end of the year due to the expensive costs to accommodate the amount of damages that were done throughout the town with these unexpected storms. The Board advised Holmes to report in the respective line items what the charges are even if the line is overspent to give a correct strategy for budget planning purposes (ie: the tree work budget line item, as that was nearly all of the excess expense). Carlson and Holmes will adjust these lines accordingly and be back to the Selectmen next week to re-assess the 2020 proposed budget.

Next year Holmes is planning to work on subdivisions road maintenance. He reviewed the engineering quotes from Stantec and removed flaggers (with Town staff to do this work), and may adjust some of the inflation and contingency cost factors within the overlay and wearing coat line items, which will change the total figures. These will be recalculated to get an accurate dollar amount. This was for work on Ann Lane and Hooke Road, which are included in the operating budget.

He is proposing placing a Warrant Article for Chester Road to complete Phase II, grind and reclaim for \$205,000. He is also proposing to place a Highway Equipment Capital Reserve Fund request of \$25,000 back in as a Warrant Article as he took this out last year on the floor of Deliberative Session, to help with funding the Sandown Road Bridge project.

This led to discussion about Capital Reserve Funding for Bridges, as well as a potential Warrant Article for the construction of the Martin Road Bridge. Carlson explained that if there is NH Bridge Aid funding earmarked for Fremont in 2020, a Warrant Article would be needed to coordinate funding with potential revenue from that. Carlson will send an email to the State DOT Director of Bridge Programs to get a commitment on the Martin Road Bridge as to where Fremont is on this list for receiving the 80% reimbursement in the Town's calendar year 2020.

Holmes prepared and handed out a two-page comparison sheet for plowing and sanding rates from the surrounding Towns of Hampstead, Chester and Danville which are comparable in size to Fremont. This will be reviewed again to determine our rates to get the contracts out to the plowers for the 2019-2020 or 2021 winter seasons.

Holmes left the meeting at approximately 8:00 pm with a plan to return next week.

VI. OLD BUSINESS

1. Black Rocks Village – The only update is an email from the Lewis Builders' Attorney. The upgrades regarding the deceleration lane remain outstanding still. Since there are no plans in place at this time, and with the approaching winter season upcoming, the bond money will be held until a sound plan is developed and begin next spring.
2. Decide on Veterans Day event – Eric Abney had contacted the office expressing that he did not have adequate time to do anything further to help this year, but promised to work with the office next summer to get it going. We have not heard back from Tom McGall. Janvrin moved to take a year off of this event due to the lack of participation and outside assistance and this was seconded by Barham with unanimous decision 3-0.
3. The seasonal positions for Director and Assistant Director of Camp Fremont are posted, along with the open parks maintenance position. The Director and Assistant positions are to be filled before year end or Camp Fremont will not move forward in 2020. The part time maintenance position has also been posted since the retirement of Don Bourassa.
4. A motion was made by Janvrin to sign the property tax payment arrangement relative to parcel 01-074. This was seconded by Barham with unanimous approval 3-0. It is a continuation of the payment plan with the Board considering an interest abatement at the completion of principal payments.

VII. NEW BUSINESS

1. Selectmen reviewed the folder of incoming correspondence that included: resident complaint about trucking on Rogers and Shirkin Roads; Eversource power updates for today's storm; PB update on road improvements on Nathaniel Brown Drive in concert with the cell tower; Comcast changes in channels available; SRRDD 53B Committee meeting; Chief Twiss update on recent enforcement activities on the OHRV trail; mosquito company looking into adding Riverside Drive to their testing in the spring; resident complaint on junk; municipal aid letter relative to HB3 and HB4; Primex denial of claim to water pipe at the ballfields and FRD Grass Drag schedule.
2. A motion was made by Barham to approve the payroll manifest of \$54,489.32 for the current week dated October 11, 2019 and seconded by Janvrin. The vote was unanimous 3-0.

A motion to approve the accounts payable manifest of \$538,457.06 for the current week dated October 11, 2019 was made by Janvrin and seconded by Barham with unanimous approval 3-0. Of this amount, \$500,000.00 was a payment to the Fremont School District.

3. The Board discussed the upcoming holiday schedule with respect to their meetings. A decision on Christmas week will be held off until sometime in early December. The November Thanksgiving day Board meeting will not be held that week, and a decision similar to those in the past (such as to have one member of the Board of Selectmen and Carlson review and approve a manifest) will be made in the week prior. Thanksgiving and Christmas weeks are both payroll weeks.

4. State budget grant to Towns – Fremont received \$42,547.81 from HB3 and HB4 this month. The Board needs to make a decision about whether to use it as a tax rate offset for the current year or to accept and expend it for another municipal purpose. If the latter, a public hearing in accordance with NH RSA 31:95-b must be held prior to use of the funds. After a discussion by the Board, a motion was made by Janvrin to apply this to offset the tax rate for the current year. Barham seconded and the vote was unanimous 3-0.

5. With a few additions and correction a motion to approve the November Newsletter was made by Janvrin and seconded by Barham with unanimous approval 3-0.

6. The SRRDD 53B Committee will meet next Wednesday, October 23, 2019 at 6:30 pm at the Atlantic Grill in Rye NH.

7. The Town's renewal rates have been received from HealthTrust. This includes health insurance, life and disability insurances. Janvrin asked several questions on the coverage provided to full time employees. Carlson stated the new rates begin January 1st. A motion to renew the contract and have the Chairman sign on behalf of the Board was made by Janvrin and seconded by Barham with unanimous approval 3-0.

8. A motion to approve FCTV Cable Revolving Fund Manifest 2019-22 in the amount of \$1,196.68 for reimbursement to the General Fund for October 2019 payroll expenses was made by Barham and seconded by Janvrin with unanimous approval 3-0.

9. The request from John Whiteside to use the Town Hall third floor on December 14, 2019 from 2:00 to 4:00 pm for a Christmas Concert was approved and motion to sign was made by Janvrin and seconded by Barham with unanimous approval 3-0.

10. Budgets for review:

4195 Cemeteries – Carlson advised the Board that Matthew Thomas was in to the office today with some new information to be presented to the Trustees about a potential of acquiring land on South Road for an addition, across from the existing Hoyt Currier Cemetery. This is in the primary stages that will need appraising, tax exemption potential, lot line adjustments and surveying to see if adequate for the purpose of a cemetery. The Trustees will meet after data is acquired and possibly change their project budget line in 2020 to accommodate these changes and limit additional opening at Leavitt Cemetery. The appropriated funds already in the 2019 hopefully will accommodate the landscape work to finish Section A through D in the back section at Leavitt Cemetery. Carlson will present this to the Budget Committee at their next meeting.

4196 Insurance - Carlson updated the Board on the contract figure for property liability coverage for 2020. There is an increase to cyber coverage, and rates have increased somewhat. We are part of a

capped plan to limit increases to 9%. To reduce the appropriation, the existing credit on return from 2019 will be applied to the 2020 premium. All of these figures are included for a detailed explanation of the default budget as well. A motion to recommend \$64,848 in 4196 Insurance was made by Barham and seconded by Janvrin with unanimous approval 3-0.

4520 Parks & Recreation – The adjustment has been submitted by the Commission for an increase in the counselor wage line as per the discussion two weeks ago. With this change, a motion to recommend the 4520 Parks and Recreation Budget of \$69,675 was made by Janvrin, with the condition that it will be amended down if camp leadership positions are not hired by year end 2019. Barham seconded and the vote was unanimously approved 3-0.

VIII. WORKS IN PROGRESS

1. Budget work continues.

At 9:00 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (e) to discuss a legal matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren and Muench left the meeting at 9:02 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Administrative Assistant

At approximately 9:05 pm the Board began their non-public session.

At 9:15 pm motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

A motion was made by Janvrin to release the email from Lewis Builders' Attorney upon request, presently to Dan Tatem, who made a request last Friday. Barham seconded and the vote was unanimously approved 3-0.

The next regular Board meeting will be held at 6:30 pm on Thursday October 24, 2019 at the Fremont Town Hall in the basement meeting room.

At 9:20 pm a motion was made by Barham to adjourn the meeting. Janvrin seconded and the vote was approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator