

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. In attendance were Selectmen Gene Cordes, Roger Barham and Neal Janvrin; Town Administrator Heidi Carlson, Selectmen's Clerk Kathy Clement and School Board Member Gordon Muench. Bill Millios of FCTV live broadcast the meeting. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. All Town Offices are closed on Monday November 11, 2019 in observance of Veteran's Day. There are NO trash delays.
2. The School District will hold their first Public Forum on Tuesday November 12, 2019 at 6:00 pm at the Ellis School Library to discuss information about the future of Fremont HS Students, including follow-up from the recent survey, high school enrollment data, tuition costs and review of options.
3. Temporary Building Inspector hours are in place: Tuesday and Wednesday from 5:15 to 9:00 pm, Friday 8:00 am to 12 noon and otherwise by appointment. Call early for any needed inspections.
4. The Tax Collector mailed tax bills out on Monday. If you do not have yours by next Monday, contact the Collector to see about a replacement.
5. Baskets are set up at the Town Hall and Fremont Public Library to accept donations for local homeless Veterans. Toiletries of all kinds, knit and crochet hats are being accepted. The drive will continue through December 19th.

III. LIAISON REPORTS

The Budget Committee met November 6, 2019 in the Town Hall. Their focus was on the SAU and School Board presentations of the proposed School Budget. Binders were handed out and reviewed, with a Q&A session. The Budget Committee will continue to review the binders and can get questions to the Chairperson by Monday and she will send the list to the Superintendent's Office to possibly have answers by next Wednesday's meeting. There were some changes including reduced facility position and some items that will reduce the budget further.

The Planning Board also met November 6, 2019 at 7:00 pm in the Basement Meeting Room. The following topics were discussed:

1. New Business:
 - a. Site Plan Review for Age-Restricted Development, South Road, Map 2, Lot 20: The Board reviewed the application for 12 units and an 800 LF private road, including a proposed lot line adjustment with Map 2 Lot 62. The Board continued the application to November 20, 2019.
 - b. Liberty Market, 281 Main Street, Map 3 Lot 203: The applicant sought clarification regarding the status of his existing commercial business under Section 5 of the Zoning Ordinance. The applicant presented documentation demonstrating the commercial business is active with all permits and licenses are current. The Board came to a consensus that the commercial business is still active.
 - c. Proposed Zoning Changes: Josh Yokela met with the Board to discuss a number of proposed Zoning Ordinance changes.

2. Continued Business: Cell Tower Site, Map 1 Lot 12: The Board was updated on the status of the Cease & Desist order.

The next meeting is scheduled for Wednesday November 20, 2019 in the Basement Meeting Room.

Other meetings held this week include the School Board, Parks & Recreation Commission (instead of regular meeting next Tuesday); and the Open Space Committee.

IV. APPROVAL OF MINUTES

Janvrin made a motion to approve the minutes of October 31, 2019 as written and Barham seconded. The vote was approved 3-0.

V. SCHEDULED AGENDA ITEMS – times subject to change depending on flow of the meeting

At 6:45 pm Police Chief Twiss met with the Board and introduced new full-time candidate Nikki Bernier who is a certified Police Officer. She has been working in Danville for the past five years, is a certified Background Investigator, certified Field Training Officer, and Taser Instructor. Chief Twiss explained that the Fremont and Danville Departments work together often, and Officer Bernier has had the opportunity to work with the Fremont Department including at the Grassdrags this year and she likes the way the Department and personnel work. Fremont Officers spoke highly of working with her as well.

Chief Twiss has done a background check and would like to offer her the vacancy full-time position. He also mentioned that Officer Bernier is fully trained and ready to start working immediately following two weeks of notice to the Town of Danville. She will only need to learn the Fremont Department procedures. Chief Twiss has offered her the full-time position on the pay matrix of a grade 15 step 6 (\$25.42 per hour) which would be appropriate with all the training and certifications that she has.

With no further questions, Janvrin made a motion to appoint Officer Nikki J. Bernier for the full-time police officer position starting November 25, 2019 for a one year probationary period. Barham seconded the motion with a unanimous vote 3-0. The Selectmen thanked Chief Twiss and Officer Bernier. Carlson stepped out to swear Bernier in.

The Board was updated that one of the cruisers hit a deer Friday night and an insurance claim has been filed, and is being processed. The car will be dropped off next Monday for the repairs.

VI. OLD BUSINESS

1. Carlson updated the Board that the MRI Revaluation contract came back with one change from NH DRA relative to necessary language. DRA commented that “the contract has been submitted as a statistical revaluation the assessor has been performing cyclical inspections for the past four years” so pursuant to Rev 601.06 the contract should be named a cyclical revaluation otherwise it meets statutory requirements. Carlson will email the Selectmen an updated contract for review and will place on the agenda next week for signature.

2. Barham made a motion to approve and sign the winter maintenance contract with Leon Holmes Sr for the 2019-2021 cycle. Janvrin seconded and the vote was unanimous 3-0.

3. Road Evaluation RFP and follow-up from Stantec: Carlson sent a notice to proceed for \$2,610 for the traffic study as authorized by Board vote last week. There was a lot of discussion as Stantec stated that they would not honor that price after January 1 unless we commit to the full term of the project now. If the project is not complete and extended into next year they would add a \$500.40 increase per their contract, the Board is unsure where that increase is stated. Cordes stated that at the end of November they would have a better idea about where the money was to come from and may be able to commit to the balance of the intended scope of work.

VII. NEW BUSINESS

1. The Selectmen reviewed the folder of incoming correspondence. This included historical tax rate data, several email correspondences, a work authorization for cell tower, copy of email from Bob Doucette regarding ATV trail usage he is talking with Chief Twiss regarding enforcement, Current Use Board Public Forums in 2 weeks November 19, 20 and 21 regarding current use valuations, a Comcast letter regarding program internet essentials eligibility for low income households, update for Planning Board membership and terms, and a thank you letter from Peter Lamb.

2. Barham made a motion to approve the Accounts Payable manifest of \$1,283,136.50 for the current week dated November 8, 2019 of which \$1,000,000 is for the School District. Janvrin seconded the motion and the vote was 3-0.

3. Jonathan Starr called the Selectmen's Office on Wednesday 11/06/2019 to indicate he was resigning from the Budget Committee. Carlson sent him a return email asking for his official resignation and also put a generic post out for the position. The Budget Committee stated at their meeting last night that if anyone is interested in becoming a member, they would be ready to appoint someone.

4. Retired Marine Bill Dolloff sent a request for Marine Corps Toys for Tots boxes to be placed in Town Hall for the holiday season collection. The Selectmen had some discussion about this program they all agreed with this request.

5. The Board reviewed the PSNH abatement based on court settlement of Docket #28873-14-15-16PT. This included that half of the refund owed amount (\$41,459) will be applied to this tax bill and the remaining half will be applied to the spring of 2020 tax bill. Subtracting from the current tax bill, they should only pay \$12,282 for this tax issue. Janvrin made a motion to approve the abatement for settlement for Docket #28873-14-15-16PT and sign the letter to accompany abatement. Barham seconded the motion and the vote was 3-0. Janvrin made a motion to sign a letter to the Eversource Tax department stating the approval of the tax abatement and first installment applied to tax bill. Barham seconded the motion and the vote was 3-0.

6. Selectmen reviewed and approved the 2019 tax rate release information package for distribution. The SAU has provided the School updated information within the document. Barham moved to approve the Fremont 2019 tax rate release information newsletter. Janvrin seconded and the vote was approved 3-0.

VIII. WORKS IN PROGRESS

1. Budget work continues. They will begin focus on year end items.

2. The Grassdrag Follow-up meeting is next week, November 14th at 7:30 pm. FFRD will be back next week for Grassdrags meeting as well as pay plan follow-up.

3. The next quarter FCTV Franchise Fee check in the amount of \$9,342.50 has been received and in the process of deposit to the FCTV Revolving Fund. This is the September quarterly payment.

IX. NON-PUBLIC SESSION pursuant to NH RSA 91-A:3 II (c) and (e)

At 7:18 pm Janvrin moved to enter Non-Public Session pursuant to NH RSA 91-A:3 II (c) and (e) to discuss a personnel and a legal matter. Cordes seconded and the roll call vote was unanimously approved 3-0. Cordes-yes; Janvrin-yes; Barham – yes.

Clement and Muench left the meeting at 7:20 pm.

Respectfully submitted,

Kathy Clement
Selectmen's Clerk

The Board's Non-Public Session began at approximately 7:25 pm.

The Board discussed the pending Ferwerda legal matter, the Fire Rescue pay matrix, and the job descriptions emailed last week by Deputy Nichols. The Fire Rescue leaders will be back next week to meet with the Board after the Grassdrag follow-up meeting, and the discussion will continue then.

The Board agreed to have Steve Keach from KNA review the engineering and site conditions at lot 18 and the access road at Governor's Forest with Mr Ferwerda. If Ferwerda's attorney is present, the Board wanted to have Attorney Gorrow there as well, and otherwise felt that Leanne Miner attending the meeting would be acceptable.

The next regular Board meeting will be held at 6:30 pm on Thursday November 14, 2019 at the Fremont Town Hall in the basement meeting room.

Respectfully submitted,

Heidi Carlson
Town Administrator