

Approved 01/16/2020

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Administrative Assistant Jeanne Nygren. Also present was School Board member Gordon Muench. All rose for the Pledge of Allegiance. Tonight's meeting is a live broadcast by Bill Millios from FCTV.

II. ANNOUNCEMENTS

1. Several new town email addresses are now in effect. Please check the website for more information, and update your records as soon as possible for the following:

Heidi Carlson hcarlson@fremont.nh.gov
Jeanne Nygren jnygren@fremont.nh.gov
Kathy Clement kclement@fremont.nh.gov
Leanne Miner, Land Use AA landuse@fremont.nh.gov
Building Inspector buildinginspector@fremont.nh.gov
Town Clerk Tax Collector clerkcollector@fremont.nh.gov
Rich Butler, Fire Chief rbutler@fremont.nh.gov
Rachel Edwards, Treasurer treasurer@fremont.nh.gov

2. Petition Town Warrant Articles are due by 12 noon on Tuesday January 14, 2020. The Public Budget Hearing will be held on Wednesday January 15, 2020 at 7:00 pm at the Fremont Town Hall in the basement meeting room.

3. The last day to register to vote to be eligible to vote at the Deliberative Sessions is Tuesday January 21, 2020. You can register during the day with the Town Clerk from 7:30 am to 3:00 pm and with the Supervisors of the Checklist on Tuesday January 21, 2020 during their session from 7:00 to 7:30 pm at the Fremont Public Library.

4. Signup for Town and School District positions begins on Wednesday January 22, 2020. You must sign up with the Town Clerk or School District Clerk. Contact the Town Clerk for more information. All the candidate and meeting information is posted on the homepage of the Town's website.

5. The Town and School Deliberative Sessions will both be held on Saturday February 1, 2020. Both meetings will be posted for 9:00 am, and the School District meeting will begin first; followed by the Town's meeting as soon as officials can change chairs and Town Officers can set up. The snow date for both meetings is Saturday February 8, 2020 at 9:00 am.

III. LIAISON REPORTS

On January 8, 2020 at 7:00 pm the Planning Board met in the Basement Meeting Room. The following topics were discussed:

1. Continued Business:
 - a. South Road Age-Restricted Development, South Road, Map 2 Lots 20 & 62:
 - i. The Applicant requested a continuance to the next meeting.
 - ii. The Board continued the PH to January 22, 2020 meeting.
2. New Business:

- a. School Impact Fees:
 - i. Bruce Mayberry gave a presentation to the Board regarding the current status of Impact Fees.
 - 1. School Impact Fees are still valid.
 - 2. The School is permitted to use existing fees for current capital improvements.
 - 3. The Board should consider updating the School Impact Fee Schedule.
 - ii. The Board came to a consensus that they should contract with Bruce Mayberry to update the School Impact Fees Schedule if the 2020 budget passes.
- 3. Circuit Rider Business:
 - a. Jenn Rowden advised the Board of the status of a proposed Fremont Master Plan Survey:
 - i. This is an extensive online survey for residents.
 - ii. The survey will go live mid-January and will be online for approximately 3 weeks.
 - iii. The intention is to get 300 completed surveys from residents.
 - iv. The survey will be extensively publicized including a postcard mailing.

The next meeting is scheduled for Wednesday January 22, 2020.

Cordes gave the highlights of the January 8, 2020 Budget Committee Meeting. The Committee reviewed and made recommendations on the remaining Warrant Articles. There was also a lengthy discussion with several rounds of recommendations on the summer camp program within the Parks and Recreation budget. One of their biggest concern is that Carlson does not have to undertake this program as in the past, and having the Parks & Rec Commission take on more responsibilities and having a Director prepared to run the program. Their thought was to have the support from the Parks and Recreation Commission to complete all these vital tasks for camp to be successful. The Selectmen's updated recommendation was to reduce the program to six weeks to meet the schedule available at Ellis School, and that the program be held at the school and not outside venue, keep two field trips and busing for same. After the final vote, the operating budget for the Parks and Recreation budget \$63,500.

FCTV Updates for Deliberative Session: Bill Millios and Greg Fraize went to the School this past Sunday morning and did a dry run for the Deliberative Sessions. They went on air as a test and everything looked and sounded fine. Greg has been a big help and they are planning to use the speakers that'll be positioned on the court (instead of the overhead speaker which caused echo last year). There will still be some echo (which is inevitable as we're in a basketball court), but the overall sound should definitely be an improvement over last year.

They also talked with the School Board during their meeting on Tuesday night and Allyn and Sharon both said that they would make sure that FCTV has a 'cleared-out' basketball court on the night before the Deliberative so they can set up without any distractions.

IV. APPROVAL OF MINUTES

Carlson had not inserted the discussion and decisions from last night so Janvrin made a motion to table the minutes of January 2, 2020. Barham seconded and the vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS – times subject to change depending on flow of the meeting

6:45 pm Public Input - none

7:00 pm Department Heads - none present

VI. OLD BUSINESS

1. Updated expense and revenue report was prepared by Carlson and there was only one omission under the Budget Committee not recommended figure that needs to be inserted for the total to be accurate.
2. The Board did not further discuss taking money from the Highway Department Winter Maintenance ETF at this time.
3. Selectmen reviewed the Warrant to date which included the Budget Committee recommendations. A motion was made by Janvrin for the Selectmen's recommendation of \$3,395,997.00 for Article 7 for the operating budget appropriation. This was seconded by Barham with unanimous approval 3-0.
4. After review of the 53B Amendment contract with WM and follow-up information from Pete Lachapelle, the Board recognized that going to any other agency and not being part of the 53B Regional Solid Waste District would be higher in pricing and didn't want to pursue any other source at this time. A motion to sign the Waste Management Disposal five year extension agreement was made by Janvrin and seconded by Barham with unanimous approval 3-0.
5. Selectmen reviewed their discussion from last night regarding Fremont Summer Camp and their recommendation was for a six week program held at Ellis School, along with funding for the six weeks for two field trips a week. The Board wants the Parks and Recreation Commission to be active in formulating the curriculum to ensure the number of participants each week, collecting of money and paperwork, and assisting with the hiring of a Director. The Board asked that the Commission step up their participation. In moving forward with the hiring process the Board's major concerns were making sure the Commission is actively involved in the selection process to ensure candidate has adequate skills to complete all that is necessary to ensure the program is viable before mid-March. Carlson has still to reallocate the voted recommended budget to the camp program. A revenue equal to that amount will also be used.
6. Yesterday Carlson met with Eagle Scout Candidate Blake Yaffee who is working on his Eagle Scout Project. He is preparing to construct a box for people to drop off their old flags and then to have a ceremony to properly dispose of them a few times a year. He wants to install this box outside of the Town Hall and will be coming to a Board meeting to sketch and present his project to the Selectmen sometime in the future. He is working with Eric Abney for the same box to be constructed and placed at the Fremont Public Library.

VII. NEW BUSINESS

1. Selectmen reviewed the folder of incoming correspondence which included an email regarding trucking on Shirkin Road; School Impact Fee material distributed by Bruce Mayberry last night; end of month and end of year reports from the Building Inspector; Comcast emergency reporting protocol updated information; Stantec invoice for road and traffic study on Shirkin road; copy of email from Land Use to Jenn Rowden; email by Moderator Mike Rydeen on Warrant Article verbiage; a copy of newsletter from Senator Jon Morgan; and Senate Bill 425 email regarding Towns having access to their own deeds and mortgage information at no cost.

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2. A motion to approve the payroll manifest of \$29,402.43 for the current week dated January 10, 2020 was made by Barham and seconded by Janvrin with unanimous approval 3-0. A motion to approve the accounts payable manifest of \$44,801.98 for the current week dated January 10, 2020 was made by Janvrin and seconded by Barham. The vote was unanimous 3-0. In the accounts payable manifest \$17,210.39 are residual 2019 expenses.

3. This week there was request for protocol of a citizen's petition Warrant Article from SoRock (Southern Rockingham Coalition for Healthy Youth) information and notice of pending petition for Warrant Article funding. Nygren provided them with the requested information and they are anticipated to submit a petition next Tuesday. Carlson will contact the representative tomorrow to discuss the logistics of presenting their vision statement and information at the Public Budget Hearing to present this article for consideration by both the Selectmen and Budget Committee.

Fire Department November activity reports were distributed, having been submitted by Chief Butler earlier this week. Cordes asked for a tally to be done of which accounts are charged with the new payment policy of paying hourly. Carlson confirmed the chart of accounts has been set up to do this with the payroll postings each pay period.

VIII. WORKS IN PROGRESS

1. The Town Report work has started and will continue. Cordes is in the process of preparing the Board of Selectmen's report for the Town report and will circulate a draft shortly for review.

IX. NON-PUBLIC SESSION pursuant to NH RSA 91-A:3 II (c) and (e)

At 7:26 pm Janvrin moved to enter into non-public session pursuant to NH RSA 91-A-3 II (c) to discuss a personal matter. Cordes seconded and roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren and Muench left the meeting at 7:30 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Administrative Assistant

Selectmen began their non-public session at approximately 7:32 pm.

Carlson discussed with the Board a citizen complaint that has circulated this week relative to the Police Department. Chief Twiss is also actively working on this matter. The Board discussed a draft letter to the complainant.

At 7:40 pm a motion was made by Janvrin to return to public session. Barham seconded and roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

The next regular Board meeting will be held at 6:30 pm on Thursday January 16, 2020 at the Fremont Town Hall in the basement meeting room.

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With no further business to come before the Board, a motion was made by Janvrin to adjourn the meeting at 7:41 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator