

Approved 01/23/2020

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. In attendance were Selectmen Gene Cordes, Roger Barham and Neal Janvrin; Town Administrator Heidi Carlson and Selectmen's Clerk Kathy Clement. School Board member Gordon Muench was also in attendance. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. The last day to register to vote to be eligible to vote at the Deliberative Sessions is Tuesday January 21, 2020. You can register during the day with the Town Clerk from 7:30 am to 3:00 pm and with the Supervisors of the Checklist on Tuesday evening during their session from 7:00 to 7:30 pm at the Fremont Public Library.
2. Signup for Town and School District positions begins on Wednesday January 22, 2020. You must sign up with the Town Clerk or School District Clerk. Contact the Town Clerk for more information. All of the candidate and meeting information is posted on the homepage of the Town's website.
3. The Town and School Deliberative Sessions will both be held on Saturday February 1, 2020. Both meetings will be posted for 9:00 am, and the School District meeting will begin first; followed by the Town's meeting as soon as officials can change chairs and Town Officers can set up. The snow date is Saturday February 8, 2020 at 9:00 am.
4. The Planning Board's Fremont Master Plan Survey is coming soon. This is an extensive online survey for residents due to go live soon and will be online for approximately 3 weeks. The goal is to get 300 completed surveys from residents.
5. All Town Offices are closed on Monday February 17, 2020 for President's Day. There are no delays in trash collections that week.

III. LIAISON REPORTS

Cordes reported the Budget Committee Public Budget Hearing was Wednesday January 15, 2020, they discussed the school budget first and then the town budget. Charlotte Scott from SoRock (Southern Rockingham Coalition for Healthy Youth) gave a presentation about their program and what it could offer to the community. They had wanted to get on the warrant but did not get enough signatures on the petition. The Committee then reviewed the Warrant Articles. The Committee did speak more on SoRock about funding but did include it for funding for this year. The public hearing ended at 9:45 pm.

It was noted that Janvrin will attend the SRRDD 53B meeting next Wednesday night in Rye.

IV. APPROVAL OF MINUTES

Janvrin made a motion to approve the minutes of January 9, 2020 as written. Barham seconded and the vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS – times subject to change depending on flow of the meeting

6:45 pm Public Input - None

VI. OLD BUSINESS

1. Review Warrant to Date – The Selectmen reviewed the few changes made by the Town Attorney to the 2020 Warrant. There was some discussion about the wording for the Chester Road warrant as the words “base coat” was removed, the Selectmen and Carlson stated that this was not a legal matter and will be included in the Narrative instead, for clarity for voters. On the Veterans’ Credit Article, the wording will be updated to state “veterans and all veterans”. Relative to the Weather Emergency ETF Article, the word “unanticipated” will be removed. There were no comments from NH DRA.

2. Barham made a motion to sign the 2020 Default Budget form MS DTB for NH DRA. This will be published in the Town Report and available at Deliberative Session. Janvrin seconded and the vote was unanimous 3-0.

3. The 2019 audit report has been received and all questions that the Selectmen had were updated.

VII. NEW BUSINESS

1. Selectmen reviewed the folder of incoming correspondence. This included Regional Economic Development Center hosting four area vision sessions, two in February and two in March; email from the Town Moderator who is looking for a few residents to greet voters and assist voters with any questions, anyone interested should contact Heidi Carlson; email from Southern Rock Coalition who presented information at the Budget Committee meeting and Carlson suggested they check back in the spring. Letters sent to residents from the Building Inspector regarding violations; two invoices for Keach Nordstrom’s consulting work done on the Ferwerda legal matter. Notice stating that the guard rail that was damaged is not covered by insurance; a press release regarding MRI conducting a revaluation in Fremont this will be on the next Town Newsletter and website; businesses in Town will be receiving a questionnaire from MRI; summary from Waste Management stating that the recycling is running at about 25% of our waste.

2. Barham made a motion to approve the Accounts Payable manifest \$1,569,433.70 for the current week dated 17 January 2020. Janvrin seconded the motion and the vote was unanimous 3-0. \$1,500,000 of this is for the School (payroll and Sanborn tuition payment).

3. The Planning Board has been working with DECM, LLC for South Road Elderly Open Space Development at parcel 02-020. Leanne Miner did some research and spoke with Matthew Thomas regarding street names. Janvrin moved to approve the submitted street name as Currier Lane. Barham seconded and the vote was 3-0.

4. Selectmen discussed their Annual Report and had some suggestions on additions they would like to make regarding Shirkin Road. This has been a significant focus of Board and community energy and time this year. They will be sending this information to Carlson.

5. A request/submission was made to the Selectmen from local artist Nancy Murray for the Town to use the painting of Walker Farm (880 Main Street) on the Town Report Cover. The Selectmen agreed that this would be good but they want confirmation from the farm owner as well, to use this likeness.

6. Attorney Gorrow is covering the Sandown Deliberative Session at 9:00 am on Saturday February 1 and said she will come to Fremont upon completion. She would like to confirm this works with our schedule as she expects their meeting to be short and to be here around the same time our meeting is estimated to start. After a short discussion it was decided that it will work and if there are any questions, they could call her.

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7. Revaluation updates: the press release will be posted shortly. Commercial letters and information worksheets went out today. The Assessor has been in the office at least 2 days a week, the revaluation is moving along with research and property visits. Most property visits are random stops viewed from the street. There will be a time for homeowners to schedule time to meet with Assessors to review the new values.

8. There was a discussion at the last meeting regarding new legislation that is being presented regarding Town's not having to pay for copies of deeds and other recorded instruments within their own towns. Barham made a motion to approve and sign a letter of support for SB 425 which would prohibit the registry of deeds from charging municipalities for copies. Janvrin seconded the vote was 3-0.

9. Janvrin made a motion to approve FCTV Revolving Fund Manifests 2020-01 in the amount of \$53.96 to reimburse Bill Millios for wire audio cables and adapters and 2020-02 in the amount of \$79.80 to Comcast to be paid against the Town's expenses for the past four months of the Comcast IP address. Barham seconded the motion the vote was 3-0.

10. The Police Department turned in \$949.75 yesterday in revenue to the General Fund, released from the evidence room on a court order for a 2002 drug case. This will be deposited in the General Fund and has been added to the working revenue reports for the 2020 fiscal year.

11. Selectmen discussed a request to put a notice in the newsletter about a surprise event for a long-time Fremont resident. There was discussion regarding this, and it was decided that Town Policy is to not allow personal announcements in the town newsletter or website, and the Board felt the need to maintain consistency.

VIII. WORKS IN PROGRESS

1. The Town Report work is underway. Department submissions were due this week. The website is all set for the reports to be entered, we are still waiting for reports from some departments.

2. Generator maintenance (the minor six-month service check) will be done at all three generator units on Friday January 24, beginning at the HW Shed at 8:00 am. They take about an hour. After the shed they will do the Safety Complex, followed by the Town Hall.

At 7:15 pm Selectmen met with Parks & Recreation Commission member Nicole Cloutier who had requested a meeting with the Selectmen to review the Camp Summer Program. Valerie Millios joined the meeting at this time. Instead she submitted her resignation from the Commission and thanked them for working with her. Cloutier left at 7:20 pm. Millios left shortly thereafter.

With no further business until the arrival of the Fire Department for their appointment, Janvrin made a motion at 7:20 pm to recess until 7:30 pm. Barham seconded and the vote was 3-0.

At 7:30 pm Janvrin made a motion to resume the meeting. Barham seconded and the vote was 3-0.

At this time Chief Fire Officers Richard Butler, Joe Nichols and Kevin Zukas were present along with Firefighter/EMR Joshua Gallant.

Chief Butler announced that Gallant recently completed Firefighter I and is beginning Firefighter II in Epping. The Chiefs and Selectmen want to recognize and thank Josh for completing Firefighter I. They

thanked and acknowledged the time and commitment it took, 20 weeks for a total of 600 hours, 2 nights a week and weekends. He will be starting Firefighter II in about 2 weeks and will complete that in May. Josh is also an EMR. Josh is very involved and answers a lot of calls. The Selectmen and Chiefs thanked him again and he left at 7:40 pm.

Pay Plan Policy – The Chiefs gave the Selectmen an update on how the new pay plan is working. Carlson will be clarifying in the final draft that the pay period ends at midnight on Saturday and Department records are due to the Chief by noon on Sunday for payroll processing every two weeks. There are no complaints about the new system from any members. They made some revisions to the plan to separate night and weekend duty to include that signing up for the call coverage counts toward member overall participation.

Chief Butler had the dates from April to December 2019 stating how many nights did not have coverage but informed the Board that no calls went unanswered even if a shift wasn't covered, as someone answered each call during those time periods. They had requested and have been funded for two on call paid members for weekends and overnight to make sure that no calls were left unanswered. There are more new people stepping up and increasing membership. With the work members have been doing there is an increase in the number of members that want to join, at least one a month. One new member is starting an EMT class soon. They have a 36-member maximum roster and have about 25 to 30 presently. The new members are more involved which is good for the Department and the Town. The Chief says social media has played a large roll in recruitment.

Carlson mentioned cyber security training for office 365 called Knowb4 which is a 45-minute training session, everyone must complete it within a month. This is a good learning program and Barham said it is also used at his company. All new Office 365 email users need to complete the training. Selectmen thanked the Chief Officers for coming they left at 7:50 pm.

At 7:51 pm Janvrin moved to enter Non-Public Session pursuant to NH RSA 91-A:3 II (c) & (e) to discuss both a legal and personnel matter. Barham seconded and the roll call vote was unanimous 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Clement and Muench left the meeting at 7:55 pm.

Respectfully Submitted,

Kathy Clement

IX. NON-PUBLIC SESSION pursuant to NH RSA 91-A:3 II (c) and (e)

Selectmen began their non-public session at approximately 8:00 pm.

At 8:15 pm motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimous 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Selectmen agreed that a meeting was needed with the Parks & Recreation Commission remaining members to see where the Commission is heading. Now they are down two positions to only three (Jon Benson, Michelle Gallant and Rita Mudawar) given the resignation of Nicole Cloutier. The Board had

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only spoken with Cloutier about Camp and how to proceed with interviewing and programming for the summer. Carlson will try and gather the remaining members for a meeting with the Board next week to try and organize and decide what is next.

The Board recapped current progress in the Ferwerda lawsuit and no decisions needed to be made.

The Board got an update from the Building Inspector about issues with the building at 360 Sandown Road.

The next regular Board meeting will be held at 6:30 pm on Thursday January 23, 2020 at the Fremont Town Hall in the basement meeting room.

With no further business which may come before the Board, motion was made to adjourn by Janvrin at 8:20 pm. Barham seconded and the roll call vote was unanimous 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Respectfully submitted,

Heidi Carlson
Town Administrator