

Approved 03/12/2020

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Administrative Assistant Jeanne Nygren. All rose for the Pledge of Allegiance. Tonight's meeting is a live broadcast by Bill Millios of FCTV.

II. ANNOUNCEMENTS

1. Sample ballots and the absentee ballot request forms can be accessed from the home page of the Town's website with other election materials. The Town Report is completely posted on-line and can be accessed from the homepage of the website. Print copies of the Report can be picked up at the Town Hall, Fremont Public Library, Safety Complex, and Ellis School.

2. The Master Plan survey is available for residents through the end of next week. Responses are great, and we want as many as possible. Please visit the link on the homepage and include your thoughts on Fremont's future! Paper copies are at the Town Hall.

3. Town and School Elections and voting on Warrant Articles and budgets will take place on Tuesday March 10, 2020. Polls are open at Ellis School from 7:00 am to 8:00 pm. Contact the Town Clerk for voter registration or absentee ballot information. The absentee ballot request form and the Sample Ballot for Town and School elections is accessible from the home page news article on Voting and Annual Meetings.

4. Of interest tonight Fritz Wetherbee is doing a segment on Chronicle at 7:00 pm on the iron oxide in Fremont. This history is a company that made red paint which is supposed to be where Red Brook Road got its name.

III. LIAISON REPORTS

Candidates Night was held on Tuesday March 3, 2020. Due to technical difficulties, it was not video broadcast, but there is a good audio on the Vimeo site. It was short, with only about 5 candidates in attendance. Janvrin stated at the next Cable Committee meeting they are reviewing the three bids for replacement equipment and will be coming forth with their recommendation to the Selectmen for purchasing.

The Planning Board met Wednesday March 4th at 7pm in the Basement Meeting Room. The following topics were discussed:

1. New Business:
 - a. Zoning Board Application:
 - i. The Board discussed an application for a number of variances to facilitate an accessory dwelling unit (ADU) at 5 Pollinger Road.
2. Administration:
 - a. Board member terms:
 - i. Andy Kohlhofer and Jack Karcz terms are up.
 - ii. The Board voted to recommend to the Selectmen that their terms be extended.
 - b. Conservation Commission:
 - i. The Commission will be updating their maps shortly.
 - c. Master Plan Survey:

- i. Approximately 368 residents have completed the survey so far.
- ii. The survey will remain online until the end of next week.

Carlson is making more copies of a handout at the polls on Election Day regarding this survey.

The next meeting is scheduled for Wednesday March 18, 2020.

The FY 2019 Audit took place from Monday through Wednesday this week. All went well and some recommendations were further implemented. Carlson still has some work to do for their return visit in a couple of weeks to review their journal entries and capital assets. An IT policy needs to be written which Carlson will receive a sample to prepare a policy that Fremont can adopt.

IV. APPROVAL OF MINUTES

A motion to approve the minutes of the February 27, 2020 meeting was made by Janvrin and seconded by Barham with unanimous approval 3-0.

V. SCHEDULED AGENDA ITEMS – times subject to change depending on flow of the meeting

At 6:45 pm Blake Yaffe, his father Michael and Eagle Scout Coach Fran Wells came before the Selectmen for Yaffe to present his Eagle Scout Project.

For his Eagle Scout project, Blake explained, he is going to construct two collection boxes, one to be placed at Town Hall and another at Fremont Library for residents to be able to dispose and retire their old American Flags. Janvrin asked how he would then dispose of them and Blake said that with help from his Troop they will have a proper ceremony to burn them. Janvrin asked what they would be made of which Blake stated wood 2.2 feet by 4 feet high to place outside in the spring months and bring inside in winter months. Cordes asked if he has contacted the Library Trustees for their approval, which Blake has done. Janvrin feels this is a worthwhile project to consider.

Barham moved to approve the request by Blake Yaffe for his Eagle Scout project to retire old American flags. This was seconded by Janvrin with unanimous approval 3-0. Coach Wells stated Yaffe will need a letter of approval and/or signature on his application. A motion by Janvrin to authorize Carlson to sign such documents on behalf of the Board. Barham seconded with unanimous approval 3-0. Yaffe was thanked by the Board for his work on this project.

7:00 pm Department Heads - None

VI. OLD BUSINESS

1. Nothing has been received yet from NH Bridge Aid so the scope of work for the Martin Road Bridge Engineering is still pending.
2. The Road Agent is due to meet with guardrail company re: Sandown Road Bridge overflow next Friday, 03/13/2020 for a firm price quote on the repairs. This will be a Board agenda item for March 19th.

VII. NEW BUSINESS

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1. Selectmen reviewed the folder of incoming correspondence which included a NH DOT letter regarding appropriate sign posting on the bridge and a letter from the Governor regarding electric net metering.
2. A motion to approve the Payroll manifest of \$31,625.68 for the current week dated March 6, 2020 was made by Barham and seconded by Janvrin with unanimous approval 3-0. A motion to approve the Accounts Payable manifest of \$24,224.78 dated March 6, 2020 was also made by Barham and seconded by Janvrin with unanimous approval 3-0.
3. New and renewal appointments will all be planned for the meeting on March 19th when the 2020 Board is present and sworn in (after the recount period).
4. A motion to deny the two Veteran Credits not eligible at this time was made by Barham and seconded by Janvrin with unanimous approval 3-0. The denial reason for Map 07/078 was not based on military documentation and was only that his name is not on the deed as property owner and as spouse he needs to fill the five year proof of residency, which he can reapply next year. The denial on Map 06/022.002 was the applicant is based on him still being in the military and need to provide his honorable discharge documents after his commitment is over.
5. Carlson advised the Board that she had recorded a video clip today for FCTV that reviews the Town 2020 Warrant. It provides some information in lay terms on each of the warrant and budget articles. It is about 20 minutes and will run on FCTV through Tuesday. It will also be available on the FCTV Vimeo site.

VIII. WORKS IN PROGRESS

A Board meeting is posted for the day Tuesday at Ellis School as Board members will be at Ellis School all day, beginning at 7:00 am.

IX. NON-PUBLIC SESSION pursuant to NH RSA 91-A:3 II (c) and (e)

At 7:05 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) and (e) to discuss a personnel and legal matters. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-year; Janvrin-yes; Barham-yes.

Nygren left the meeting at 7:08 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Administrative Assistant

At 7:10 pm the Board began their non-public session.

At approximately 7:30 pm the Board returned to Public Session and Janvrin moved to appoint Larry Miner to the position of Building Inspector with certain educational and training criteria in place, for a wage of \$20.00 per hour on a part-time basis of approximately 25 hours per week, for a probationary period of six months. Barham seconded and the vote was unanimously approved 3-0.

Miner will plan to report in on Monday morning to begin working with Bob Meade and administratively do the payroll and other paperwork.

Miner thanked the Board and he left the meeting at approximately 7:30 pm.

At 7:30 pm a motion was made by Janvrin to re-enter non-public session to discuss personnel and legal matters pursuant to NH RSA 91-A:3 II (c) and (e). Barham seconded and the roll call vote was unanimously approved 3-0; Cordes-year; Janvrin-yes; Barham-yes.

At 8:46 pm a motion was made by Janvrin to return to public session. It is noted that the Fire Chief is currently out on medical leave and the Board confirmed that Deputy Chief Nichols was currently assuming the command role for the Fremont Fire Rescue Department and would seek help as needed from Deputy Zukas and others during the current situation. The Board offered whatever help was needed.

The Board authorized Heidi Carlson to sign the permitting forms necessary for the Rockingham County Conservation District to continue their grant-funded work at the Highway Site for invasive species.

The next regular Board meeting will be held at 6:30 pm on Thursday March 12, 2020 at the Fremont Town Hall in the basement meeting room.

With no further business, a motion was made by Barham and seconded by Janvrin to adjourn the meeting at 8:50 pm. The vote was approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator