

Approved 04/02/2020

I. CALL TO ORDER - The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson; all observing social distance. All rose for the Pledge of Allegiance. Tonight's meeting is a live broadcast by Bill Millios from FCTV.

Tonight, again FCTV is running at the bottom of the screen a slide telling residents that email can be sent to Carlson at hcarlson@fremont.nh.gov for any questions that residents may have for the Selectmen to address live tonight.

II. ANNOUNCEMENTS

1. All Town services have transitioned to a virtual setup. Please review the most up to date information on the home page of the Town website. Many Town Officials and Employees are working to keep our Town services moving, but in a very different way. PD and FRD are out there. Please be patient as we all work through this current health crisis and do everything we can stop the spread of the virus.

Town Buildings are currently closed, and virtual services are available for almost everything. Please call or email us to get the services you need.

III. LIAISON REPORTS

The Zoning Board meeting scheduled for March 24, 2020 was cancelled. As soon as a new date is established it will be posted and re-noticed. Carlson has received information that Leanne Miner has spoken with the property owners and they want to move it out until May or June when the virus is not an issue for public meetings.

Carlson has also received notification from Waste Management which will be placed on the Town's website to remind all residents that all trash needs to be in a bag tied up before placing into the toter. Nothing loose is to be thrown into the toter, it has to be bagged. Also, a reminder to all that rubber gloves are not recyclable, they are TRASH which needs to also be tied up in the bag due to their coronavirus protocol for employees.

The Emergency Management Director has set up meetings in very small groups with Fire Rescue and Police personnel to review current operational changes and help guide them through this period of change in how we respond to emergencies and how to best protect our workforce. This included training on PPE protocols to the NH standard to prevent unprotected exposures.

The EMD is also doing one to three conference calls per week with the State agencies (generally Monday, Wednesday and Friday). He has submitted requested surveys to NH EOC relative to PPE needs/supplies and the status of Town business and how it is being conducted while buildings are closed to the public.

He has also done a presentation on alternative PPE and deconning that has been sent up through the chain in Concord for approval. The submission includes:

We are at a point of critical PPE shortages throughout the State and the Nation. We need to ensure that hospitals and critical functions get the limited PPE that is currently available. Given that there are options to start using "durable and reusable PPE" that can be disinfected and decontaminated. Using reusable PPE can provide some relief for certain components. In Fremont, we do not transport EMS patients. I imagine that there are many communities in NH that are similar. Nevertheless, our rescue

personnel and law enforcement officers are usually the first people on scene during a medical emergency. There are two elements that can be easily reused after disinfecting and decontamination. These are the wrap around face shield, and the overgarment (gown). If we shift to a durable face shield, and impervious rain gear we can eliminate using two pieces of disposable equipment.

We are requesting that you run this up the chain of command (ESF 4 and DHHS) to evaluate our proposal, provide any guidance and ultimately approve of our process. We want to make sure that our proposal complies with guidelines set forth by the state. We feel that many communities could get immediate relief.

911 dispatching will be extending the questions out on fire and police dispatches as well just to make all responders more aware of the potential for Covid-19 at any emergency scene. The State of NH Bureau of EMS has put out another protocol to aid EMS agencies in dealing with potential Covid-19 patients and a decision tree to see if patients can stay home or require transport. The vast majority of cases do not need hospitalization, and testing and hospital space is at a premium. No testing is conducted unless the patient is symptomatic.

The Blood Drive will be held as scheduled at ELLIS SCHOOL on Tuesday March 31, 2020 from 10:00 am to 3:00 pm. All people entering are screened, and social distancing will be observed. The need for blood is severe.

The Library continues to do curbside pickup of book orders, and Bookmobile services. Contact is via email to Eric Abney at ericabney.fpl@gmail.com. Staff is home until further notice, and routine cleaning of areas in use (for the limited services) continue as usual. Janvrin asked how Abney handles books in lieu of the virus. Abney uses gloves to retrieve any books returned setting them out for 3-4 days before taking into the library which is beyond the life span of the virus. ** The next day based on advice from the NH State Library, the Fremont Public Library decided to discontinue the book curbside process and convert to completely online services and tech support.**

The Superintendent is planning to do a weekly update broadcast, beginning on Tuesday March 31 at 6:00 pm via FCTV (and Vimeo upload thereafter) to update the community on School happenings and planning efforts. There will be a method for residents to call in with questions, and as soon as we have more information it will be posted. May 4th is the extension on the school return if at all.

The Easter Egg Hunt originally scheduled for April 5th has been cancelled. We hope that it can be held later in conjunction with another community event once the risk has lowered.

The Highway Department was diverted this week with the snowstorm, and they have also spent a couple of days with tree and brush cleanup from the heavy snow. They will continue with prep work on Chester Road. The tree work on Chester Road is nearly complete.

Deputy Fire Chief Nichols updated Carlson that the Fire Rescue Department have received more protective equipment and answered 5 potential Coronavirus calls in the past two weeks.

IV. APPROVAL OF MINUTES

A motion was made by Barham to approve the minutes of the March 12, 2020 meeting as written. It was seconded by Janvrin. The vote was unanimous 3-0 even though Janvrin wasn't present.

Janvrin moved to approve the March 18, 2020 meeting minutes. Barham seconded and all were in favor 3-0.

A correction was made to March 19, 2020 meeting minutes to reflect that Cordes was sworn in before the meeting and not during the recess. With that update, Barham moved to approve these minutes as amended which was seconded by Janvrin. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS – times subject to change depending on flow of the meeting

None

VI. OLD BUSINESS

1. There are no updates from NH Bridge Aid regarding scope of work for the Martin Road Bridge Engineering. Dan Tatem did respond to an inquiry from NH DOT this week, and the Town must also do some follow-up in this regard. Carlson needs to do further follow-up and get a letter out for clarification to NH DOT.

2. A motion was made by Janvrin to adopt the 2020 Wage schedule as presented to begin with the pay period beginning March 29, 2020 and a pay date of April 17, 2020. This was seconded by Barham. The vote was unanimous 3-0.

3. Sandown Road Bridge Overflow guardrail repair – no site visit yet with the guardrail company and the Road Agent.

4. Planned Events updates:

Rabies Clinic (April 11) has been cancelled. May be rescheduled.

Bulky Day (April 25) – The Board decided to push this out until the Fall (hopefully) and perhaps have some extended hours.

Litter Free Fremont (May 9) outside walking around neighborhoods. The decision is to provide bags outside the Town Hall and Library for pick up then to be disposed of in the regular trash toter. Any recycle items can go into the recycle bin. May be considered later in the year to get the dumpster, but people urged to maintain social distance if they are going to clean up, and only if the bags will fit in their toter week to week.

Memorial Day (May 24) – The Board made the difficult decision, due to all the advanced planning necessary, to cancel the annual Memorial Day Parade and Ceremony. The office was asked to contact the Band.

Sports – Board members asked if FAA events were ongoing, and no one knew, but did not believe they were given that school is closed down and gatherings of greater than 10 are not allowed.

VII. NEW BUSINESS

1. Selectmen reviewed the folder of incoming correspondence that included post card from President Trump regarding managing Coronavirus, all data is being put on website by Carlson with a link to the State site to click on with daily updates; News release from Homeland Security regarding scammers and bogus venders; emails from a resident regarding trucking concerns on Shirkin Road, of which the Police Department and Code Enforcement have been informed; copy of an email from Chief Twiss in follow-up to the trucking concerns; RPC notice on yearly dues; Comcast letter outlining changes in digital networking; updates from Emergency Management DeVeber, Blood Drive flyer (also posted on FCTV);

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info on virus from NH Division of Public Health, Waste Management's notice regarding disposal of all trash to be put into plastic bag then tied up prior to placing in the toter, and latex gloves are trash not recyclables; postponing cartoon network moving to digital contact Comcast.

2. A motion was made by Barham to approve the Accounts Payable manifest of \$82,201.14 for the current week dated March 27, 2020 which was seconded by Janvrin. The vote was unanimous 3-0.

3. Carlson circulated the budget report to date (first quarter 2020) with the voted budget numbers entered. The Board will look over and any questions or comments will be discussed at the next Board meeting.

4. Veteran Credits

Regular Veteran/Surviving Spouse \$750 / Disabled Veteran \$4,000

03-015.001.086	Jean Centore	91-6 Hall Road
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Regular Veteran \$750

03-002.002.36B	Dennis Spencer	17 Tarah Way
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All Veteran \$750

02-022.001	Sandra Hartley	233 Danville Road
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02-137.001.00A	Charles Fultz	42 Susan's Way
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02-012.001.004	Gary Collette	22 Scribner Road
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After review by the Board a motion to approve all the above Veterans' Credits as read was made by Janvrin and seconded by Barham with unanimous approval 3-0.

5. The Board discussed the Governor's Non-Essential closure order that was announced today effective at midnight Friday March 27, 2020.

Carlson spoke that most of the Town's services are done in a different fashion and she will be cutting a little more based on the goal of keeping people at home and away from others. All has been working well and things getting processing, physical traffic is less with more use of the drop box, mail and email, as well as phone calls. Land Use had no activity this week. Inspectors were here Monday working finishing what they had and only do what is safe. No permits were dropped off this week.

Cordes asked on if the Governors decisions on fire inspections or trade permit had any guidelines. The NH Building Officials Association recommended people stop, that some statutory requirements are being lifted and inspections time frame all being adjusted. The Governor's order specifically includes life and safety as well as building permits/inspections as essential.

Janvrin wanted Carlson to check with Daystar on setting up for virtual Selectmen's meetings if needed in the future. Cordes stated Zoom is one of the platforms used. Josh Yokela has experience with this and is working with Carlson, but she will gather some more data.

Janvrin noted that the Selectmen have not yet appointed a Chair among them. Motion was made by Barham to reappoint Cordes as Chair which Janvrin seconded. The vote was unanimous 3-0.

Carlson brought up an existing statute that allows for approval of manifests in a designated fashion by the Board, outside of a meeting, if the time comes when we cannot meet due to illness or the like. We often do a preplan that any combination of two (Board members or Carlson) can approve these manifests after review. Cordes said somethings are allowed in emergency level and we haven't been in this position before and that right to know information may come up, good to have available in case it comes up in the

future. Carlson has a book as a reference guide on released information by agencies as well as all the press information about the virus, resources, etc.

Carlson will put a power point presentation to provide updated data on FCTV. Carlson also noted that at the end of the meeting last week, a resident email was received noting that Fremont should be proud, referring to the public safety and health officials and the presentations done at the meeting of March 19th. All were thanked again for the hard work they are doing in the field to keep the community safe.

6. A motion to sign the Intent to Excavate for 2020 tax year for parcel 01-151.002 owned by Fremont Land LLC was made by Barham and seconded by Janvrin with unanimous approval 3-0.

Carlson read the email she received from our Emergency Management Director regarding the curve of the virus spread is more rapidly climbing in Massachusetts and Connecticut than NH, but we are not far behind.

Carlson cited that the provisions of NH RSA 41:29 already allow for some manifest approvals and will bring the statute to the next meeting for further discussion.

VIII. WORKS IN PROGRESS

At 7:30 pm Janvrin moved to enter into non-public session pursuant to NH RSA 91:3 AII (c) and (e) for a personnel and legal matter. Barham seconded and the roll call vote was Cordes-yes; Janvrin-yes; Barham-yes.

Respectfully submitted,

Jeanne Nygren
Selectmen's Administrative Assistant

At approximately 7:33 pm the Board began their noon-public session.

At 7:55 pm a motion was made by Barham to return to public session. Janvrin seconded and the roll call vote was Cordes-yes; Janvrin-yes; Barham-yes.

The Board considered how to handle the variety of other matters facing the Town, such as Code Enforcement violations, during this time of crisis. No final decisions were made.

The Board also suggested that a cell phone be purchased so that calls can be forwarded during times when no one was available at the Town Hall. This will be added to one of the existing Town plans (Verizon or FirstNet/ATT) Janvrin suggested that during all hours the Selectmen's Office was previously open, that there is someone working, which is currently happening with Carlson's schedule.

Carlson also advised the Board that in consult with Bill Millios, she was putting all the Town's virtual instructions and information together in one PowerPoint program that he will run independently on FCTV (like it's own half hour program) with directions on how to conduct all Town services).

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The next regular Board meeting will be held at 6:30 pm on Thursday, April 2, 2020 at the Fremont Town Hall in the basement meeting room.

With no further business which may legally come before the Board, a motion was made to adjourn by Barham at 8:15 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator