

**I. CALL TO ORDER** - The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance. Tonight's meeting is live broadcast by Bill Millios from FCTV.

## **II. ANNOUNCEMENTS**

1. All Town services have transitioned to a virtual setup. Please review the most up to date information on the home page of the Town website. Please be patient as we all work through this current health crisis and do everything we can stop the spread of the virus. Please remember social distancing! Please call or email us to get the services you need.

2. Reminders that Waste Management has issued new guidance that all trash must be bagged and tied before going in your toter and latex gloves go in the TRASH not recycling.

3. The 2020 Mosquito Control activities in Fremont have begun. The Special Permit for Mosquito Control has arrived from the New Hampshire Division of Pesticide Control. The permit requires that appropriate Town Officials be notified as to the onset of activities. This letter serves as notification to the Town and Board of Selectmen. Control of larval mosquitoes in stagnant bodies of water began on April 20, 2020. The primary method of control will be a bacterium (BTI) that is a naturally occurring parasite of mosquito larvae. Areas requiring control will be emergent marshes, cattail marshes, red maple swamps, woodland pools, roadside ditches, street and parking lot catch basins, marshes, flooded fields and stormwater basins.

Special emphasis will be placed upon the control of mosquito species that are known vectors of West Nile Virus and Eastern Equine Encephalitis. Anyone with questions can contact Michael Morrison, Entomologist at 603 231 1271.

Carlson received notification that the School Board will be having their next virtual meeting on April 28 at 6:00 pm. Further information is posted on the SAU 83 website.

## **III. LIAISON REPORTS**

Janvrin reported that he attended the April 20, 2020 FCTV Committee along with Bill Millios and Greg Fraize; with Todd O'Malley attending remotely. Their discussion focused on the three bids received for the replacement of control room equipment which included the main computer and brains of the system, a new camera for Town Hall meeting room, 2 new microphones and 24 inch LED screen for conference and meeting rooms with installation and training. The proposals are as follows:

Access AV (Concord NH) - \$19,251.00 includes all equipment installation and training,  
B&H Photo (NY) - \$23,726.00 includes all equipment but no cables, wires, installation or training.

Broadcast Pix (Chelmsford MA) - \$17,900 only computer no other equipment, cable available for sale, installation and training not offered.

It is noted that Access AV has done all the other work for setting up the FCTV Control and Meeting Room, and the proposal is all-inclusive. After their review, the FCTV Committee's decision was unanimous to go with the proposal from Access AV and recommend same to the Selectmen for authorization of a Purchase order. Carlson presented PO FCTV 2020-006 for \$19,251.00 with the Access

AV quote attached. The motion for this purchase was made by Barham and seconded by Janvrin and further to also have the Chairman sign on behalf of the Board. The vote was unanimous 3-0.

Janvrin remarked this purchase has no effect on resident's taxes as it is funded exclusively from the Comcast franchise fee account (Cable Revolving Fund). Janvrin also stated they have another new member Jose Hernandez interested in joining but he was unable to attend the FCTV meeting on Monday. He is planning to attend their next meeting on Monday May 18<sup>th</sup>.

Cordes noted the April 22, 2020 SRRDD 53B Meeting was cancelled and no postponement date has been set at this time.

The Library Trustees meeting scheduled for Wednesday April 29<sup>th</sup> has been cancelled and their tentative next meeting date is May 27<sup>th</sup>.

The Emergency Management Director has continued to participate in EOC calls for updates. He will do the virtual briefing on the FEMA Declaration on Friday to learn more about that process. The Town has registered for disaster assistance. He submitted the following Emergency Management Update:

Statewide situation in New Hampshire:

- 1588 positive, 48 deaths, 213 hospitalized.
- Applicant briefings will commence on April 24 this is the next step in the FEMA Public Assistance process.
- Significant amount of cybercrime occurring that is targeting citizens - trying to defraud people of COVID-19 related financial benefits.

Local Situation in Fremont:

- Situation continues to be manageable, and while cases of COVID 19 have increased across the State, the number of positive cases in Fremont remains low. Colonial Poplin, the over 55 communities, and residents with chronic medical conditions continue to be the areas most at risk.
- Fremont currently has sufficient PPE to perform emergency response functions.
- Rail trail activity was extremely busy last weekend. ATV trailers and parking overflowed into other town areas. The Rockingham Rail trail between Derry and Fremont had some of the most activity seen in years. After review of last weekend's situation with the Fire/EMS and Police Chiefs we are in agreement that signs and barricades should be placed (in Town owned areas i.e. Memorial Park, Fremont Public Library, and nearby dry hydrant) to prevent unauthorized parking. Parking for the rail trail on the DRED parking lot is allowed. The rationale for this is that if we must respond to a medical or other public safety situation it would have been extremely hard getting emergency vehicles to access the location. I have brought this issue up to the State during the EMD call and they have passed along information to me from the Bureau of Trails. ATV trails are scheduled to open on May 23rd statewide and with summer and good weather we anticipate usage of the area to increase.

After speaking with Chief Twiss and EMD DeVeber Carlson forwarded their request to seek the Board's permission in accordance with our Parking Ordinance to install signage in these areas the violations are occurring to ensure proper access for public safety, and to keep vehicles out of any public way or from blocking any driveways, fire access, etc. Twiss and DeVeber's concerns as above stated are in some areas an emergency equipment/vehicle might not being able to get access the problems due to the parking

problems. Janvrin state statues allow us to put up signs and was in full agreement with the request. Librarian Eric Abney wants residents able to use the trails for walking purposes and to keep the Library lot open for that purpose, but to keep ATV trailers out of the lot. Leon Holmes Jr is going to look at signs situation to determine the proper signage locations. He is going to find out what the State can furnish to determine what we may need to purchase.

Carlson wanted to be sure the Board is behind the safety problems and that we are putting up signage so our parking lots, travel lanes and roadways are not blocked. The Ordinance refers to designated locations, and direction of public safety officials. All Selectmen are in agreement and very concerned with this issue. Cordes stated that the State created these trails, but the Town has to host all of the issues and complaints and wondered if there is any agreement with the State Trail Bureau with regards to controls or complaints occurring?

Chief Twiss also reported today having been in contact with NH DRED regarding the surplus of people at the State parking lot on Main Street and use of Rockingham Recreation Trail. The information Fremont has received is that DRED is not going to close anything down, under Governor's Orders. The crowds are overflowing the parking lot and using the trails. Chief Twiss supports the parking restrictions. This has created a problem for the Fremont Police Department and emergency responders to provide local enforcement even after contacting the Governor's Office regarding ongoing problems as they will not change the state trail usage during Covid-19.

The PD has indicated that they will begin taking notice more frequently on busy weekends as well. They are ready to take enforcement action as necessary.

#### **IV. APPROVAL OF MINUTES**

A motion was made by Janvrin to approve the minutes of the April 16, 2020 as amended (minor typographical errors) which was seconded by Barham. The vote was unanimous 3-0.

#### **V. SCHEDULED AGENDA ITEMS – times subject to change depending on flow of the meeting**

At 7:00 pm Fremont Athletic Association President Jamie Thompson and Vice President Derek Leslie met with the Board, to introduce themselves as Association representatives and discuss the plans and usage at Memorial Fields. They have been in contact with Carlson to formulate a plan of action to keep the maintenance of the fields up during the pandemic while still not being open to the public usage. The FAA consists of a four member (officers) and five at large members; a large number of volunteer coaches and trainers, they operate and participate in clinics, within other area leagues, do some field maintenance, and provide the organization's insurance within an approximate \$25,000 budget.

Cordes is aware of what FAA has done in the past in Fremont and feels strongly with other parents that the youth program is really good program, healthy with sportsmanship, socialization and also engages parents with their children. He spoke of longstanding participation with his own child, and his engagement with parents and the community over years of great programming.

He went along to say that the Town's budget has always been thin, and that Carlson has been relied upon to carry a lot of burden with programs in the past as there was no one else. Now that Jon Benson has stepped down, Carlson as well as FAA representatives know there is a need to regroup and make some decisions about next steps in field maintenance and how the process will work moving forward.

Approved 04/30/2020

Cordes was here when the fields were created. The budget has always been thin along with the personnel side and a lot falls on Carlson as there is no one else.

There was discussion about the use of the concession stand and how that has changed over the years. There was also a brief review of the potential issues around posting of banners in the fields, and that process which should also be run through the Town as it always has been. The FAA is currently making some separate arrangements for the banner revenue to fund items. Thompson noted the high cost of maintaining porta potties on site as bathrooms have been closed due to repeated vandalism.

Cordes asked Thompson for an evaluation and recommendation on what is needed with a budget attached to it with priorities to review planning. The soccer field maintenance is a priority as there are a lot of bare spots, and a price needs to be obtained from the landscaper to obtain a plan of action and whose budget is able to pay for these services. There was discussion about Thompson's offer for the FAA to supplement money in the future to make fields more sustainable. It is noted the Town provides the maintenance worker, equipment repair and field fertilization maintenance expenses but any additional amounts need to be discussed.

Carlson will contact the landscaper to get this list, share recommendations and possibly meet on site if necessary. This week the irrigation system was turned on for the season, a fertilization completed, and some overseeding done.

Thompson said most people do not understand how the Town's budget constraints happen and the FAA is willing to work and assist the Town as they are privately funded where municipal budgeting is more complicated. There was discussion about having FAA members attend and assist by providing more information, and perhaps attending a Budget Committee meeting in the fall season. It is noted that any Town budget items are due to the Board of Selectmen by August 1 annually for consideration.

Thompson and Leslie were thanked by the Selectmen for their participation tonight and left at 7:40 pm.

## **VI. OLD BUSINESS**

1. There are no updates from NH Bridge Aid regarding scope of work for the Martin Road Bridge Engineering.

### **2. Planned Events**

Bulky Day (April 25) has been cancelled. May be rescheduled in the fall.

Litter Free Fremont (May 9) – Dropoff cancelled, but blue bags are available at the Library and Town Hall if people want to collect roadside trash and put the blue bags in their toter for weekly curbside pickup. Barham stated some residents have been doing this and 55 bags were filled and put into toters

Memorial Day (May 24) has been cancelled.

Garden Club Plant Sale – tentatively set for Saturday June 13, 2020 at the Fremont Public Library

## **VII. NEW BUSINESS**

1. Selectmen reviewed the folder of incoming correspondence which included: memo from Bob Meade with concerns on the water tower repair; memos and updates regarding Covid-19 including housing solutions for quarantined people; NH Department of Justice on price gouging; mosquito control program notice; Bean Road pot hole concerns; NH Electric Cooperative hiring contractor on vegetative control with proper licenses in rights-of way; letter from the Town's

Auditor on relief of GAAP standards implemented with a delay due to Covid-19; Homeland Security on public assistance; complaint on truck traffic to Seacoast Farms; FD Purchase Order for radio maintenance and equipment; minutes from the Lamprey River Advisory Committee; health insurance information; DRA 2019 equalized valuations; a notice from BCM Planning regarding the School Impact fee update.

2. Selectmen reviewed the April Newsletter. A motion was made to approve by Barham and seconded by Janvrin, voted 3-0.

3. Selectmen reviewed the Consent Agenda Items:

- a. FCTV Revolving Fund manifest 2020-08 in the amount of \$23.54 for RAM Printing Inc to cover business cards for the FCTV Coordinator.
- b. 2020-2021 Intent to Excavate for parcel 04-015 owned by Fremont Park Associates LLC

Motion was made by Barham to approve the Consent Agenda items. Janvrin seconded and the vote was approved 3-0.

### **VIII. WORKS IN PROGRESS**

The Cemetery Trustees will meet on Wednesday April 29 at 11:00 am the Town Hall, with only the three trustees and one worker in attendance. The meeting will be live broadcast.

Chief Twiss will be in next week to discuss a PO for the body camera equipment and will further discuss the Trail use if the Board wishes.

Carlson has received background check information back on Deputy Health Officer and Park and Recreation maintenance worker to be satisfactory and will continue to pursue the hiring process.

### **IX. NON-PUBLIC SESSION**

A7:45 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A 3 II (c) to discuss a personnel matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Respectfully submitted,

Jeanne Nygren  
Selectmen's Administrative Assistant

At 7:48 pm the Board began their non-public session.

At 8:05 pm a motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

The Board reviewed Worker's Compensation and employee matters. No decisions were made.

**Approved 04/30/2020**

The next regular Board meeting will be held at 6:30 pm on Thursday April 30, 2020 at the Fremont Town Hall in the basement meeting room.

With no further business which may legally come before the Board, a motion to adjourn was made by Janvrin at 8:07 pm.

Respectfully submitted,

Heidi Carlson  
Town Administrator