

Approved 05/21/2020

I. CALL TO ORDER at 6:00 pm at 563 Main Street at Memorial Park. Selectmen Gene Cordes, Neal Janvrin and Roger Barham met with Kenneth Adams regarding his ideas for a ramp construction from the concession stand to the soccer field as an Eagle Scout Project. Also present were Kriscinda Adams, FAA representatives Jamie Thompson and Derek Leslie; Town Administrator Heidi Carlson and Nancy Murray.

Kenneth circulated copies of his layout for the ramp as well as a materials list. He described the need for a more gradual slope and safer walking surface, outlining the location already grubbed in (by use) from the concession stand straight out to the soccer field. There was discussion and some measurements taken, and following further discussion and idea generation, the location was moved to the driveway side of the fields, so as to not be an obstruction for players. Kenneth has the ADA logistics in mind and outlined those parameters as well.

Kenneth will follow-up with the Building Inspector next week to further discuss his plans. Nancy Murray (Parks & Recreation Member) said that she had some information about AARP grant opportunities. There was a general consensus for the grant idea to move ahead, even though notification to the Town may not be until this summer. Some alternative vendors were discussed, as well as other avenues to pursue for funding (including possibly funds from the Parks & Recreation budget, FAA funds, and other donations).

At approximately 6:30 pm all left the site to return to the Town Hall in their individual vehicles. The meeting reconvened in meeting room at the Fremont Town Hall at 6:40 pm. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance. The meeting is live broadcast by Bill Millios of FCTV.

II. ANNOUNCEMENTS

1. All Town services have transitioned to a virtual setup. Please review the most up to date information on the home page of the Town website. Please be patient as we all work through this current health crisis and do everything we can stop the spread of the virus. Please remember social distancing! Please call or email us to get the services you need.
2. Chester Road is closed for the next week for road construction and paving. Local and emergency traffic will be permitted.
3. Reminder as the weather gets better that the ballfields are not open for group use. The soccer field is off limits due to seeding. The gate is locked so any use is by walk-up only. Also, the Governor's orders prohibit yard sales, so no yard sales are permitted due to social distancing guidelines. (This was updated/changed by the Governor immediately following the meeting, allowing yard sales with social distancing, as of this weekend).

III. LIAISON REPORTS

Carlson advised that on Monday May 11th Stantec did 10 test borings on Shirkin, Leavitt and Rogers Roads.

Barham didn't attend the May 13, 2020 Planning Board Master Plan Subcommittee and was not sure if they had the meeting.

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The Library Trustees will be keeping the Library closed until at least the May 31 Stay at Home Order from the Governor expires. They have a meeting on May 27 to address further plans. Any opening will be in stages starting with the resumption of curbside pickup before allowing patrons in the building.

The State Library has a task force meeting to determine the best way to clean and sanitize libraries to keep staff and patrons safe. Books are more involved than groceries as people keep books on their person and in their houses for extended periods of time. The group's report is due by the end of the month.

Ellis School is providing the free breakfast/lunch program from the Library parking lot. They will continue this for the foreseeable future.

The Highway Department started drainage work on Chester Road Monday morning. Two catch basins were completely replaced that had rotted out (installed in 1985); three culverts crossing the road (120 feet of 18 inch pipe) was replaced on Chester Road replaced with plastic pipe with an anticipated life of 50+ years. Drainage systems were all tied together, and another water problem in the area was also fixed.

All that remains prior to paving is two driveway culverts to be tied together. This will be complete tomorrow. GMI Asphalt is also coming out tomorrow to stake for paving. Reclaim work will begin on Tuesday, followed by grading. The work will continue through Friday and weather permitting should be done except for the shoulder gravel, which will be done the following Monday, weather permitting.

The Emergency Management Director provided the following updates:

Statewide situation in New Hampshire:

- 3,299 persons with COVID19 in New Hampshire as of 13 May 2020
- 326 persons hospitalized
- 1,236 persons recovered from COVID19 in New Hampshire as of 6 May 2020
- 150 deaths attributed to COVID19 in New Hampshire
- Meeting with State officials discussing various funding sources for municipalities.
- Media focus

Local Situation in Fremont:

EMD attended conference call with state officials on various funding sources for municipalities related to COVID 19 expenses.

Summary of available programs for reimbursement and or grant monies for COVID-19 expenses

1. FEMA Public Assistance - Under that Federal Disaster declaration.
2. Dept of Justice Coronavirus grant
3. Department of Education grant - School districts
4. AFG for Fire Departments
5. Health and Human Service grant - Nursing Homes, Child Care Facilities,
6. GOFERR program

It is anticipated that the preferred choice is to pursue reimbursement for COVID 19 related expenses through the FEMA Public Assistance program. The other programs will be reviewed to determine if Fremont is eligible for additional funding related to the pandemic.

IV. APPROVAL OF MINUTES

A motion was made by Janvrin to approve the minutes of the May 7, 2020 meeting as written. Barham seconded and the vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS - times scheduled to change based on the flow of the meeting

VI. OLD BUSINESS

1. Update on paving at Black Rocks Village – Carlson outlined some information from last fall indicating that the Department of Transportation was not going to sign off on the deceleration lane unless it was finished to their satisfaction. This requires a new plan being approved by NH DOT before construction, and that it needed to be done in conjunction with engineering oversight and DOT inspections. The budget (configured last fall) for this work was briefly reviewed, and a further review of the legal information and letters from Lewis' Attorney also need to be completed.

2. Covid-19 First Responder Stipends – Carlson shared with the Board additional information from the NHMA Guidance document on this topic. Carlson had received clarification today from the NHRS Attorney regarding the Town's rehired annuitants who are normally limited to 32 hours per week. The stipends are not earnable compensation for NHRS guidelines, and the attorney said that those officers who work 32 hours can be considered full-time for this temporary purpose without penalty. Chief Tiwss generally works 32 hours per week and Lt Morelli generally works 30 or less. How they were hired with the town is the determining factor in terms of permanent status. Deputy Chief Nichols got an enrollment form from another community which has been edited for Fremont, for all individuals to fill out to update their status with the information needed by Carlson to finish the roster for submission to be reimbursed. The Board needs to make a decision on classifying of full-time verses part-time. The Board had some discussion, and based on the NHRS information, the Board said to classify Chief Twiss as full-time and to have Carlson average the Lieutenant's hours from the start of the pandemic to make a determination about how he should be classified. Some of our staff will choose to get their stipend elsewhere based on their full-time employment. Only one stipend per person is allowable under the NH Guide for the program.

VII. NEW BUSINESS

1. Consent Agenda Items are listed as follows:
 - a. Payroll Manifest \$32,216.09 dated 05/15/2020
 - b. Accounts Payable Manifest \$767,569.24, of which \$700,000.00 of this payment is to Fremont School district.
 - c. Yield Tax Warrant for parcel 05-007 in the amount of \$1,692.11
 - d. Disabled Exemption on parcel 02-077.002.026
 - e. Pole License on Copp Drive

After reviewing all the above items, a motion to approve was made by Barham and seconded by Janvrin. The vote was unanimous 3-0.

A separate motion was made by Barham to approve and sign only for the Paving contract with GMI work on Chester Road for \$106,106.75. This was seconded by Janvrin and voted unanimously 3-0.

2. Carlson updated the Board on the new CAI Technologies contract for WEBGIS Support for \$2,400.00 a year. This has been an annually signed document, and this year is proposed to move forward as a continual renewal to avoid the annual paperwork. The Town can always opt out if funding is not approved for some reason, and any increase in cost would be provided to the Town a year in advance. A motion was made by Janvrin to approve this agreement which was seconded by Barham with unanimous approval 3-0.

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3. Selectmen reviewed the folder of incoming correspondence to include: A memo from Building Inspector on the completed FCTV cabling work at Town Hall; memo from Fremont Pizzeria in their process of compliance with outdoor dining; copy of correspondence to a resident on Rowe Drive; Public Health update notice; press release on motor vehicles and certain renewals with temporary plate extension; letter from a resident regarding the Galloway site on Shirkin Road operations; Peoples United Methodist Church is available to assist residents in need as well as helping with food distribution.

Carlson will try to get the documents ready next week on the grant applications.

VIII. WORKS IN PROGRESS

At 7:29 pm Barham moved to enter non-public session pursuant to NH RSA 91-A:3 (c) & (e) to discuss a personnel and legal matter. Janvrin seconded and the roll call vote was unanimous approve 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Respectfully submitted,

Jeanne Nygren
Selectmen's Administrative Assistant.

The Board entered non-public session at approximately 7:30 pm.

At 7:45 pm a motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimous approve 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Selectmen discussed pending FMLA leave. The Board also asked Carlson to average the hours for Lt Morelli over the pandemic period (03/16/2020 through current pay check) to determine status for the First Responder stipends. The Board also directed Carlson to send a letter to Chief Butler outlining his present status.

It was noted that the agenda for next week will include adoption of any necessary statutory authority for grant acceptance and signature designations, as well as a final decision on the First Responder stipends.

The Board also directed Carlson to make additional inquiries to Attorney Gorrow about proceeding with pulling the Lewis Builders bond for the balance of the decel lane correction work.

The next regular Board meeting will be a work session, to be held on Thursday May 21, 2020 at 6:30 pm.

With no further business to legally come before the Board, a motion as made by Janvrin to adjourn the meeting at 7:51 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator