

Approved 06/11/2020

I. CALL TO ORDER - The meeting was called to order at 6:32 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance. The meeting is live broadcast by Bill Millios from FCTV.

II. ANNOUNCEMENTS

1. All Town services still available virtually, and we are increasing the items done by appointment. Please review the most up to date information on the home page of the Town website. Please continue to remember social distancing. Please call or email us to get the services you need.

2. The Library is looking to return to some curbside pickup next week. More information will be posted when it becomes available. In the interim, call the Library or email Eric Abney for more information.

III. LIAISON REPORTS

Barham wasn't able to attend this meeting but Leanne Miner provided the following update on the June 3, 2020 Planning Board meeting: The Board had a preliminary consultation on two applications, for the Fremont Pizzeria outdoor seating, and one of the units in the Spaulding Road commercial area for conversion of unit 12 from light manufacturing to warehousing and transportation. The Board also reviewed Master Plan goals and did the usual housekeeping (minutes, etc). The next meeting will be held on Wednesday June 17, 2020 and includes Public Hearings.

The Conservation Commission met virtually Monday June 1, 2020. They are looking at the final documents for the SELT acquisition of the Brett easement on Beede Hill Road. It was sent to the Town Attorney for review with no resulting updates. The Board of Selectmen will sign once everything is in order for the transaction to move ahead. Cordes said there were many avenues to receive funds for this project.

They closed on the wetland easement on Friday May 29, 2020. The Town will ultimately own an Agricultural Easement on the property. The Commission's Land Use Change Tax Fund will be used to make the purchase.

The Commission is moving forward with the forest management timber harvest in Oak Ridge North, pending some State wetland permitting. Most of the meeting discussion surrounded updating of the Master Plan Natural Resource Inventory. They also reviewed the pending land use applications.

EMD Mark DeVeber reports nothing additional significant related to Covid-19 this week, outside of daily numbers updates. The EOC in Concord is also now monitoring the matters of social unrest occurring around the State.

Janvrin stated next Wednesday night that 53B will be meeting in Rye. He is planning to attend.

IV. APPROVAL OF MINUTES

After review Janvrin moved to approve the minutes of the May 28, 2020 meeting as updated. Barham seconded and the vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS - times scheduled to change based on the flow of the meeting

At 6:58 pm Jamie Thompson came before the Board to review additional information in follow up to discussion last week on opening fields for FAA use. He reviewed the forms from last week and submitted additional checklist for player “check in” as well as the waiver template. He had questions from the Governor’s 2.0 guidance documents. There was a one-page sheet document on requirements, for the FAA, coaches, players and parents, which is a simple explanation of what everyone is anticipated to do to participate, which is not mandatory.

He also shared a waiver form draft proposal that was mirrored from a Seacoast United waiver form. Cordes suggested this document needs clarification to add taking the temperature of the child. The checklist will be updated for more of the current symptoms, and have a place for the Coach’s name as well. This is being tracked as all town facilities open back up, to be able to trace back if someone gets sick or a contact issue is found after the fact.

Thompson explained that the FAA wants to try doing this next week with one or two teams, if approved by the Board. They will run a couple teams through this next week to see how it works and evaluate any flaws before any other team’s usage. They will be using caution tape to mark off six foot social distancing recommendations for placement of equipment. Barham remarked that we will be dealing with this for a long time to come, as we are still learning more about Covid-19.

Carlson had sent Thompson’s documents (forwarded this morning) to the Town’s insurance company, but they would not review it as the FAA is a third party organization to the Town. They did recommend a certificate of insurance from FAA naming the Town as an additional insured (which is already an annual requirement). The Town’s insurer (Primex) suggested an MOU be drawn up outlining the agreement between the Town and FAA to include anything new for Covid-19. It was suggested that the former Field Use Agreement could be melded into an MOU with some additional provisions as suggested by Primex.

Thompson said there is no insurance related to Covid-19 as this is uncharted territory; and he feels he is unable to get any insurance specifically for this but can provide a general liability. Their members are aware to be able to do this they need to keep within all the guidelines, or they will be shut down.

Changes need to be made to the document Thompson supplied to adhere to the Town of Fremont and as long as Thompson amends the documents and the waiver the Selectmen are fine with this. Work will continue on an MOU and all will continue to stay in touch on progress.

VI. OLD BUSINESS

1. A budget report through May 29th was circulated last week and Selectmen had looked it over. There was some generic discussion about overall expenses and areas that continue to be watched. Carlson pointed out the Covid-19 expenses are primarily in the EM section, but some costs have also been charged to the Fire Rescue and Police Department budgets. More is being tracked separately now to be able to show the offset when any grant or reimbursement funds are received.

2. The Selectmen further discussed the process of a slow reopening. The Governor has not officially changed any policy. Cordes wants a policy for general common-sense questions which may need to be announced. Barham said there are two levels: people working here sign off and sign off of validating people coming in from the outside; do we need to sanitize the whole office area, and especially any areas where the public is congregating. Items still needing work include signage on social distancing, customers waiting outside and barriers positioned inside so that there is no general public roaming around the building. Several other changes will be made including removing any chairs and materials that could serve as a host to the virus with the public in the building. Barham feels that things are going well with the way we are currently operating and urged to keep this up (appointment only) for a longer period of

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time. He restated that we are going to be dealing with the virus still for months to come. Janvrin expressed concern about those who want to come in person to pay their taxes. Carlson asked the Board again their thoughts on making masks mandatory. There is a sense of security with a mask on and this needs a decision finalized. Barham suggested that if people are not wearing a mask they may not enter. This will be able to be done with the State resources, until they run out. He is happy with the way things are he stated again. Cordes said we need to do more planning and getting the logistics spelled out.

3. Leon Holmes Jr asked for the Board to consider an update on the status of scheduling Hooke Road and Ann Lane as he is anxious to get on the GMI schedule for paving. The Town has a week worth of prep work to do before paving. Leon is aware this may need to wait a couple more weeks to see how tax money comes in and the Town's cash position is. The Board also said they wanted to see how the overall budget expenditures look in a few more weeks, as we are only five months into the year. This will be back on the agenda in a few weeks to discuss finalizing of these projects. Cordes asked for the budgetary breakdown on the lines in this budget for this project and to wait another couple of weeks for any further decisions.

VII. NEW BUSINESS

1. Consent Agenda Items

- a. Land Use Change Tax \$14,500 for parcel 02-001.015 located at 57 Thunder Road
- b. Veteran Tax Credit \$750 for Kevin Ridley on parcel 03-015.001.072 located at 63 Hall Road
- c. Abatement of interest on 2017 tax lien (now paid) in the amount of \$1,289.69 plus interest to the date of entry, for parcel 01-074. This is based on a current payment plan.
- d. PO 2020-009 for \$650 for use of the town credit card for automatic renewal of the Town's QuickBooks payroll software support package
- e. Recertification of disabled exemption for parcel 03-111; amended to half of the amount due to type of ownership (\$30,000) owned by two unmarried individuals jointly.

After review of all the above consent agenda items a motion was made by Barham to sign and approve all and this was seconded by Janvrin with unanimous approval 3-0.

2. Selectmen reviewed the folder of incoming correspondence including: Planning Board comment sheet for outside seating at the Fremont Pizzeria; Comment sheet for a variance for a pool at 46 Scribner Road; information from Waste Management regarding additional detail on recycling costs and the blended value formula; Covid-19 information on voting instructions; 53B notice legal meeting posting; notice on Seacoast Farms/Shirkin Road trucking early in the morning; Comcast letter on package changes; email on Ellis School roof completion; emails from a resident regarding NE Paving and Shirkin Road; South Road request resident to meet regarding abatement.

3. A resignation letter from Rita Mudawar as a member of the Parks & Recreation Commission was received and effective on June 2, 2020. A letter to thank her for her time as a member of the Parks & Recreation Commission was reviewed. She and her family are preparing to leave Fremont for Florida. A motion to sign the letter made by Barham and seconded by Janvrin with unanimous approval 3-0.

4. A notice has been posted for some additional hours in the cemetery for maintenance and upkeep.

5. Energy renewal contract pricing - Carlson forwarded an email she received earlier this week with some pricing information. The Town's contract is up at the end of this year (November). Cordes feels with demands being down we need to possibly seek other avenues for referencing. USource will put it out to

bid and get pricing with our data to find any alternatives. The Board asked Carlson to have USource move forward. They will need updated copies of the Town's monthly invoice for the Eversource meters.

VIII. WORKS IN PROGRESS

1. The roof work at Ellis School is completed and the vendor is preparing a final closeout letter for the Building Inspector. Larry Miner said it is a great work product.
2. The first GOFERR grant submission was completed and submitted last Friday. This is for the Town's expenses incurred in March and April 2020, eligible for reimbursement from the CARES Act funding.
3. The 53-B Committee is planning to meet next Wednesday, June 10, 2020 in Rye at 6:30 pm.

At 7:50 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Cordes seconded and the roll call vote was unanimously approved 3-0: Cordes-yes; Janvrin-yes; Barham-yes.

Respectfully submitted,

Jeanne Nygren
Selectmen's Administrative Assistant

The Board began their non-public session at approximately 7:55 pm.

At 8:10 pm a motion was made by Janvrin to return to public session. Barham seconded and the vote was unanimously approved 3-0 on a roll call vote; Cordes – yes; Janvrin – yes; Barham – yes.

The Board approved FMLA leave for John Owens. Carlson will prepare the forms and paperwork necessary.

The Board also signed a follow-up letter to Rich Butler regarding his leave.

The Board further discussed practices and safety measures around the slow and gradual reopening process.

The next regular Board meeting will be held on Thursday June 11, 2020 at 6:30 pm.

With no further business which may legally come before the Board, a motion was made to adjourn the meeting at 8:30 pm by Janvrin. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator