

Approved 06/18/2020

I. CALL TO ORDER - The meeting was called to order 6:31 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes and Neal Janvrin, and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance. The meeting is live broadcast by Bill Millios from FCTV.

II. ANNOUNCEMENTS

1. All Town services are available virtually, and we are increasing the items done by appointment. Please review the most up to date information on the home page of the Town website. Please continue remember social distancing! Please call or email us to get the services you need.

2. The Garden Club Plant Sale will be held on Saturday from 9:00 am to 1:00 pm at the Fremont Public Library. Social distancing will be observed, and limited patrons will be allowed in at one time. Garden Club volunteers will be available to direct patrons and provide information.

III. LIAISON REPORTS

Janvrin attended the June 10, 2020 SRRDD 53-B meeting which was the only thing scheduled at the Atlantic Grill in Rye. The Committee discussed the upcoming household hazardous waste drop-off which is set for September 19, 2020 at the Brentwood Highway Shed from 9:00 am to 12:00 noon. Peter LaChapelle from Waste Management was present and there was discussion about the recycling costs which are down a little bit due the virus. There are some towns that want to do away with this service completely and some that do not, as it is the responsible thing to do.

The School Board met at the Town Hall on Tuesday night (remotely) for broadcast, and the Superintendent will hold another informational session broadcast from the Town Hall next Tuesday June 16th.

Highway Department: Shoulder gravel was completed this week on Chester Road and Phase I of the Whittier Drive project (Sandown Road to Kingman Court as well as Kingman Court). Shoulder gravel was also placed on Sandown Road from Main Street to the Sandown Line. This work was completed by GMI and the Fremont Highway Department. Yellow and white lines were painted on Beede Hill and Red Brook Roads, as well as "Stop" bars at some intersections.

Town Administration: A canopy was installed on Monday in front of the Town hall to aid in the transactions and appointments taking place in front of the building. We have a table for processing, and it is cleaned frequently. The Town Clerk is making appointments at 15-minute intervals only for transactions that must be completed in person (marriage licenses, new vehicle registrations, voter registrations). Carlson is generally making appointments for the rear of the building for any items needed from the Selectmen's Office.

Emergency Management: The discussion this week at the State level related to the pandemic has centered around reopening of the economy, as well as getting ready for opening schools in the fall. There is some guidance that has been provided for the facilities, but no guidance provided yet on transportation. The Stay at Home Order expires on June 15th and we are anticipating updates from the Governor in his upcoming press conferences related to the Stay at Home Order. School are trying to schedule next year's opening plan with social distancing as well as the transportation carrying less children. Janvrin stated the changes announced earlier by the Governor was that the four southern counties in New Hampshire are expanding next Monday with restaurants and other venues able to go to 50% capacity. The six northern counties are already nearly all able to do 100% capacity. This is determined by cases of the Covid-19 virus in the counties involved.

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Still much of the news and social media from the NH EOC is centered around the current situation related to protests throughout the State.

Town Clerk Tax Collector: This past week has seen a big uptick in processing, and some increased frustrations. People are not arriving with all of the proper documentation they need, so the Clerk cannot always process their registrations. The Clerk is concerned about how to open up safely and she is seeing increased frustration from residents that is also a potential problem. The process is the same as if you walked up to the counter, but residents must be fully prepared with all the necessary paperwork from the checklist.

IV. APPROVAL OF MINUTES

After review Janvrin made a motion to approve the minutes of the June 4, 2020 meeting as written and this seconded by Cordes, the vote was unanimous 2-0.

V. SCHEDULED AGENDA ITEMS - times scheduled to change based on the flow of the meeting

No appointments scheduled

VI. OLD BUSINESS

1. With respect to the Black Rocks Village follow-up Carlson hasn't heard anything yet but July 1st was the date set for response.
2. Electricity RFP showed that the Town's current electricity supply agreement ends in November and with lowering prices we need to obtain new pricing. U-Source is able to do an RFP process, and the Board authorized other such supplier/broker vendors to do the same so long as there was no additional cost or obligation to the Town.

VII. NEW BUSINESS

1. Consent Agenda Items
 - a. Payroll Manifest \$35,106.52
 - b. Accounts Payable Manifest \$763,951.10-of which \$700,000.00 is payable to Fremont School District
 - c. FCTV Cable Revolving Fund Manifest 2020-11 in the amount of \$12,847.00 for completion of the new cameras and computer equipment in the control room and meeting room (PO # Cable RF 2020-006)
 - d. OHRV Revolving Fund Manifest in the amount of \$114.67 for PD OHRV equipment at HK Powersports (request approved by Chief Twiss)

After reviewing the Consent Agenda items listed above, a motion to approve was made by Janvrin and seconded by Cordes. The vote was unanimous 2-0.

Department Head timesheets are also in this folder for Board review which were signed.

2. Review the folder of incoming correspondence including: Land Use package of information that is related to public hearings and protocol expectations all of which will be posted on the door and on line. In the future this may also go out with abutter notices. Primex fact sheets and recommendations on employee travel risks factors to deal with self-monitoring due to Covid-19; an email from Sarah Agri regarding work needing to be completed by Gristmill LLC to remove the other half of the old (first) cul-de-sac; Unitil memo on gas line safety; emails from a resident on Beede Hill regarding Patterson Paving hauling on Shirkin Road; memo on Meals and Room Tax information; Health Trust return contribution

which may be a credit and be unexpected revenue; insurance certificate from FAA that was requested; May monthly report from the Building Inspector; and a legal notice.

VIII. WORKS IN PROGRESS

The Town Administrator is working with the Town Clerk to get the Deliberative Session Minutes completed and submitted to NH DRA.

Grant work progresses on FEMA and CARES Act reimbursements.

Tax payments are coming in. At this time only about 10% of the first issue warrant is recorded thus far. There are some payments in process. The Clerk is spending a lot of time on appointments, which are cumbersome if people do not bring the necessary documents required.

Daily intake and processing at the Town Hall have continue to increase in volume.

Tentatively schedule next week may be Bob Doucette on an abatement decision, Leon Holmes Jr and representatives from PUMC relative to some work they want to propose at the shared property line. Carlson stated that after the church discussion that Holmes can update the Board on the roads and his current work plan. He is anxious to schedule work on Hooke Road and Ann Lane.

At 7:03 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A 3 II (e) to discuss a personnel matter. Cordes seconded and the roll call vote was unanimously approved 2-0: Cordes-yes; Janvrin-yes.

Respectfully submitted,

Jeanne Nygren
Selectmen's Administrative Assistant

At approximately 7:05 pm the Board began their non-public session.

At 7:15 pm motion was made by Janvrin to return to public session. Cordes seconded and the vote was unanimously approved 2-0.

Selectmen talked further about guidelines on how to safely reopen, including strongly recommending use of masks. It is everyone's goal to return to normal as soon as possible, but doing so safely takes time and additional planning.

The next regular Board meeting will be held on Thursday June 18, 2020 at 6:30 pm. With no further business which may legally come before the Board, Janvrin moved to adjourn the meeting at 7:30 pm. Cordes seconded and the vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson
Town Administrator