

Approved 09/10/2020

I. CALL TO ORDER at 6:00 pm at the intersection of North and Beede Hill Roads for a site inspection.

The Fremont Board of Selectmen met on site at the Kennedy property on the corner of North and Beede Hill Roads. The meeting owner Robert Kennedy and Road Agent, Leon Holmes Jr. The purpose of the meeting was to follow up to the site meeting of August 27, 2020 for the further review of site distances at the stop sign / stop bar at that intersection.

Road Agent Holmes stated that he had contact the NH DOT and confirmed that the intersection stop bar shall be a minimum of four (4) feet back from the travel lane of the cross traffic. Utilizing a tape measure the width of the travel lane from the Beede Hill Road center line was measured and marked in the intersection. Then it was measured four (4) feet back from that and the stop bar location was marked. It was found that the existing stop bar may be relocated closer to Beede Hill Road. Holmes is intending to have it relocated.

Additionally, Holmes reported that the NH DOT told him that given the posted speed limits, the site distances for that intersection shall be a minimum of 200 feet in each direction. Holmes and Kennedy measured and marked out the location of the 200 feet from the center line of North Road on Beede Hill Road in both directions. It was apparent that the minimum site distances from the proposed stop bar location readily existed.

The Board made no decisions while on site. Their presence there was to witness the measuring and make their own observations regarding the site distances.

At 6:13 pm Janvrin made the motion to recess the on-site portion of the meeting with the intent of resuming the meeting at the Town Hall basement meeting room at 6:30 pm. Barham seconded the motion and it was approved 3-0. The Selectmen then left the site to individually travel to the Town Hall.

The meeting reconvened at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham and Selectmen's Administrative Assistant Jeanne Nygren. All rose for the Pledge of Allegiance. Tonight's meeting is live broadcast by Bill Millios of FCTV.

II. ANNOUNCEMENTS

1. All Town services are available virtually, and many things can also be done by appointment. Please review the most up to date information on the home page of the Town website. Please continue to remember social distancing. Please call or email us to get the services you need.
2. The southern 2/3 of NH and all of Rockingham County is now under a severe drought. NH DES and the Town are urging residents to use care with all non-essential water use.
3. The Fremont School Board has an immediate opening for a Board member through the March 2021 election cycle. You must be a resident/registered voter of Fremont NH and training is available. The position carries an \$800 stipend and interested applicants should send a letter of interest by September 16, 2020 to: School District Clerk Shawn Perreault, c/o School Board Chair / Superintendent, SAU Office, 432 Main Street, Fremont NH 03044. The letter of interest should include why you would like to serve on the School Board and any relevant experience. Letters can be mailed or dropped off at the School address.

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4. The Hazardous Waste Day HAS BEEN CANCELLED BY THE 53B District due to issues with vendors coming from outside New England, and still allowing for proper social distancing. They are looking ahead to plan a Spring 2021 event.

5. The Town has set Saturday October 17th for Bulky Day. Volunteers are still needed. Please contact the Selectmen's Office and leave all of your contact information if you can help out.

III. LIAISON REPORTS

1. Carlson did research of DRA information, which shows that the Town can appropriate money to a Capital Reserve Fund (CRF) or an Expendable Trust Fund (ETF) from Unreserved Fund Balance. The language is: *To see if the town will vote to raise and appropriate the sum of \${AMOUNT} to be added to the {NAME OF FUND} {CRF or ETF} previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. Recommendations Required. (Majority vote required)*

So, the Town can fund certain types of expenses from monies that were not used in 2020 (that will lapse to Unreserved Fund Balance) and it will not impact the tax rate again.

2. The Library has received their honeybee hive and will soon be adding this to their programming as a learning tool for Library resources. They are completing work on their reopening by appointment plans.

The Planning Board met on September 2, 2020 and Barham reported their agenda:

1. Public Hearing to review the Vision and Growth Management Chapters of the Master Plan which were then adopted by the Planning Board.
2. Three excavation permits were reviewed and approved for Merrill (Fremont Park), Governor's Forest and Fremont Land LLC. The Galloway excavation operation received a two-week extension.

With the Fremont Land LLC permit, the Town Engineer reviewed the site which is almost complete and only need topcoat of paving on the driveway, and has made a recommendation that the \$64,000 reclamation escrow be returned. They also want the owner to leave the base paving course in place for a year and do the finish coat next year. They recommended that a temporary occupancy permit be issued until August 31, 2021 under these conditions until final paving is completed. If this happens again with their Phase II operation, they will be required to have to a bond in place.

IV. APPROVAL OF MINUTES

A motion was made by Janvrin to approve the minutes of the August 27, 2020 meeting as written Barham seconded and the vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS - times scheduled to change based on the flow of the meeting

No appointments scheduled

VI. OLD BUSINESS

1. The Planning Board will meet with Bruce Mayberry on September 16. There was no further discussion this evening on Selectmen's input to the Impact Fee Study regarding methodology and how the Fees will be calculated moving forward. The Board will vote next week.

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2. BRV decel lane follow-up – An estimate was circulated by email from Dan Tatem. Janvrin remarked after reading the engineer's statement that he feels we should concentrate on the decel lane corrections with escrow funds and the problems with bumps should be addressed by the Homeowners Association.

3. Selectmen briefly discussed the Stantec proposal for Highway study work and how best to approach if we are going to do this. The Board wants to have the Road Agent involved in this data collection project, and will ask Carlson to arrange a future meeting.

4. Budget 2021 – work session

4141 Election & Registration – Carlson reviewed the budget with Supervisor Chair Cathy Murdock to include all items needed for the 2021 Town/School elections and the 10-year purge that is due for FY 2021. The budget is much simpler than 2020. Janvrin moved to recommend the \$7,985 for the Election and Registration (4141) budget. Barham seconded and the vote was unanimous 3-0.

4583 Patriotic Purposes - There was a brief discussion on continuing the usual events done twice a year in this budget for Memorial Day and Veterans Day. It is difficult to say what will happen with Covid-19 and community events, and this may possibly be reduced. For future planning, the Board wants to keep this funded. A motion was made by Barham to recommend the \$2,985 for (4583) Patriotic Purposes. Janvrin seconded and the vote was unanimous 3-0.

VII. NEW BUSINESS

1. Consent Agenda Items

- a. Payroll Manifest \$32,183.50 dated September 4, 2020.
- b. Accounts Payable Manifest \$131,834.23 dated September 4, 2020
- c. Poll Worker Pro Tem appointment for Heidi Carlson for the day of the September 8, 2020 NH Primary
- d. FCTV Revolving Fund Manifest 2020-17 in the amount of \$ 1,164.39 to reimburse the Town's General Fund for August 2020 FCTV payroll.
- e. PO 2020-014 in the amount of \$660.54 for Amazon Covid sanitizing supplies and equipment (hand sanitizer wall mount units and hand sanitizer) using the Town's credit card
- f. PO 2020-016 in the amount of \$484.00 for Amazon Covid PPE (2,000 face masks) for the Library using the Town's credit card
- g. Inspector of Elections Appointments for the ensuing two-year period:
 - Deborah Caputo
 - Maria Knee
 - Deborah Maltese
 - Constance Pollinger
 - Charlene Wright

After review, a motion was made by Janvrin to approve and sign the above Consent Agenda items. Barham seconded and the vote was unanimous 3-0.

2. Selectmen reviewed the folder of incoming correspondence which includes: An email from FFA President Jamie Thompson on field access with the gate proposal of a combo lock; Building Inspector's August report; NHMA undated guidelines on face coverings at polling places; resident email on North Road issue; Health Trust surplus letter to be distributed in November 2020; email from Stantec referencing decel lane pricing from GMI.

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3. Selectmen reviewed a letter to Jack Mullen acknowledging his resignation. Barham moved to accept the email resignation from Jack Mullen, seconded by Janvrin. Further a motion to sign the letter addressed to Mullen was made also by Barham which Janvrin seconded. Both votes were unanimous 3-0.
4. Five responses were received for the 2020 Town Report printing 650 copies:

Concept Print-Nyack, NY	\$4,095.00
Ram Printing- East Hampstead, NH	\$3,996.75
Keystone Printing- Manchester, NH	\$4,272.54
Select Print Solutions-North Brookfield MA	\$2,869.00 delivered
Country Press-Lakeville MA for 650 copies	\$2,706.06

No decisions were made on awarding the bid tonight, and will be further discussed at the next meeting.

5. The Garden Club members, through co-President Mary Kaltenbach have made a request to dedicate a bench to Lorraine Downing, just like the one we have for Aja Mahoney, and place it at the Historical Museum, on the left side of the entrance. It would replace the existing bench which is made of wood that is rotting and has paint that is peeling. This was circulated to Matthew Thomas today who offered that the *"Fremont Historical Society would be delighted to honor the memory of Lorraine Downing with a bench. She was a wonderful lady with family ties in Fremont dating back to the 1840's. By all means go ahead with this kind and thoughtful gesture to a special lady."*

The Board approved of this great project and a motion to authorize the Club to move forward with this community project was made by Barham, which Janvrin seconded. The vote was unanimous 3-0.

VIII. WORKS IN PROGRESS

A site visit was held at 66 Gristmill Road on Tuesday afternoon with Town staff (Carlson, Leanne Miner, Holmes Jr), KNA consulting engineer Jeff Quirk, developers Mike Weymouth and Wayne Kinney and homeowners Sarah & Adam Agri. Developers and the Agri's marked the area where the Agri's final driveway will be and discussed the removal of the rest of the cul-de-sac and loaming and reseeding of the area outside the ROW. At the conclusion of that, the developers, Miner, Holmes Jr and Quirk walked Phase II of the development to review the site and create a punch list for the next phase of paving that will take place this fall.

With no other business for the Board, Janvrin moved to adjourn at 7:20 pm. Barham seconded and the vote was unanimous 3-0.

The next regular Board meeting will be held on Thursday, September 10, 2020 at 6:30 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Administrative Assistant