

Attending: Steve Tomasz, Mary Jo Holmes, Matthew Thomas & Sexton Shawn Perrault

- 1.) Chairman Matthew Thomas called the Meeting to Order at 4:05 pm.
- 2.) Recited the Pledge of Allegiance.
- 3.) Approved the April 5, 2023 Meeting Minutes on motion made by Mary Jo Holmes and seconded by Matthew Thomas. Approved 3-0.
- 4.) Discussed the status of the Knowles-Leavitt Cemetery Wall Reconstruction Project. It is on schedule to begin on May 21st. Shawn will pop in periodically during the course of the project to make sure things are progressing properly and efficiently. The project is scheduled to be completed by May 31st.
- 5.) Discussed the restoration of various gravestones and cleaning of gravestones at the Knowles-Leavitt Cemetery (especially) and we will contact the NH Graveyard Association to get advice on how to proceed with cleaning chemicals and/or resurrecting the gravestones that have fallen over.
- 6.) We will have our maintenance staff spray the driveways in the Knowles-Leavitt Cemetery to keep weeds from growing up through them.
- 7.) TABLED discussion on agenda item #6 regarding implementing a policy to consider adding additional gravestones to cemetery lots per Shawn being unable to study the matter before the meeting. Mary Jo made a motion to Table, seconded by Steve – vote 3-0 to table.
- 8.) Discussed the status of mowing & clean-up of the various cemeteries. The Landscape Company is already prepared to begin said work. They would like us to come up with a system to place American flags & FFD flags uniformly upon Veterans & Fire Department members graves so to make it easy and orderly for them to mow.
- 9.) Shawn updated the Trustees on new burials coming up, and those which have been done so far this year.
- 10.) Shawn discussed the advantages of implementing “CRYPT-KEEPER” as a way of keeping and maintaining cemetery records on an internet website program that will allow easy recordkeeping and access for both the public and the current and future Cemetery Trustee Boards to access in the future with new fields that can be added for additional categories such as Veterans List, FFD List, Invoicing Records, Cemetery deed ownership, size of grave lots, and a myriad of other pertinent info relating to the ownership of lots, owner contact info, and much more.
NO private personal data on the deceased or lot owner(s) will be on file for the public to access. The cost for implementing the ONLINE VERSION vs. the DESKTOP VERSION would be \$60.00 per year. There may be a \$250.00 set-up fee. Shawn will confirm this before we approve or disapprove this program.
Mary Jo Holmes made a motion to postpone approving or disapproving this proposal for 30 days until Shawn has time to test the benefits associated with this service firsthand. We can make a decision at our July meeting. Steve Tomasz seconded the motion. Passed 3-0.
- 11.) Shawn is still waiting to hear from the monument company to get the status of the aluminum markers we ordered for outlining future gravesites. She will make another call to them.
- 12.) Tom the Cemetery Maintenance worker will place the American Flags on each Veteran’s grave in all three Cemeteries in time for Memorial Day.
- 13.) Will postpone our trip to review the condition & status of the Isaac Brown Cemetery in East Fremont until our July meeting since it was raining today.

14.) Next Cemetery Trustees Meeting will be held on Wednesday July 12, 2023 at 4:00 pm.

15.) Meeting adjourned at 5:13 pm upon motion made by Mary Jo Holmes and seconded by Steve Tomasz. 3-0 vote.

Minutes recorded by: Matthew E. Thomas, Trustees Chairman