

At 3:00 pm the meeting was called to Order by Matthew Thomas in the basement meeting room at the Fremont Town Hall. Present were Matthew Thomas, Michael Nygren, Jeanne Nygren, Scott Cook and Shawn Perreault. Heidi Carlson joined the meeting at 3:35 pm.

OLD BUSINESS

Motion was made to approve the July 14, 2020 minutes as amended by J. Nygren, seconded by M. Nygren. Motion passed with a 3-0-0 vote.

Motion was made to approve the July 23, 2020 site meeting (Leavitt Cemetery) minutes by J. Nygren, seconded by M. Nygren. Motion passed with a 3-0-0 vote.

Motion was made to approve the non-public April 29, 2020 minutes by M. Nygren, seconded by J. Nygren. Motion passed with a 3-0-0 vote.

West Land Donation:

There was discussion about the costs for Appraisal, Survey, & Soil Tests. J Nygren thinks the cost is about \$750.00, Carlson was getting prices on survey work. There is a \$300 State of New Hampshire (DES) Subdivision fee and there are some potential local costs for the Planning Board subdivision process (some of which can be waived). Trustees will continue to follow up with West and Carlson.

Leavitt Cemetery

The Trustees met with All Phase and went over the project and came up with the scope of work that would be completed for the original price of \$4,745.00. J Nygren stated there is no need to vote again. Carlson is sending him the legal documents required for accounting and such. The \$1,745 balance (over the encumbrance) will be removed from project line and the rest of the money will be the funds encumbered from last year. Work will be done September/October time frame.

NEW BUSINESS**Report from Maintenance – Scott Cook**

Cook stated he has been changing oil on the mowers. He has not done anything on the sealing of the drive. He will need to get the weeds out and shut down the roads for a few days in order to complete that project. Mowing is going well. J Nygren asked Cook to trim the large tree limbs on the left side of Village Cemetery. Thomas thanked Cook for uprighting stones in Leavitt. It looks a lot better and Cook stated that it makes mowing a lot easier.

Current budget/project report

Once we have the final cost. Carlson is waiting to hear from a girl on end of the year sales for Sheds. Cook feels about \$150.00 would be needed for equipment, plus a push mower. No building permit is needed for anything under 100 feet. Cook recommend putting the shed on blocks. J. Nygren stated we might have enough with the \$2,755.00 for the shed and equipment. The person also gets an employee discount. Cook asked where the shed would be located. M. Nygren stated the shed would be placed right at the end of the Leavitt cemetery road, near the fence.

Cook stated that Carlson got two rain barrels. He asked where the Trustees would like them located. They stated one near the well in Village, Leavitt should be located between the wall and well cover on the left side of the cemetery in the new section.

2021 Budget

Money was moved from the Superintendent line to the mowing line to show what the Town's actual costs are currently. The electric is a little higher this year, about \$100.00. Carlson also added in the 2% raise into the employee lines. M Nygren stated we were going to have about \$7,000 left over in the budget this year. So, we should have enough to buy the shed and stock it. Cook would like a Cub Cadet mower. Cook will provide a list of things needed such as, mower and loppers. Further discussion was on equipment was held.

Cemetery Ordinance updates - Tabled**DellaPenna Letter**

Thomas spoke with DellaPenna about buying back his lot and the Trustees prior discussion of reselling it first. He was agreeable to the Sexton first selling his lot at the current price and then refunded his original price.

REPORT FROM CEMTERY SEXTON

Perreault informed the Trustees that so far there have been three burials, Pat and Richard Beachard and David Ricci. Nona and Roland Croteau are being buried on Aug 26th. She is also still waiting to hear from the funeral home regarding Shirley Nelson's burial too.

Town Administrator Heidi Carlson joined the meeting at 3:35 pm.

M Nygren brought up the gaps in the cement walls at the front of Leavitt and Village Cemeteries, noting that mortar is starting to fall out and it needs to be addressed. M Nygren feels it will be a huge project and probably should be addressed by the Selectmen. Carlson will address this with the Selectmen and it might need to be a Warrant Article.

The Trustees asked Cook if he had seen anyone looking at the shed for a quote. He stated he has not seen anyone come out to look at it yet.

Carlson mentioned the hinge on the Leavitt gate, which she had a welder come look at. He found it is more of a project because the pillar stone is cracked in 3 places. He said it would be problematic to fix because the stone is broken.

Perreault was called away from the meeting at approximately 3:40 pm.

Village Cemetery shed roof replacement – Carlson explained that the Town has put four roofs out to bid in recent years and have consistently had the same vendor come in as extremely low, and the Board of Selectmen has used that vendor based on that. Lane Roofing quoted a price of \$1,100 to complete the replacement of the Village Cemetery shed roof.

After some discussion a motion was made by M Nygren and seconded by Thomas to approve \$1,100 to reroof the shed and have Carlson proceed with that work. The vote was unanimously approved 3-0.

There was then discussion about the work to be done for furtherance of the South Road cemetery project. Carlson said that there are two survey proposals, the lowest of which is in the low \$4,000 range. The appraisal will cost between \$500 and \$750. Either part could be encumbered, but it would be good to start whatever could be started now.

There was discussion about the processes to be done for Town Subdivision and State Subdivision approval. The Highway Department can also assist with digging of test pits, and the idea of potential waivers also needs to be further investigated.

Carlson then explained that she had put some information together in the budget based on the Trustees discussion at the last meeting. She asked them to review it and offer any comments about changes they would like to see. There was discussion about hours and averages over the past six years. With that in mind, M Nygren asked if budgeting for 500 hours for mowing per year is more appropriate. The six year average is 550 hours per year.

M Nygren moved to change the wage line to reflect 500 hours for mowing. A quick calculation makes this new number \$6,365. Thomas seconded and the vote was unanimously approved 3-0.

J Nygren then moved to move forward with \$25,360 as the Cemetery Trustees budget for 2021. M Nygren seconded and the vote was unanimously approved 3-0.

Trustees set Wednesday September 16, 2020 at 4:00 pm for their next meeting.

With no further business a motion was made by Thomas to adjourn at 4:03 pm. M Nygren seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Shawn Perreault
Cemetery Sexton

Additional notes completed by Heidi Carlson, Town Administrator