

CEMETERY TRUSTEE MEETING MINUTES

20 April 2021

Meeting was called to order at 4:03pm in the basement meeting room of the Fremont Town Hall and started with the Pledge of Allegiance. Present were: Matthew Thomas, Jeanne Nygren, Michael Nygren, Shawn Perreault and Scott Cook.

OLD BUSINESS

Motion made by J. Nygren to approve the March 23, 2021 meeting minutes as amended, seconded by M. Nygren. Motion passed with a vote of 3 Yes – 0 No – 0 Abstain

Quote from All Phase for gravel on Leavitt Roads – Update

Perreault met with Joe Galinha, from All Phase Paving to discuss re-graveling the remaining roads in Leavitt. Galinha quoted the straight away, which is 290 feet by 10 feet will cost \$2,900.00. The remaining Loop, which is 294 feet by 10 feet will cost \$2,640.00. The total cost for the entire project is \$5,540.00 and the quote is good til the end of the year. M. Nygren questioned if we would need a RFP for something over \$5,000. Perreault will ask Carlson.

Leavitt Shed – Update

The shed has been installed. Leon and the Highway crew did a wonderful job cleaning up the area where the shed was going to be placed. The ramps are on back order and Cook will be rigging something up until they arrive. M. Nygren asked if the door was wide enough for the sit down mower. He stated he believes the Town purchased the smallest one. Cook feels it will fit. Cook stated he has some pressure treated wood that he will use until the ramps come in and will cutting it to size this week.

Shed Electrician – Update

The electrician is all set to get started. The line will need to be run along the front of the Leavitt Cemetery and down the main road. Dig safe needs to be called before any work can be started, which the electrician is aware of. M. Nygren asked if Village electric was underground. Cook stated he believes it is not. M. Nygren questioned if the price would remain the same due to the change in the configuration and the condition of the current junction box. Will need to follow up.

Leavitt Cemetery Equipment – Update

The equipment has been received and will be moved to the shed once the electric is installed and the shed can be secured. Thomas asked Cook if he had everything. J. Nygren told Cook she called the company we bought the shed from and they are sending two more keys. Ben Franklins was unable to make them.

Blue Sky – Spring Clean-up Update

Carlson spoke with Blue Sky and they honored their fall clean-up price of \$1,950.00. The clean-up was completed the first week of April. The Trustees agree that the Fall/Spring Clean-up should go back out

to bid. They are going to set a 15 day clean-up window for the work to be done in, which will be October 25 to November 8th that the work will need to be completed in.

RFP for Mowing Village and Leavitt??

Perreault spoke with Blue Sky in December of 2020 regarding mowing pricing. They stated they charge \$55.00 per person with an average crew of 4. He estimated Village taking about 4 hours and Leavitt taking about 2 hours to mow. After doing the numbers based on his estimated times, it would cost \$1,320 per mowing for both cemeteries. Thomas asked if the Hoyt/Currier cemetery was included. Perreault stated no.

NEW BUSINESS

Trustee Stipend Increase

Thomas asked the Trustees for their thoughts on increasing the stipend the Trustees receive per year. M. Nygren stated this would be something submitted with the budget and brought to the Select Board. It would have to be put on as a warrant article to be approved by the Town.

Hoyt/Currier Headstone Raising

Thomas stated that he and Cook spent a few hours in the Hoyt/Currier cemetery putting fall headstones back up and securing them.

Hoyt/Currier Clean-up Maintenance

M. Nygren believes Mr. White use a weed whacker to “mow” Hoyt. Cook stated he feels adding Hoyt to the schedule every few weeks should be plenty, depending on rain fall. It could possibly even be ok with every three weeks. M. Nygren asked about a leaf blower for Hoyt too. Cook asked Thomas to message him when Hoyt can use work. It would help him because he isn’t over that way very often. Cook has been bringing everything to the Highway department’s burn pile.

Leavitt Gate Repair

J. Nygren contacted TS welding and Fabrication regarding the gate pin. Perreault will follow up and obtain a quote for repair.

Leavitt Back Fencing – to close back corner

J. Nygren stated they really can’t make any discussions on the fencing until the boundary work is done. Further discussion was held on what the cemetery property was before the add on. M. Nygren suggested placing any excess loam on the uncleared section of Leavitt. Thomas tabled this until after boundary marker work is completed.

Leavitt Boundary Markers

Perreault spoke with Carlson who is waiting for a quote from Tim Lavelle to set the rear line and tie off the fences. This way we know where the property line is. Originally he quoted \$300.00, but this was to

only set one pin. Since Carlson first conversation with him, it was determined the rear line needed to be done and she wants to make sure no other pins are missing.

Leavitt Cemetery – Pauper section

Perreault sent an email to the NH Cemetery Association to ask if they are any information on any RSAs that cover this. She also asked if any other Town had a Pauper section and if so, what the requirements were people had to meet and how they marked it. J. Nygren asked Perreault to see if there are any grants to cover the expense. J. Nygren stated the individuals are already cremated and the Town would cover the burial and marking.

Report from Maintenance – Scott Cook

Cook had nothing to report. Thomas asked if Lloyd would be able to help for Memorial Day. Cook stated that he will be able to help and he has called him and left a message.

Village Pump – Turned on?

Cook believes Carlson has called Fitzpatrick to turn it on and they are just waiting for him.

Surplus Equipment to dispose?

Carlson will need a list of any surplus equipment that needs to be disposed of. The list needs to have the equipment name, make, model and serial numbers. Cook stated there was only one mower he could think of. Cook stated that Lloyd uses his own equipment because it is light weight. M. Nygren believes the new equipment is the light weight too. Lloyd does keep his in the shed.

Current budget/project report

Nothing can be done with the budget until the numbers come back for the outstanding items. M. Nygren stated we need to get the quotes for the repairs to the stonewalls for Village and Leavitt with this budget. Thomas stated he researched some companies to look into it. Trustees agree there should be one RFP, but containing three section, one for each cemetery (Leavitt, Village and Hoyt). Thomas gave Perreault the list of companies to send the RFP to once it is completed.

Report from Cemetery Sexton

Perreault reported that there is one burial schedule for Leavitt Cemetery in April. She received a call from Brookside today and there will be another burial for the McNamara's coming up soon. They will be purchasing a new lot at Leavitt. She is waiting to hear back to schedule an appointment with the family to complete the purchase. Then the funeral will be scheduled and the cremation will be paid through the funeral home, as it usually is. She asked Cook to measuring the Bently lot so the corner stones can be set once they come in. She will contact Cook as soon as the new purchase goes through so that lot can be staked too. She will be sending out a letter to some families that still need to purchase their corner stones. She will inform the families they can now purchase them through the Town or on their own. She is continuing with the Mapping of Village Cemetery and is currently on the end of Row 4. She stated that she is hoping to have at least one day in the office per week. There have been some family

issues that have made her schedule harder to do this over the past few months, along with Covid. She also informed Brookside and Brewitt Funeral Homes that the cemeteries are open. Thomas suggested letting Stockbridge know as well, which Perreault will do on Wednesday.

Date for next meeting May 25th at 4:00 pm. Motion made by Thomas, seconded by M. Nygren. Meeting adjourned at 5:07.

Respectfully Submitted,

Shawn Perreault
Fremont Cemetery Sexton