

## **CEMETERY TRUSTEE MEETING MINUTES**

**17 NOVEMBER 2020**

**Present were: Chair Matthew Thomas, Jeanne Nygren, Michael Nygren and Cemetery Sexton: Shawn Perreault**

Meeting was called to order at 4:00 pm by Chair Thomas in the basement meeting room, Fremont Town Hall. Pledge of Allegiance was recited.

### **OLD BUSINESS**

#### **Minutes**

Motion was made by J. Nygren to approve the October 20, 2020 meeting minutes as amended, seconded by M. Nygren. Motion passed 3 Yes – 0 No – 0 Abstain

#### **West land donation – Update**

Heidi Carlson had a conversation with Cory West this afternoon. He said that the family has still not made any decisions and that if something is to move forward it is more likely than not to be directly behind the existing cemetery and not over at the corner of Gates Lane. He said the door was not closed, but they are not much closer to any final plans at this point.

#### **Leavitt Cemetery – Contract work**

Joe Galinha, All Phase Paving, called Heidi and will start work on Thursday November 19<sup>th</sup>, he still needs to give Carlson his insurance. Carlson has removed the money from the budget.

### **NEW BUSINESS**

#### **Sexton Report –**

I did reach out to Joe Galinha after the last meeting. I had left two messages, as mentioned above he called H. Carlson today. I sent an email to Sean at Blue Sky regarding the fall clean-up and a quote on contract work for both cemeteries. I am waiting to hear back. He might be waiting until he is doing the fall clean-up to provide quotes on contract work. I'm not sure if there is information, such as square footage and such that might be needed. Phyllis Bolduc passed away and was a casket burial this month. She was the only new burial since the last meeting. J. Nygren asked Perreault to follow up with Cook about the Village roads and winterizing the equipment, also a list of equipment for the new Leavitt Shed.

#### **Hoyt Cemetery**

The two Park & Rec employees will be picking up the piles at Hoyt Cemetery sometime this week.

#### **Leavitt – Shed**

When J. Nygren put the order in we had to add hurricane anchors, which is now required under the new building codes. The building inspector is scheduled to view the site tomorrow to issue the building permit needed. The anchors increased the price from \$2,850.00 to \$2,972.70. M. Nygren made a motion to increase the cost of the Leavitt Shed up to \$3,200.00, seconded by J. Nygren. This will cover

Approved as amended – March 23, 2021

the hurricane anchors and any other codes the building inspector may find upon inspection. J. Nygren ordered the shed for April delivery and the funds will be encumbered from this year's budget. The company will install the shed with blocks, leveling and this includes the cost of generator needed for power. Motion pass 3 Yes – 0 No – 0 Abstain

Electrician quote – he will be contacting PSNH about tapping into the box on the pole that is currently in front of the Leavitt cemetery and then run line down the wall to reach the shed. He would like to put wooden backing to the box, as well. Motion made by Thomas to spend up to \$3,000 on Electrical work for the new the shed located at Leavitt Cemetery, seconded by M. Nygren. Motion 3 Yes – 0 No – 0 Abstain

Equipment – ride on lawn mower, a trimmer and a push mower where the items that M. Nygren researched. Our Park & Rec employees are going to price out some equipment, with the advice of a fireman that has a vast knowledge of this equipment. The fireman recommends Craftsmen or Husqvarna, the Husqvarna is more expensive. Carlson said, if we purchase it now, Park & Rec can store it. We need to add any other equipment the Cook feels should be in there. M. Nygren priced out some equipment and the total came to about \$2,500 for the Craftsmen. Further discussion was held on the equipment he looked at and priced out. Motion made by M. Nygren to spend up to \$5,000 to cover the mower, the walking mower, the weed whacker and other necessary equipment to fill the Leavitt Cemetery Shed based on the recommendation on the Park and Rec maintenance committee, seconded by J. Nygren. Motion passed 3 Yes – 0 No – 0 Abstain

### **Projects**

M. Nygren brought up the front walls of Leavitt and Village. He feels they should be looked at for the mortaring and see what repairs need to be made to save them. Thomas feels it will be costly, based on his knowledge from few years ago. M. Nygren feels it is important and it needs to be on the current project list. Further discussion was held on options and the need to get quotes.

### **Wreath Across America**

Wreaths Across America will be placing the wreaths in the front of each cemetery, rather than at each grave.

### **New Cemetery Ordinance**

A Public Hearing for the updated Cemetery Ordinance is this Thursday November 19 at 7:15 pm. Perreault will be available by phone, if needed.

Next meeting is set of March 23, 2021 at 4:00 pm. Motion made to adjourn by M. Nygren, seconded J. Nygren. Meeting was adjourned at 4:36 pm.