

In Attendance:

Bill Millios, Coordinator

Bruce White, Chair

Greg Fraize, Committee Member

Neal Janvrin, Committee Member, Selectmen's Representative

Kathy Clement, Selectmen's Clerk

The Chairman opened the meeting at 6:00 pm. All rose for the Pledge of Allegiance.

Bruce moved to approve the minutes of June 17, 2019 as written. Bill seconded the motion and the vote was 3-0-1. Greg abstained as he did not attend that meeting.

Chairman's report:

Bruce did not have a lot to report this month as everything is going smoothly. Bruce mentioned that he has been in contact with a person from Massachusetts regarding sound proofing, he will contact him to come to the Ellis School and check out the sound issues. Bruce will try to have this done before the next meeting. Bill and Greg would like to attend this meeting and Bruce will email them with the details.

Coordinator's report:

Bill said that Greg has finished all his training to be an FCTV camera operator and that he filmed the Planning Board and Zoning Board meetings back to back and did a great job. Even though Greg is only a backup camera operator Bill would like him to film one meeting a month to keep up with this as it is easy to forget if you only film once every 6 or 7 months. Greg agreed that would be good.

Bill mentioned that Greg helped to install a new router in the control room everything is working great now. They are using a different sign-in now, making it more secure. He also mentioned that the tuner box from Comcast is running inconsistent, sometimes it blacks out, but it does not affect the broadcast. Bill will contact Comcast to have this replaced soon.

Bill spoke to Brad at Access AV in Concord about different wireless microphones. At the last meeting the Committee spoke about purchasing a wireless microphone. A high-quality wireless microphone would have great sound and could be clipped onto a speaker or onto the table. The Sony U series is a high-quality microphone at a cost of \$528.00, this is a commonly used microphone. Less expensive ones have a hard time with frequencies at times. There was some discussion about the need for this type of microphone. Neal made a motion to purchase the Sony U series microphone and Greg seconded the motion. The vote was unanimous. Bill will purchase the microphone.

Bill discussed that there was a training session that was held for the new town website that will be up and running by next week. He mentioned that updating the FCTV website page and there was a short discussion on some things that could be done to make it more user friendly for residents.

New Business:

Greg mentioned scheduling a time to go to the Ellis school to test the live broadcast, sound and any other issues that may come up before the Deliberative Sessions this year. They would like to make sure that there are no issues and be prepared for the meetings. Greg will schedule a time with the school to test after the school day sometime in September.

In June the Committee discussed and voted on paying camera operators the same stipends for special events as they pay for meetings. Bill had the updated FCTV Stipend Schedule and Procedure for the Committee to review after their update at the June meeting. The Committee found no issues and this will be presented to the Selectmen at their next meeting.

With no further business before the committee Neal made a motion to adjourn the meeting at 6:17 pm. Bruce seconded the motion and the vote was unanimous 4-0.

Respectfully submitted,

Kathy Clement
Recording Secretary