

In Attendance:

Bill Millios, Coordinator

Greg Fraize, Member

Neal Janvrin, Committee Member, Selectmen's Representative

Kathy Clement, Selectmen's Clerk

I. The Coordinator called the meeting to order at 6:00 pm at the Fremont Town Hall basement meeting room. All rose for the Pledge of Allegiance.

II. Neal moved to approve the minutes of December 16, 2019 as written. Greg seconded the motion and the vote was unanimous 3-0.

III. The committee discussed the need to nominate a new Chairman to replace Bruce White, who resigned after the last meeting. Greg is very active with all aspects of the committee and he is also a backup camera operator. Neal made a motion to nominate Greg Fraize to be the Chairman and Bill seconded. The vote was unanimous 3-0. Greg stepped up and assumed his responsibilities immediately.

IV. The committee then discussed the need to increase the size of the Cable Committee Board. The decision was a 5-member board would allow enough members to always have a quorum for meetings and allow for more input. Bill has sent an email to a resident that he feels would be a good addition to the board. All members will reach out to recruit new members. The discussion of camera operators will be placed on another agenda.

V. Chairman's Report: None

VI. Coordinators Report:

A. Bill updated the committee on the broadcast tests from the Ellis School to get ready for Deliberative Session. He and Greg went to the school and ran more sound tests, they say it seems we are in good shape as there were no major issues. This year they will not use a ceiling speaker, there will be 4 speakers placed in the four corners which will cut down on the echo in the gym. The test was run using only 2 speakers and it sounded good so 4 should only increase the quality of the sound. Ian will be recording both the School and Town Sessions. On the Friday night before the meetings Bill, Greg and Ian will run all the cables then run another test to confirm everything is ready. Greg stated that at the last School Board meeting it was mentioned that the school would be setting up the mics and FCTV will set up the speaker system.

Janvrin questioned which channel these would be broadcast on, as town information is on channel 22 and school information is on channel 13. He mentioned having both meetings running on both channels simultaneously, Bill will research this.

VII. Computer update, Greg has contacted Broadcast Pix regarding purchasing a new computer system. He sent pictures of all the equipment currently being used, they will review and send a quote listing all the items needed and which items we can continue using. Bill has been talking to Access TV in Concord, they are a smaller company and like to work with price matching with the larger organizations.

Neal mentioned when listening to meetings on FCTV that sometimes it is difficult to hear some speakers at the tables. There was discussion on buying more mics as having only one mic on a table with three speakers it is difficult to hear the speakers further from the mic without picking up a lot of the

background noise. The committee agreed that it is important for this to be resolved and will be getting a quote from Access TV for the mics also. Bill mentioned that he would like to have all quotes for the new system and mics by the end of the week as they would like to purchase these items in February before the current issues cause a lot of problems.

VIII. New Business: None

IX. Next meeting: Monday, February 17, 2020

With no further business before the committee Neal made a motion to adjourn the meeting at 6:15 pm. Greg seconded the motion and the vote was unanimous 3-0.

Respectfully submitted,



Kathy Clement
Recording Secretary