

In Attendance:

Bill Millios, Chair

Bruce White, Coordinator

Neal Janvrin, Committee Member, Selectmen Rep

Kathy Clement, Recording Secretary

Alex Coulombe, Control Room

Chairman called the meeting to order at 6:00 pm. All rose for the Pledge of Allegiance.

Chairman's Report:

Bill gave an update on the Vimeo recorder, they have purchased a Hauppauge Recorder for \$134.99. Kevin has installed the recorder and it is doing everything that they hoped it would do, it creates mp4 files and it uploads to Vimeo quicker, so it is very efficient.

Approval of Minutes:

Neal J. made a motion to approve the minutes of May 14, 2018. Bruce seconded the motion. The vote was unanimous 3-0.

Coordinators report:

Bruce gave a copy of the budget for review and gave updates. As of June 1, 2018, the working capital was \$6347.00 with the next payment coming in September.

The 4<sup>th</sup> camera was \$3878.00 for camera and install. A little less than thought.

Heidi has the A/C unit for the FCTV control room priced at \$2,000, it has heat and a/c. Then the electrician will need to come in to install. Neal questioned if there was enough working capital to have this installed. Bruce said that yes there was enough, and it needs to be done asap to keep the equipment cool. Equipment is heat sensitive. It is a ductless unit and Heidi agreed we need to have it installed asap to keep the equipment cool. It is ductless and the person selling to us is installing and the electrician will only need to set up power for it.

Bruce gave an update on the Library monitors; the origin price was \$1276 with hangers, when Bruce went to Walmart he had a price of \$50 per hanger. The hanger for the 60" TV was only \$20.00 and the hanger for the 50" TV was \$99.00 because it tilts and swings. This is needed because if there is ever a meeting in the Library Community Room and it is being broadcast or recorded the audio will be picked up on the recording unless the TV is turned away from the meeting room. The TVs and hangers are at the Library waiting for the electrician to come install hopefully by the end of June; otherwise we may hire another electrician.

Bruce will be looking into having deliberative meetings at the Library and has spoken to Eric about this. The Community Room holds approx. 40 people and the Library would be capable of holding the over flow.

For Discussion:

Bruce opened a discussion regarding canceling the July FCTV meeting saying that there will not be a lot going on between now and September other than we will just be catching up with all the new projects almost complete and nothing new scheduled soon.

Bruce made a motion to cancel the July FCTV meeting and next meet the second Monday August 13, 2018 at 6pm. Neal seconded the motion. The vote was unanimous 3-0.

With no additional business, Neal made a motion to adjourn the meeting at 6:10 pm. Bruce seconded the motion. The vote was unanimous 3-0.

Respectfully submitted,

Kathy Clement